

**CORPORATION OF THE CITY OF PORT COQUITLAM**

**PARKS & RECREATION COMMITTEE**

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on October 26, 1992 at 5:00pm.

In attendance were Councillor Mike Thompson and Councillor Michael Wright.

Also in attendance was Janna Taylor, Parks & Recreation Director, Larry J. Wheeler, Recreation Manager/Deputy Director.

**Item No. 1      1993 Capital Budget**

The Parks & Recreation Director and the Recreation Manager/Deputy Director reviewed the first choices for the capital budget.

Recommendation:

That the capital budget be received.

Carried

**Item No. 2      United Way - Request for Charges to be Waived**

The report from the Recreation Manager/Deputy Director was reviewed by the Parks & Recreation Committee.

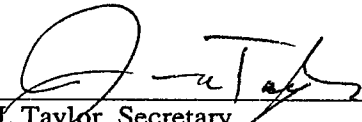
Recommendation:

To support the recommendation in the report.

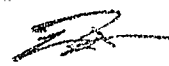
Carried

**ADJOURNMENT** The meeting adjourned at 7:00pm.

  
M. Thompson, Chair

  
J. Taylor, Secretary

OCT 26 1992



# PARKS & RECREATION DEPARTMENT

## 1993 CAPITAL REQUESTS

### Parks & Recreation Office

|                                                   |                                                                                                                                                                         |          |
|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Security Lighting<br>Parks & Recreation<br>Office | To provide a safer environment<br>after dark.                                                                                                                           | \$1,200  |
| Pick-up Truck                                     | Will be used by Recreation<br>Manager/Deputy Director. It will<br>also be used for miscellaneous<br>projects, (i.e. special events<br>and for moving program equipment. | \$15,000 |
| Extension Arms For<br>Terminals                   | To prevent eye and neck strain<br>when using terminals                                                                                                                  | \$1,000  |
| Tape Drive                                        | To allow backup of facility<br>booking system after business<br>hours.                                                                                                  | \$3,000  |
| Replace Office<br>Furniture                       | To continue program of upgrading<br>office furniture                                                                                                                    | \$2,000  |
| Lap-Top Computer                                  | Staff will be able to work<br>off-site                                                                                                                                  | \$4,000  |

### Parks

|                      |                                                                                                                                                                                             |                     |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Aggie Park           | An outside door on the Centennial<br>pool building to allow washroom<br>usage for softball and soccer.<br>This would eliminate \$80/month<br>rental of porti-potties and<br>vandalism costs | \$4,500             |
|                      | replacement wiring for ball<br>diamonds                                                                                                                                                     | \$1,000             |
| Rowland Lacrosse box | Change the entrance to north side<br>and replace rotten supports.                                                                                                                           | \$6,500             |
| Kroeker Park         | Replacement of the bridge over<br>creek as it is unsafe for our<br>mowing crew.                                                                                                             | \$2,200             |
| McLean Park          | Replace asphalt roof over the old<br>part of washroom/dressing rooms<br>in similar style as concession.<br>Torch on membrane (tar)                                                          | \$11,000<br>\$7,000 |
|                      | Adding fourth diamond, fence,<br>seats, labour etc.                                                                                                                                         | \$10,000            |
|                      | Replacement wiring for ball<br>diamonds                                                                                                                                                     | \$1,000             |

OCT 26 1992

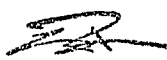


OCT 26 1992

**Parks cont'd**

|               |                                                                                                  |          |
|---------------|--------------------------------------------------------------------------------------------------|----------|
| Citadel Park  | Pave pathways as they are grown over with weeds and grass. Very untidy                           | \$10,000 |
| Castle Park   | Pave area around washrooms as it is grown over with weeds and grass. Very untidy                 | \$8,000  |
| Cemetery      | Raising low future burial area                                                                   | \$16,000 |
|               | Road to back to service back graves and future expansion                                         | \$7,500  |
| PoCo Trail    | Enhanced entrance ways, upgrading trail, provide seats, garbage containers and increased signage | \$26,500 |
| Lions Park    | Water feature for increased usage of playground                                                  | \$5,000  |
| Aggie Park    | Lights on baseball diamond                                                                       | \$38,000 |
| Boulevard     | Continue tree planting program                                                                   | \$10,000 |
|               | Cover planted areas with blacktop islands on Shaughnessy St.                                     | \$4,200  |
| Buildings     | Re key outside parks facilities and upgrade hardware                                             | \$2,500  |
| Peace Park    | Development Cost                                                                                 | \$63,000 |
| Robert Hope   | Replacement of fitness stations on Participark track                                             | \$12,500 |
| Thompson Park | Cover six dug-outs with steel cladding                                                           | \$7,000  |
| Westwood Park | Playground - handicapped accessible                                                              | \$29,000 |
| General       | 10 picnic tables                                                                                 | \$3,000  |
|               | 4 bleachers                                                                                      | \$10,000 |
|               | Extra pick-up truck for increased litter program                                                 | \$15,000 |
|               | Replacement of worn out sod-cutter                                                               | \$4,000  |
|               | Shredder/chipper in order to recycle park waste                                                  | \$2,500  |
|               | Flail mower attachment for ride-on mover to maintain rough areas at Skyline Park and Castle      | \$4,000  |
|               | Playground equipment, additional and/or replacements                                             | \$15,000 |

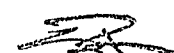
OCT 26 1992



**Parks cont'd**

|                                                                           |                                                                                                                                                                                                                                                                        |           |
|---------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| General                                                                   | Inflatable irrigation tank bag for tree and plant watering                                                                                                                                                                                                             | \$2,200   |
|                                                                           | Power Hedge Shears                                                                                                                                                                                                                                                     | \$1,400   |
|                                                                           | Fountain replacement (6)                                                                                                                                                                                                                                               | \$9,000   |
| Christmas                                                                 | New scrolls for City core                                                                                                                                                                                                                                              | \$7,500   |
| Hanging Baskets                                                           | Purchase & install 28 baskets                                                                                                                                                                                                                                          | \$12,000  |
| <b>PoCo Rec Centre</b>                                                    |                                                                                                                                                                                                                                                                        |           |
| Re-tile and Light Young Room                                              | To provide a safe and pleasant atmosphere. Present tiles are falling off and lamp covers are falling to constant vibrations of Mabbett Room floor                                                                                                                      | \$2,500   |
| Staff Lockers                                                             | To provide secure personal property storage                                                                                                                                                                                                                            | \$3,600   |
| Oil Drain Pots (2)                                                        | To provide a safer method of draining refrigerant oil                                                                                                                                                                                                                  | \$1,800   |
| Re-tile Showers (New Arena)                                               | To provide a clean and safe shower area. Existing tiles are 18 yr old and are damaged, stained and lifting                                                                                                                                                             | \$10,000  |
| Replace Exterior Arena Doors                                              | To correct exit doors and hardware. Several doors are rusted and frames are bent                                                                                                                                                                                       | \$4,500   |
| Counter And Storage In Administration Area                                | To complete administration area adjacent to new supervisory offices                                                                                                                                                                                                    | \$3,600   |
| Additional Funding Towards Purchase Of An Electric Zamboni Ice Resurfacer | To facilitate purchase of this unit. Existing unit is scheduled for replacement (1976) from equipment reserve fund in 1993. The air quality is of a major concern in arena and this unit produces no emissions. A significant savings in fuel costs would be realized. | \$42,000  |
| Rink Board System In Arena #1                                             | To replace existing 22 year old system. Showing signs of structural damage and some wood rot. Plexiglass is severely scratched and becoming brittle.                                                                                                                   | \$125,000 |
| Roof Top Condensing Unit (Arena #2)                                       | To replace existing 18 year old unit. Existing showing signs of rust/pitting on refrigeration coils. Possible loss of ammonia if coils rupture.                                                                                                                        | \$20,000  |

OCT 26 1992



PoCo Rec Centre cont'd

|                                                                 |                                                                                                                                                                                                    |                                          |
|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| Water Line Replacement Program                                  | To renew existing copper piping. Existing arena #1 water/drain lines are corroded. Some inside walls are rupturing occasionally                                                                    | \$10,000                                 |
| Brine Pump                                                      | To replace arena #2 pump c/w base. Existing pump is badly corroded. Cost of pump rebuild is \$900-1,200.                                                                                           | \$5,000                                  |
| Equipment Replacement Funding For Dehumidifier                  | To replace 15 year old unit                                                                                                                                                                        | \$2,400<br>per year<br>for 5 year        |
| Rebuild/Enlarge Arena #1 Dressing Rooms (design specifications) | To provide adequate space for teams to change also separate washroom/shower facilities                                                                                                             | \$4,000                                  |
| Construct Female Referee Room                                   | To provide a separate change room for female officials                                                                                                                                             | \$2,000                                  |
| Upgrade Snow Pit                                                | To make snow pit serviceable. It is not of adequate size to melt shaved ice from arenas. The removal by City crew is expensive. Discharged water could be better utilized if pit is reconstructed. | \$3,500                                  |
| Funding For Future Chiller Replacement                          | Replace existing 22 year old chiller. Existing unit showing some minor internal corrosion. New unit would incorporate a larger surge drum in the installation.                                     | \$12,500<br>per year<br>for two<br>years |
| Energy Management Control System                                | To replace existing non-functional unit. Existing unit is non-functional and outdated. A new system will realize cost savings in our utilities and operate more effectively.                       | \$17,500                                 |
| Roof Repairs                                                    | Carried over from 1992                                                                                                                                                                             | \$20,000                                 |
| Paint                                                           | To professionally paint interior prior to regular maintenance program being implemented.                                                                                                           | \$6,000                                  |
|                                                                 | To maintain an aesthetic quality of the buildings. The baked on finish is tarnished due to exposure to the elements. Painting would deter surface rusting.                                         | \$12,500                                 |

OCT 26 1992



**PoCo Rec Centre cont'd**

|                    |                                                                  |         |
|--------------------|------------------------------------------------------------------|---------|
| West Side Lighting | To increase high levels of west side of Wilson Centre and arena. | \$1,200 |
|--------------------|------------------------------------------------------------------|---------|

|       |                          |         |
|-------|--------------------------|---------|
| Arena | Communication System '93 | \$5,000 |
|-------|--------------------------|---------|

**Wilson Centre**

|        |                                                                                                                                                                            |          |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Reroof | To prevent further damage to building and any inconvenience to users. Existing roof is leaking in several areas. Possible electrical damage could result from water entry. | \$27,000 |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|

|                  |                                                                                                                                                                                                        |          |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Air Conditioning | To install air conditioning in the expanded portion of Wilson Centre. It is unbearable hot during warm months. Temperatures can reach 30 degrees C+. This is uncomfortable for staff and participants. | \$26,500 |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|

**Technical Maintenance**

|               |                                                                                                       |          |
|---------------|-------------------------------------------------------------------------------------------------------|----------|
| Pick-up truck | Similar to Chev S-10). Transportation for Technical Maintenance Supervisor, small tools and equipment | \$15,000 |
|---------------|-------------------------------------------------------------------------------------------------------|----------|

|                                                   |                                                                                                                                                                                                                                                                 |         |
|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Development of a Preventative Maintenance Program | To implement a preventative maintenance program for Recreation Division facilities and equipment. A computerized program to control and manage preventative maintenance functions. Maintain records, costs and inventory of equipment, repairs and maintenance. | \$4,000 |
|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|

**Hyde Creek**

Portable Stage

|              |  |         |
|--------------|--|---------|
| Portable Bar |  | \$4,600 |
|--------------|--|---------|

|             |                                           |         |
|-------------|-------------------------------------------|---------|
| Small Tools | Wet-dry vacuum, skill saw and belt sander | \$2,500 |
|-------------|-------------------------------------------|---------|

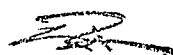
|                 |  |       |
|-----------------|--|-------|
| GRS Gas Monitor |  | \$800 |
|-----------------|--|-------|

|                                |  |         |
|--------------------------------|--|---------|
| Confined space blower and hose |  | \$2,150 |
|--------------------------------|--|---------|

|      |  |         |
|------|--|---------|
| Robo |  | \$1,400 |
|------|--|---------|

|  |  |         |
|--|--|---------|
|  |  | \$3,200 |
|--|--|---------|

OCT 26 1992



**Hyde Creek cont'd**

|                     |          |
|---------------------|----------|
| Sea Snake Equipment | \$3,300  |
| Tot Docks           | \$1,400  |
| New Pool Vehicle    | \$20,000 |
| Renovated Pipes     | \$4,000  |

**Centennial Pool**

|                                 |         |
|---------------------------------|---------|
| Replace Motor & Pump            | \$1,200 |
| Construct sand volleyball court | \$3,000 |
| Replace strantrol unit          | \$1,500 |

**Robert Hope Pool**

|                        |         |
|------------------------|---------|
| Replace roof & gutters | \$4,000 |
| Deck upgrade           | \$2,500 |

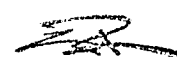
**Sum Valley Pool**

|                              |                                                                                                                                  |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Repair pool seams            | \$500                                                                                                                            |
| Water park to recycled water | Install recirculating system - similar to a swimming pool. Reduces the amount of water used at this facility each year. \$90,000 |

**Routley Pool**

|                           |         |
|---------------------------|---------|
| New Filter                | \$1,600 |
| Deck upgrade & pool seams | \$1,400 |

OCT 26 1992



**PARKS & RECREATION DEPARTMENT**

**1994 CAPITAL REQUESTS**

**Parks & Recreation Office**

|                          |                                                                                                                                     |         |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------|---------|
| Replace Office Furniture | To continue with program of replacing office furniture. Existing furniture is old and inadequate and in some cases not functioning. | \$2,000 |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------|---------|

**Parks**

|               |                                      |          |
|---------------|--------------------------------------|----------|
| Cemetery      | Future expansion clearing            | \$15,200 |
| Eastern Park  | Recoat color coating of tennis court | \$8,000  |
| Imperial Park | Recoat color coating of tennis court | \$8,000  |
| Tree Planting | Continuation of program              | \$10,000 |

**PoCo Rec Centre**

|                                              |                                                                                                                                                                            |          |
|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Renovate and Enlarge Arena #1 dressing rooms | To provide adequate space for teams to change, and to separate washroom/shower facilities                                                                                  | \$52,000 |
| Energy saving reflective ceiling (arena #1)  | To replace damaged covered/insulation in old arena. Existing membrane is damaged allowing moisture into insulation space. New material would reflect light back to surface | \$3,500  |

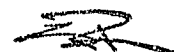
**Wilson Centre**

|                                        |                                                                                                                                                                |          |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Flooring                               | To renew floor in main lounge. Existing is damaged close to partition wall. Some areas are water damaged and have surface abrasions. Could be a safety problem | \$15,000 |
| Replace divider doors at Wilson Centre | To replace damaged divider system                                                                                                                              | \$24,000 |

**Terry Fox Library Meeting Rooms**

|                 |                                                                                                                                                         |          |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Divider doors   | To replace doors which are in need of parts. These doors and parts are no longer available.                                                             | \$27,000 |
| Replace ceiling | To enhance meeting room appearance. Existing can not be cleaned sufficiently and some ripping has occurred. Glue is starting to let go from the fabric. | \$4,000  |

OCT 26 1992



# 1993 PARKS AND RECREATION DEPARTMENT CAPITAL

## 1st Choice

| DESCRIPTION                          | ESTIMATE | D.C.C.'S | BLDG MTCE.<br>RESERVE | TAX<br>DOLLARS |
|--------------------------------------|----------|----------|-----------------------|----------------|
| Admin-Security Lighting P & R Office | 1,200    | 0        | 0                     | 1,200          |
| Admin-Computer Terminal Extensions   | 1,000    | 0        | 0                     | 1,000          |
| Admin-Tape Drive Back Up System      | 3,000    | 0        | 0                     | 3,000          |
| Admin-Office Furniture               | 2,000    | 0        | 0                     | 2,000          |
| Admin-Portable Computer              | 4,000    | 0        | 0                     | 4,000          |
| Aggie Park Lights on Ball Diamond    | 38,000   | 0        | 0                     | 38,000         |
| Rowland Lacrosse Box                 | 6,500    | 0        | 0                     | 6,500          |
| Kroeker Park Bridge Replacement      | 2,200    | 0        | 0                     | 2,200          |
| McLean Park-Fourth Diamond           | 10,000   | 10,000   | 0                     | 0              |
| Castle Park-Paving                   | 8,000    | 0        | 0                     | 8,000          |
| PoCo Trail-Enhance Entrance Ways     | 26,500   | 0        | 0                     | 26,500         |
| Lions Park-Water Feature             | 5,000    | 0        | 0                     | 5,000          |
| Rekey All Buildings                  | 2,500    | 0        | 0                     | 2,500          |
| Peace Park                           | 63,000   | 63,000   | 0                     | 0              |
| Picnic Tables-10                     | 3,000    | 3,000    | 0                     | 0              |
| Shredder/Chipper                     | 2,500    | 0        | 0                     | 2,500          |
| Hedge Shears                         | 1,400    | 0        | 0                     | 1,400          |
| Hanging Baskets                      | 12,000   | 0        | 0                     | 12,000         |
| Tech Mtce-Pick-up Truck              | 15,000   | 0        | 0                     | 15,000         |
| Tech Mtce-Preventative Mtce. Program | 4,000    | 0        | 0                     | 4,000          |
| PoCo Rec-Retile Young Room           | 2,500    | 0        | 0                     | 2,500          |
| PoCo Rec-Staff Lockers               | 3,600    | 0        | 0                     | 3,600          |
| PoCo Rec-Oil Drain Pots              | 1,800    | 0        | 0                     | 1,800          |
| PoCo Rec-Re-Tile Showers             | 10,000   | 0        | 10,000                | 0              |
| PoCo Rec-Replace Doors               | 4,500    | 0        | 0                     | 4,500          |
| PoCo Rec-Counter and Storage         | 3,600    | 0        | 0                     | 3,600          |
| PoCo Rec-Replace Boards Arena #1     | 125,000  | 0        | 125,000               | 0              |
| PoCo Rec-Replace Condensing Unit     | 20,000   | 0        | 20,000                | 0              |
| PoCo Rec-Communication System        | 5,000    | 0        | 0                     | 5,000          |
| Wilson Centre-Reroof                 | 27,000   | 0        | 27,000                | 0              |
| Wilson Centre-Air Conditioning       | 26,500   | 0        | 0                     | 26,500         |
| Wilson Centre Paint                  |          |          |                       |                |
| Hyde Creek-Portable Stage            | 4,600    | 0        | 0                     | 4,600          |
| Hyde Creek-Gas Monitor               | 2,150    | 0        | 0                     | 2,150          |
| Hyde Creek-Confined Space Equipment  | 1,400    | 0        | 0                     | 1,400          |
| Hyde Creek-Robo                      | 3,200    | 0        | 0                     | 3,200          |
| Centennial Pool-Pump Replacement     | 1,200    | 0        | 0                     | 1,200          |
| Centennial Pool-Stranrol Unit        | 1,500    | 0        | 0                     | 1,500          |
| Robert Hope-Replace Roof             | 4,000    | 0        | 0                     | 4,000          |
| Robert Hope-Upgrade Deck             | 2,500    | 0        | 0                     | 2,500          |
| Routley Pool-Filter                  | 1,600    | 0        | 0                     | 1,600          |
| Routley Pool-Deck Upgrade/Pool Seam  | 1,400    | 0        | 0                     | 1,400          |
| TOTALS                               | 463,850  | 76,000   | 182,000               | 205,850        |

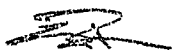
OCT 26 1992

# 1993 PARKS AND RECREATION DEPARTMENT CAPITAL

## 2nd Choice

| DESCRIPTION                                     | ESTIMATE       | D.C.C.'S      | BLDG MTCE.<br>RESERVE | TAX<br>DOLLARS |
|-------------------------------------------------|----------------|---------------|-----------------------|----------------|
| Aggie Park Wiring For Ball Diamond<br>(Fencing) | 1,000          | 0             | 0                     | 1,000          |
| McLean Park-Roof                                | 18,000         | 0             | 18,000                | 0              |
| McLean Park-Fencing                             | 1,000          | 0             | 0                     | 1,000          |
| Citadel Park-Pave Pathways                      | 10,000         | 0             | 0                     | 10,000         |
| Cemetery-Raising Future Burial Area             | 16,000         | 0             | 0                     | 16,000         |
| Bleachers-4                                     | 10,000         | 0             | 0                     | 10,000         |
| Pick Up For Litter Program                      | 15,000         | 0             | 0                     | 15,000         |
| Sod Cutter                                      | 4,000          | 0             | 0                     | 4,000          |
| Flail Mower Attachment                          | 4,000          | 0             | 0                     | 4,000          |
| Playground Equipment                            | 15,000         | 15,000        | 0                     | 0              |
| Inflatable Irrigation Bag                       | 2,200          | 0             | 0                     | 2,200          |
| Fountain Replacement-6                          | 9,000          | 0             | 0                     | 9,900          |
| Christmas Decorations                           | 10,000         | 0             | 0                     | 10,000         |
| Electric Zamboni                                | 42,000         | 0             | 0                     | 42,000         |
| PoCo Rec-Water Line Replacement                 | 10,000         | 0             | 10,000                | 0              |
| PoCo Rec-Brine Pump                             | 5,000          | 0             | 0                     | 5,000          |
| PoCo Rec-Painting                               | 18,500         | 0             | 0                     | 18,500         |
| PoCo Rec-Lighting Improvements                  | 1,200          | 0             | 0                     | 1,200          |
| Centennial Pool-Volleyball Court                | 3,000          | 0             | 0                     | 3,000          |
| <b>TOTALS</b>                                   | <b>194,900</b> | <b>15,000</b> | <b>28,000</b>         | <b>152,800</b> |

OCT 26 1992

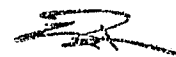


# 1993 PARKS AND RECREATION DEPARTMENT CAPITAL

## 3rd Choice

| DESCRIPTION                                  | ESTIMATE       | D.C.C.'S      | BLDG MTCE.<br>RESERVE | TAX<br>DOLLARS |
|----------------------------------------------|----------------|---------------|-----------------------|----------------|
| Admin-Pick Up Rec Manager                    | 15,000         | 0             | 0                     | 15,000         |
| Aggie Park Washroom                          | 4,500          | 0             | 0                     | 4,500          |
| Cemetery-Road to service future Area         | 7,500          | 0             | 0                     | 7,500          |
| Boulevard-Tree Planting Program              | 10,000         | 0             | 0                     | 10,000         |
| Boulevard-Blacktop Islands on<br>Shaughnessy | 4,200          | 0             | 0                     | 4,200          |
| Robert Hope Participark Stations             | 12,500         | 12,500        | 0                     | 0              |
| Thompson Park Cover Dug-Outs                 | 7,000          | 7,000         | 0                     | 0              |
| Westwood Park Handicapped Accessible         | 29,000         | 29,000        | 0                     | 0              |
| PoCo Rec-Enlarge Dressing Rooms              | 4,000          | 0             | 0                     | 4,000          |
| PoCo Rec-Female Ref Room                     | 2,000          | 0             | 0                     | 2,000          |
| PoCo Rec-Upgrade Snow Pit                    | 3,500          | 0             | 0                     | 3,500          |
| PoCo Rec-Energy Management Control           | 17,500         | 0             | 0                     | 17,500         |
| Hyde Creek-Portable Bar                      | 2,500          | 0             | 0                     | 2,500          |
| Hyde Creek-Small Tools                       | 800            | 0             | 0                     | 800            |
| Hyde Creek-Sea Snake Equipment               | 3,300          | 0             | 0                     | 3,300          |
| Hyde Creek-Tot Docks                         | 1,400          | 0             | 0                     | 1,400          |
| Hyde Creek-Vehicle                           | 20,000         | 0             | 0                     | 20,000         |
| Hyde Creek-Pipes                             | 4,000          | 0             | 0                     | 4,000          |
| Sun Valley-Repair Pool Seams                 | 500            | 0             | 0                     | 500            |
| Sun Valley-Water Park to Recycled<br>Water   | 90,000         | 0             | 0                     | 90,000         |
| <b>TOTALS</b>                                | <b>239,200</b> | <b>48,500</b> | <b>0</b>              | <b>190,700</b> |

OCT 26 1992



**THE CORPORATION OF THE  
CITY OF PORT COQUITLAM**

**MEMORANDUM**

October 23, 1992

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: Request for Free Use of Port Coquitlam Recreation Centre

-----

**Recommendation**

It is recommended that United Way's request for free use of the Port Coquitlam Arena #2 be denied.

\*\*\*\*\*

**Purpose/Problem**

The purpose of this report is to provide information and a recommendation regarding a request received from United Way of the Lower Mainland for free use of Port Coquitlam Arena #2.

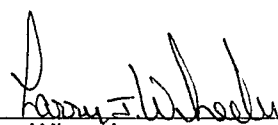
**Background Information**

In the attached letter (dated August 7, 1992) received October 6, 1992, the United Way of the Lower Mainland is confirming the second annual face-off between the Canuck Oldtimers and the United Way's Celebrity team for November 15, 1992 at Port Coquitlam's Arena #2.

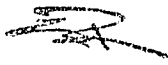
They are asking for "free use" of the Port Coquitlam Recreation Centre in an effort to offer an affordable afternoon of entertainment and to maximize proceeds.

During this time, we normally offer two sessions of public skating. As a result of this event, both sessions will be cancelled. Our gross loss of revenues is estimated at \$600.00 for these two sessions. Revenues for this Oldtimer's game will be \$97.00 per hour.

However, an issue that needs to be considered is the fact that we receive many requests each year for "free use" of facilities for fundraising events. A recent example would be the Kinsmen request for their Remembrance Day Skate-A-Thon. In recent years, these events have normally been denied.

  
\_\_\_\_\_  
Larry Wheeler  
Recreation Manager/Deputy Director

OCT 26 1992



/sd



**United Way**  
of the Lower Mainland

The way to help the most.

## FACSIMILE COVER PAGE

4543 CANADA WAY  
BURNABY, B.C. V5G 4T4

PHONE: (604) 294 - 8929

FAX 1ST FLOOR: (604) 293 - 0220  
FAX 2ND FLOOR: (604) 293 - 0010

ATTENTION:

Janna Taylor  
Parks & Rec.

DATE:

Oct 6/92.

PAGES TRANSMITTING:  
(including cover sheet)

2.

COMMENTS:

Look forward to  
hearing from you!

SENDER:

Patti Crawford

OCT 26 1992



**United Way**  
of the Lower Mainland

4543 Canada Way  
Burnaby, B.C. V6G 4T4  
Tel. (604) 294-8820  
Fax (604) 293-0220

**1992 CAMPAIGN CABINET**

**1992 General Campaign Chair**  
M. J. (Mike) O'Connor,  
BC Transit

**1992 Vice Chair**  
Stuart Hodgson,  
BC Transit

**1991 Campaign Chair**  
George F. Gaffney,  
Royal Bank of Canada

**1990 General Campaign Chair**  
Rosalind C. Kieck,  
Chevron Canada Limited

**1992 President**  
United Way Board of Directors  
John Hatchett,  
Prism Systems Inc.

**Committee Chairs**  
Brian G. Fallett,  
VRH Communications Ltd.  
Frank Macquinn,  
Bank of Montreal  
Bashir Jaffer,  
Kassim-Lakha Abdulla & Co.  
Angela Schirn,  
B.C. Federation of Labour  
Alex Wray,  
Dale Carnegie Systems

**Division Chairs**  
B. (Brian) Caulfield,  
B.C. Telephone Company  
Dennis Cooney,  
BC Rapid Transit Company Ltd.  
David M. Cottrell,  
RBC Dominion Securities Inc.  
Arthur Dick,  
Crisis Centre Vancouver  
Emery Dossall,  
Langley School District  
Dennis Flanagan,  
Xerox Canada Ltd.  
Arthur R. Griffiths,  
Northwest Sports Enterprises Ltd.  
K.S. (Kelly) Heed,  
Colliers Macaulay Nicolls Inc.  
Mike Mahony,  
B.C. Health Association  
Rob A. W. Short,  
Royal Bank of Canada  
David Stephen,  
Ernet & Young  
Carla Gail Tibbo,  
Compuserch Marins and  
Social Research Ltd.

**United Way Staff**  
Gary McCarthy,  
Executive Director  
Shannon van Kaldenberg,  
Director of Development



United Way supports  
and is a member of  
the IMAGINE campaign  
to promote philanthropy



1750

August 7, 1992

Ms. Janna Taylor  
Director, Parks & Recreation  
City of Port Coquitlam  
2253 Leigh Square  
Port Coquitlam, B.C.  
V3C 3B8

Dear Ms. Taylor:

United Way of the Lower Mainland is pleased to be able to confirm the second annual face-off between the Canuck Oldtimers and United Way's Celebrity team for November 15, 1992 at Port Coquitlam's Arena #2.

We anticipate utilizing the above mentioned ice space from 12:00 noon until 3:00 p.m. of that day, and understand the cost to be \$97 per hour. I am writing to you now to inquire as to whether or not the City of Port Coquitlam could possibly waive that fee for United Way. We are trying to keep costs down as much as possible, so that we may offer the residents of the Tri-City area a very affordable, family afternoon.

I thank you in advance for your consideration of our request and will speak you the week of August 24th regarding your decision. In the meantime, should you have any questions please don't hesitate to give me a call.

Again, we are delighted to be able to bring this event to the City of Port Coquitlam and look forward to working with your department as we move closer to the day. Thank you.

Sincerely,

Patti Crawford  
Community Awareness Coordinator

OCT 2 1992