

July 24

July 24

**THE CORPORATION OF THE CITY OF PORT COQUITLAM  
ENVIRONMENTAL PROTECTION COMMITTEE**

**Wednesday, July 24, 1991**

**Second Floor Meeting Room  
2580 Shaughnessy Street, Port Coquitlam, BC**

**5:00 p.m.**

**AGENDA**

**PERSONNEL IN ATTENDANCE:**

**ITEM I:           CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**ITEM II:           RECYCLING COUNCIL OF BC  
(Delegation - Dorothy Caddell)**

**ITEM III:          COMPOSTING  
(Delegation - Bob Herr)**

**ITEM IV:          NEW BUSINESS**

**THE CORPORATION OF THE CITY OF PORT COQUITLAM**  
**ENVIRONMENTAL PROTECTION COMMITTEE**  
**MINUTES**

A meeting of the Environmental Protection Committee was held in the Second Floor Meeting Room, 2580 Shaughnessy Street, Port Coquitlam, on Wednesday, July 24, 1991 at 5:00 p.m.

In attendance were:

Alderman J. Keryluk, Chairman  
Alderman R. Talbot, Co-Chairman  
C.F. (Kip) Gaudry, Deputy City Engineer

Delegations:

Bob Herr, Biocompost Systems Inc.  
Dorothy Caddell, Recycling Council of BC

**ITEM I: CONFIRMATION OF MINUTES**

The Minutes of the Environmental Protection Committee Meeting held Wednesday June 10, 1991 be considered, read, and adopted.

Carried

**ITEM II: RECYCLING COUNCIL OF BC**

Dorothy Caddell of the Recycling Council of BC gave a broad scope definition of the Council, its membership lists, and its purpose. In summary, the Council was started in 1974 and currently has about 375 members. The membership is made up approximately equal by four main groups, i.e. Government; private companies; recycling organizations, and big business. Funding comes primarily from private donations and contract work for the Provincial Government. For example the Recycling Council for BC undertakes to operate the recycling hotline on a contract basis to the BC Ministry of Environment. Several publications are produced each year and they are currently looking at expanding into the hazardous waste area. Dorothy Caddell left a binder with information including detailed definitions of the programs and purpose of the Council.

Dorothy Caddell also suggested that their organization should be kept up to date on Port Coquitlam's plans for composting and recycling as it would be put into the computer and passed out to people when they phone, should they require specific information of Port Coquitlam. This information will be directed to Andrew de Boer for follow up.

Cont'd. /2...

**ENVIRONMENTAL PROTECTION COMMITTEE MINUTES Cont'd...**

**ITEM III: COMPOSTING**


Bob Herr of Biocompost Systems Inc. appeared as a delegation to Committee to discuss some ideas he has regarding promotion of backyard composting on a larger scale. Mr. Herr suggested that possibly the City could apply for the one third grant towards the purchase of composters, and then allow Biocompost Systems Inc. to administer the program on the City's behalf so that the net cost to the City would be zero. Another idea Mr. Herr explained was to possibly incorporate the Environment Canada program into the City recycling program by encouraging service clubs to coordinate an application to the Federal Government and for the same service clubs to act as a collector of the fees from the private residents. In this way, the service clubs would be eligible for a grant up to \$200,000 towards the composting program. More details of Mr. Herr's proposals are contained in his report.

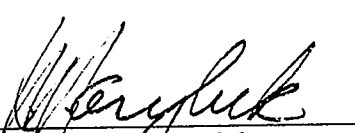
It was agreed that Mr. Herr would keep in contact with the Deputy City Engineer to refine the ideas and possibly produce an unsolicited proposal to Committee, or to assist in drafting a general proposal call for this type of program.

**ITEM IV: OTHER BUSINESS**

No other business.

The Meeting Adjourned at 6:50 p.m.

  
C.F. (Kip) Gaudry, P. Eng.  
Deputy City Engineer

  
Alderman J. Keryluk  
Committee Chairman

CFG:gc

**NOTE:** Minutes not read and adopted by the Committee until certified correct by the Committee Chairman's signature.

cc: Mayor and Aldermen  
City Administrator  
Igor Zahynacz, P. Eng., City Engineer  
Andrew de Boer, Project Engineer





## THE CORPORATION OF THE CITY OF PORT COQUITLAM

2580 SHAUGHNESSY STREET  
PORT COQUITLAM, B.C.  
V3C 2A8

TELEPHONE: 941-5411  
FAX: 464-3524

OUR FILE

*EPC*

June 21, 1991

RECYCLING COUNCIL OF BC  
#102 - 1525 West 8th Avenue  
Vancouver, BC  
V6J 1T5

ATTENTION: RENIE D'AQUILA, PRESIDENT

Dear Sirs:

**RE: Request For Meeting**

The Environmental Protection Committee of the City of Port Coquitlam, at its June 19, 1991 meeting considered your correspondence of April 18, 1991 requesting support for publishing the hotline number in municipal newsletters and a letter of endorsement for the waste exchange service. Committee felt that they did not have enough information on the Recycling Council of BC to make an informed decision. Therefore, they would like to invite you to one of the upcoming EPC meetings and suggest the EPC meeting of July 24, 1991 at 5:00 p.m. in the Heritage Room of City Hall.

We would appreciate confirmation of your attendance as soon as possible. Committee would also appreciate any material you have describing the Recycling Council and your membership list.

Yours truly,

A handwritten signature in ink, appearing to read "C.F. (Kip) Gaudry".

C.F. (Kip) Gaudry, P. Eng.  
Deputy City Engineer

CFG:gc

cc:

Alderman J. Keryluk  
Alderman R. Talbot

## Recycling Council of British Columbia

#102 - 1525 West 8th Avenue, Vancouver B.C. V6J 1T5 (604) 731-7222 Fax (604) 734-7223

April 18, 1991

Dear Mayor and Council,

The Recycling Council of British Columbia (RCBC), established in 1974, is an association of companies, groups, societies, governments and individuals engaged in Recycling and Waste Management. By acting as a unified recycling organization, the Council aims to foster communication between all concerned groups and works to achieve their common goals. Our priorities are waste reduction, reuse and recycling.

The Recycling Council of British Columbia offers a number of services that can help your municipality and its residents. Two of RCBC's Services include the B.C. Recycles Hotline and the B.C. Waste Exchange.

The B.C. Recycles Hotline is supported by the Ministry of the Environment and operated by the Recycling Council of B.C. The service responds to telephone calls from all over the province. A team of information officers uses a computer database to answer questions about how, what, and where to recycle.

The B.C. Waste Exchange is an information exchange that matches industrial waste generators with waste users. The Waste Exchange was developed by RCBC in 1987 and is published on an "as funding is available" basis. The Council is currently requesting MOE sponsorship of this program to enable it to expand into a constant and active service.

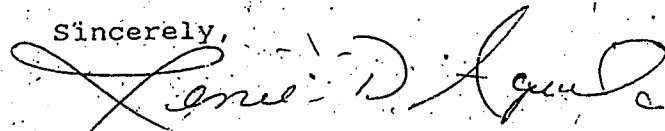
Both of these services are offered free of charge to users.

We formally request that the municipality demonstrate support for these services by:

- a) publishing the Hotline number in your municipal newsletter.
- b) sending a letter of endorsement for the Waste Exchange Service.

We are enclosing a number of Hotline telephone stickers. We hope you will place them on Municipal Hall phones.

Sincerely,



Renie D'Aquila  
President  
Recycling Council of B.C.



OUR FILE

EPC

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2580 SHAUGHNESSY STREET  
PORT COQUITLAM, B.C.  
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TELEPHONE: 941-5411  
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Deputy City Engineer

CFG:gc

cc: Alderman J. Keryluk  
Alderman R. Talbot

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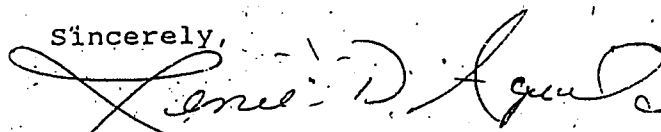
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Sincerely,



Renie D'Aquila  
President  
Recycling Council of B.C.



# **BIOCOMPOST SYSTEMS INC.**

P.O. Box 144, Port Coquitlam, B.C. V3C 3V5  
Tel.: (604) 250-4201  
Fax: (604) 942-0279

## **CITY OF PORT COQUITLAM COMPOSTING CONSIDERATIONS**

Regardless of the type of composting program chosen, financial resources are available from the Environment Canada and/or through the Provincial Ministry of the Environment.

### **PROMOTION OF BACK YARD COMPOSTING**

The method chosen by the City is excellent but the citizens need to be stimulated. We can develop and administer, in conjunction with the retail operators at the demonstration sites, a coupon program which will involve funding of 33 1/3% by the Ministry of the Environment and the balance by the home owner. Under a program like this the City would predetermine the number of composters to be distributed during the fiscal period, apply for and obtain the funding and we would administer the program and each month, submit the coupons redeemed for reimbursement by the City.

### **COMPOST COLLECTION AND PROMOTION OF BACK YARD COMPOSTING**

Because householders have different ideas on how they want to handle their compostables, a combination of two plans could operate. Under a program like this the municipality would apply for and obtain funding for 33 1/3% of the costs of all equipment including the truck/packer. The householders would be offered either a back yard composter or a roll out cart. They would each be required to pay an amount, the total of which would cover the cost of the system after deducting the amount contributed by the Provincial Government.

If collection could be bi-weekly during the high growing season and perhaps less often during the winter, this would eliminate the need for an additional truck to be on the streets so frequently. The compostable material could then be dumped at the G.V.R.D. collection site to be opened in Coquitlam later this year.

As an alternative to the integrated plan, Belcan Industries would supply hydraulic lifts to the City for the collection trucks if we were given the opportunity to promote the roll out carts and composters on an initial pass through and then leave the residents free to purchase their own choice of unit provided the carts were compatible with the standard North American lift system.

In Port Coquitlam we have extremely strong community support and if the service clubs were to be involved as sponsors, Environment Canada would provide additional funding up to 50% of the project cost to a maximum of \$200,000.