

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on October 5, 1992.

In attendance were Councillor Mike Thompson and Councillor Michael Wright.

Also in attendance was Larry J. Wheeler, Recreation Manager/Deputy Director and Pat Greer, Recording Secretary.

Item No. 1 Genstar Parksite #5

The Committee met, on the site of Genstar Parksite #5, to discuss the various possibilities of a facility for this site.

Recommendation:

To have staff prepare a process for public input on this facility and report back to Committee.

Carried

Item No. 2 Special Workshop Focusing on "Trends in Recreation and Leisure"

The Committee discussed the invitation to the above workshop.

Recommendation:

To receive this as information.

Carried

Item No. 3 Cost Estimate - Reeve Street Park Tennis Courts

The Committee discussed the report from the Recreation Manager/Deputy Director about lighting Reeve Park Tennis Courts.

Recommendation

To receive this as information.

Carried

Item No. 4 Peace Park

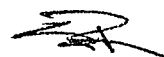
The Committee discussed the report from the Recreation Manager/Deputy Director about a possible location for a Peace Park.

Recommendation:

To include in the 1993 Capital Budget

Carried

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Item No. 5 Increasing Indirect Costs - Parks & Recreation Services

The Committee discussed the report from the Recreation Manager/Deputy Director.

Recommendation:

To receive this as information.

Carried

Item No. 6 Genstar Parksite #4

The Committee discussed the report from the Recreation Manager/Deputy Director

Recommendation:

To receive this as information.

Carried

Item No. 7 Application to Set-Off Fireworks on Public Property

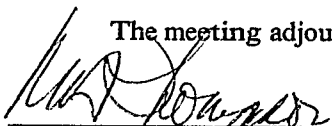
The Recreation Manager/Deputy Director gave a report on the request to set off fireworks on Citadel Heights Park on October 31, 1992.


Recommendation:

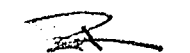
To deny the request for this year, as they do not qualify as a "public body" or "society".

ADJOURNMENT:

The meeting adjourned at 6:50 p.m.


M. Thompson, Chair


Larry J. Wheeler


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THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

August 31, 1992

TO: Councillor Mike Thompson
Councillor Michael Wright

FROM: Janna Taylor, Parks & Recreation Director

SUBJECT: Genstar Parksites #5

Historical Background

The Genstar Master Agreement for Parksites #5 has the developer agreeing to contribute \$400,000 in cash towards the cost of a community facility. This community facility must be designed and scheduled for completion within two years of the issuance of a building permit for the 1000th dwelling unit within the development. The exact wording of the agreement is attached to this report.


There is also an additional \$60,000 that has been added to this site. This \$60,000 comes from Parksites #2, the \$60,000 was earmarked for tennis courts in Parksites #2, but due to unstable soil conditions, the tennis courts were not constructed.

We are now at the 1,000 building permit and a decision needs to be made as to what we wish to build on this site.

Funding

Currently there is \$460,000 designated for this site. Parksites #3 (under the power line) has been allocated \$300,000 for development. This site initially was to include a combination soccer/softball field with parking. Due to the uncertainty of the effects of rays from the power lines, the Parks & Recreation Committee has concluded that it would not be appropriate to build a soccer/softball field under the power lines. Therefore, some additional monies could be utilized from this \$300,000 towards the community facility; perhaps a figure of \$150,000. Therefore, possible funding could amount to \$460,000 + \$150,000 = \$610,000.

...2/


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Community Facility

There has been much discussion as to what constitutes a community facility. The City's solicitor has written his interpretation (which is attached for your information). We are at a stage now where a decision must be made as to what is going to be built on this site. An number of factors should be considered which may influence this decision.

The demographics of this area suggests that there are 3.03 persons per dwelling with each family having one or two children.

The other factors to note are those facilities that were identified in the Master Plan as being important; the outdoor facilities included neighbourhood parks, spray pools, trails and tennis courts. For new indoor facilities the top five included a teen centre, fitness centre, indoor pool, theatre and an arts & crafts centre. I have attached the pertinent section of the Master Plan dealing with these issues.

Possible Options for a Community Facility

1) Tennis Courts (four with lights) and a small washroom facility.

Advantages

- a) listed as a high priority in the Master Plan
- b) can be used by adults and children
- c) low operating cost
- d) revenue generated with lighted courts
- e) year round use

Disadvantages

- a) lights may disturb neighbourhood
- b) single use facility
- c) Reeve Street Park is slated to include two more courts with lights

2) Spray Pool - to cover an area of approximately 1500 m²

Advantages

- a) identified in Master Plan for Parksite #2
- b) Master Plan identifies this facility as a high priority
- c) good family activity, will be enjoyed by many
- d) relatively low operating cost - \$8,000 (for maintenance and a possible recreation attendant)

Disadvantages

- a) some operating cost - may require an attendant - approximate cost \$8,000
- b) usage from May to September only

3) Small community building to house:

- i) large meeting room
- ii) one room for wet crafts
- iii) large activity area

This facility would be used for fitness, meetings, day time tot programs, life skills programs, pottery classes in the evenings, other art and craft programs during the day and evening (approximately 3,000 - 4,000 sq. ft.)

- Advantages
- a) multi-use facility - utilized by every age group
 - b) varied programming opportunities for a neighbourhood area
 - c) provide an alternative site for community programs
 - d) revenue generating

- Disadvantages
- a) medium operating cost (maintenance, program personnel - \$60,000 approximately)

- 4) Youth Centre - 3,000 - 4,000 sq. ft which would house an open area, various rooms, kitchen facilities and large activity room.

- Advantages
- a) strong recommendation in Master Plan for two youth centres - this would meet the needs in the south side of town
 - b) would provide a place for young people 12-18 yrs of age
 - c) potentially ease young people from parks, will give them a place to hang out
 - d) could be used during day for day programs ie. tots, etc
 - e) revenue generating

- Disadvantages
- a) operating cost would be approximately \$60,000
 - b) public reaction to such a facility in this area may be negative
 - c) transportation for youth may be a problem

As you can see most of the options will require some operating costs. The least costly being the tennis courts option. Once Committee has made a decision on the concept they wish, then a meeting should be set up immediately with Lyle Armstrong and Kevin Smith of Genstar.

*Attachments

- MacKenzie Murdy & McAllister Letter
- Genstar Letter (May 25, 1992)
- Genstar Letter (July 28, 1992)
- Genstar Agreement on Parksites #5
- Excerpts from Master Plan
- Memo & Report from Planning Department

/sd

File No. 201.2, 704.6

MACKENZIE MURDY & McALLISTER

BARRISTERS & SOLICITORS

FAX (604) 682-9039
TELEPHONE (604) 682-1263

31ST FLOOR FOUR BENTALL CENTRE
1055 BURNBURN STREET
P.O. BOX 48039
VANCOUVER, CANADA V7E 1C4

April 28, 1992

VIA FAX

Ms. K. Janna Taylor
Parks & Recreation Director
City Hall
Port Coquitlam, B.C.
V3C 2A8

Dear Janna:


Re: Genstar Agreement
Our File No. 1140

Further to your memorandum earlier today, we have conducted a preliminary review of the above captioned Agreement. As you indicated, our firm advised the City with respect to this Agreement leading up to its execution in 1985, but we would point out that Mr. Grant Anderson did have the most involvement at that time.

With respect to the three questions you raised, we have had a preliminary review of the Agreement and can provide you with more details if you wish.

With respect to your three questions, our preliminary response is that:

1. there does not appear in the Agreement to be any clear authority for either party to "change what will occur in the parks" -- Schedule "G" describes the works for the sites and with respect to Site 5 simply provides that the Developer will contribute \$400,000 in cash towards the cost of a community facility, as long as the facility is of a value equal to or greater than the Developer's contribution -- since there is no specification, it would seem that the Agreement should be interpreted to provide the City with the authority to determine what should occur in park Site 5, as the Developer's role is arguably limited to that of a contributor of cash;
2. as discussed above, the Developer is required to contribute towards a "community facility" which does not appear to be a defined term in the Agreement -- the Agreement would appear to require Genstar to simply contribute the \$400,000 --


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April 28, 1992

accordingly, on a preliminary review of the Agreement, it does not seem that Genstar can "pull the \$400,000" if there is no agreement on the appropriate community facility; and

3. the City's "control" is affected by the potential uncertainty in the Agreement as well as questions regarding validity of the entire arrangement which were discussed in our earlier letters to the City -- however, insofar as the issue of the parks is concerned, the better view is that the City has considerable control over the nature of the community facility -- this is buttressed by Section 19(a) which stipulates that the Developer must provide security for completion of the park site improvements: "until such time as the improvements have been completed and are accepted by the City".

The writer is available for the Parks and Recreation Committee Meeting on Monday, May 4, 1992 -- please advise if you require our attendance.

Yours Truly

MACKENZIE MURDY & McALLISTER


Christopher S. Murdy

CSM/jg/2902/CSM261

cc: Bryan R. Kirk, City Administrator

GENSTAR

Genstar Development Company
Pacific Region
Suite 104, 4535 Canada Way
Burnaby, B.C. V5G 4L6
Telephone (604) 299-4325
Telecopier (604) 294-5214

"A Division of Imasco Enterprises Inc."

May 25, 1992

The Corporation of the
City of Port Coquitlam
2580 Shaughnessy Street
Port Coquitlam, B.C.
V3C 2A3

Attention: Janna Taylor
Director of Parks and Recreation

Dear Ms. Taylor:

Further to your recent request regarding the number of building permits issued in Citadel Heights, our records indicate the following unit count to date:

Number of Single Family Lots Created	= 685	lots
+ Awaiting Final Approval (expected within 1 week)	= 36	lots
Total	= 721	lots

Number of Multi Family Units either completed or proposed for Construction on Existing Sites	= 342	units
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Therefore, Total Number of Existing, and/or Proposed Units on Existing Sites	= 1,063	units
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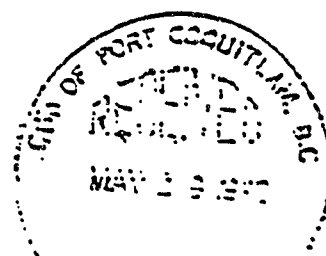
We do not keep a record of the actual number of building permits issued by the City. However from a review of the information we do have, it would appear that approximately 950 permits have been issued to date. I would therefore expect that the 1,000th building permit will be issued within the next several months.

I trust this is the information you were seeking.

Yours truly,

GENSTAR DEVELOPMENT COMPANY
A Division of IMASCO ENTERPRISES INC.

Kevin J. Smith, P. Eng.
General Manager
Pacific Region



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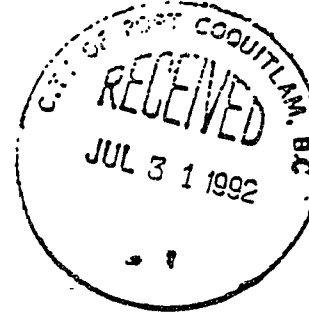
GENSTAR

Genstar Development Company
Pacific Region
Suite 104, 4585 Canada Way
Burnaby, B.C. V5G 4L6
Telephone (604) 299-4325
Telecopier (604) 294-5214

"A Division of Imasco Enterprises Inc."

July 28, 1992

The Corporation of the
City of Port Coquitlam
2580 Shaughnessy Street
Port Coquitlam, B.C.
V3C 2A8



Attn: Ms. Janna Taylor
Director of Parks and Recreation

Dear Ms. Taylor:

RE: CITADEL HEIGHTS - PARK SITE #5

Attached please find a copy of the Southern Construction Cost Index (B.C. Series) for the month of May, 1992. Based upon the terms of the Master Development Agreement for Citadel Heights, and the Modification Agreement signed in March 1987, Genstar's total contribution toward the "... community facility and two doubles tennis courts ..." to be located on Park Site #5 is \$450,000 in 1985 dollars.

Converting to May 1992 dollars, this value would become approximately \$574,000.00 (i.e. \$450,000 in 1985 = 82% of 1991 = \$548,780 in 1991; for May 1992 = a 4.6% increase from 1991 = \$574,024.00).

I trust this is the information you were seeking.

Yours truly,

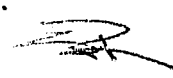
GENSTAR DEVELOPMENT COMPANY
A Division of IMASCO ENTERPRISES INC.

Kevin J. Smith, P. Eng.
General Manager
Pacific Region

KJS/dw

Site 5:

The Developer covenants and agrees to contribute \$400,000.00 in cash towards the cost of a community facility on this site, provided that such facility is designed and scheduled for completion within 2 years of the issuance of a building permit for the 1000th dwelling unit within the development and that the facility is of a value equal to or greater than the Developer's contribution; provided that in the event that the City has not substantially completed this facility within the two year period, the contribution shall be refunded without interest.


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particularly for picnics and playing. These two activities and walking are very popular with families with children, suggesting that parks are well used for informal daytime activities.

New Indoor Facilities

When asked which new indoor facilities are needed in Port Coquitlam, respondents are more likely to feel that the following facilities are needed in order of priority:

Teen Centre	44.1%
Fitness Centre	42.9%
Indoor Pool	36.3%
Theatre	35.2% *
Arts & Crafts	30.5% *
Large Hall	23.9% *
Art Gallery	18.6% *
Arena	14.8%
Small Hall	13.1%
No New Facilities	10.6%

This response places a strong emphasis on cultural facilities and a pool/fitness/banquet-meeting hall facility. Respondents representing households with children are more likely to prefer a teen centre, fitness facilities, an indoor pool and cultural facilities. Female respondents are more likely than male respondents to prefer an art gallery, theatre, arts and craft studio and a pool, while male respondents are more likely to prefer a large hall, possibly for gym sports and banquets. The need for a hall was also identified in the interest group interviews and includes a large banquet hall capable of accommodating upwards of 850 people for conventions, meetings and tournament banquets.

Respondents between the ages of 30 and 45 years are more likely to prefer a theatre, pool and teen centre than other new facilities. This is a similar response to households with children, and reflects the fact that this age group is more likely to have families with children than other age groups.

Only a small percentage of respondents (10.8%) identified that no new facilities are needed. This group is more likely to be represented by senior and households without children.

New Outdoor Activities

When asked about new outdoor facilities, nearly 86% of respondents support the need for some form of new facilities; only 14% either did not respond or said no new facilities are needed. The following new facilities were identified in order of importance:

Picnic Facilities	41.3% -
Neighborhood Parks	35.2%
Spray Pools	34.8% -
Trails	33.2%
Tennis	29.2%
Skateboard	22.5%
Sports Fields	21.7% -
Lawn Bowls	18.3%
No New Facilities	10.1%
Outdoor Pool	7.2%

Respondents representing households with children are more likely to prefer picnic facilities, a spray pool, neighborhood parks, tennis courts and trails than other type of facilities. Female respondents are more likely to prefer tennis, neighborhood parks, trails, skateboarding and spraypools. This response suggest that females are speaking on behalf of children in the community.

Younger adults (under 45 years) are more likely to prefer tennis, sportsfields, parks and trails, and children's facilities such as spray pools and skateboarding then older adults.

Support for new outdoor pools is a relatively low priority and is more likely to be supported by respondents between the ages of 30 and 45. Respondents less than 30 years are less likely to support this type of facility (i.e.3.1%)

- The 2.8 hectare park proposed in the north east should be designed to provide a variety of multipurpose recreation activities. Development could include a grass/sand soccer field, walking paths, seating areas, playgrounds, and retaining the natural qualities of the site. A vegetation buffer should be retained along the perimeter of the park, particularly where there are residences backing onto the park and where it borders on the nature preserve.
- South of the Lougheed Highway, recreation park development is proposed at Reeve Street Park. This includes walking and fitness trails, tennis, an orientation centre, picnic areas, landscaping and the necessary ancillary facilities. This development is scheduled for Phase 1, to occur between 1991 and 1996, and would result in an additional 30 hectares of passive recreation open space. Development of playgrounds, orienteering trails, and nature interpretation could also be considered.
- Port Coquitlam does not have a large expansive recreation park area. Reeve Street could help provide this focus and at the same time compliment athletic park development at the north end of the site.
- Citadel Heights Site #2 has already received some development and more development will occur with the \$400,000 contribution from the developer. Park development should focus on family recreation opportunities. The concept of a water play park should be considered as a focal point to the park. This could be designed as a shallow free form water area, with play equipment, an area of approximately 1500 square metres, and to a maximum graduated depth of .6 metres (2 feet).

The cost of this type of pool would be in the range of \$500,000. Total park development including pathways, signage, parking, park benches, picnic shelter, benches, and irrigation, will be in the range of \$300,000, for a total cost of approximately \$800,000 for the 6 hectare park area.

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

TO: Janna Taylor
Parks and Recreation Director

DATE: September 1, 1992
FILE: Statistics

FROM: Donna Vyse
Junior Planner

RE: Dwelling Units and Population - Citadel Heights and Westview Heights

Further to our telephone discussion of August 31, 1992, the following is the residential single family, and multiple family units existing and proposed on Citadel Heights and Westview Heights:

Single Family Dwellings	1,132
Multiple Units (Townhouses)	471

Total Dwelling units 1,603

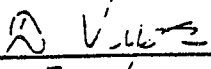
Population projected using the factor of 3.03 equals 4,857.

Future single family dwellings	24
Future Townhouse	193 (in process, planning stage)

Proposed future single family	10
Proposed future townhouse	297


The units already in the planning stage will probably be ready for the market in the spring of 1993. The units that are proposed are probably 2 to 5 years away from development.

If you require further information or clarification, please call me at local 243.


Donna Vyse
Junior Planner

DV/klr

ID589-2


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Residential Monitoring (1992)					Updated
CELL	Sfd	Murb	Total	POPULATION	30-Jun-92
	A	B	C=(A+B)	D=73.03	D35
774.1	294	101	395	1197	[C:92DuPao]
774.2			0	0	
775.1	1006	203	1209	3663	
775.2	1132	471	1603	4857	
775.3	607	173	780	2263	
775.4	460		460	1394	
776.1	37	295	332	1006	
776.2	377	637	1014	3072	
776.3	3		3	9	
776.4	23	161	184	553	
776.5			0	0	
776.6		23	23	70	
777.1	20		20	61	
777.2			0	0	
777.3	5		5	15	
778.1	475	217	692	2097	
778.2	340	429	769	2327	
778.3	383	40	423	1232	
778.4	133	143	276	835	
779.1	715	114	829	2512	
780.1	555		555	1665	
780.2	476	112	588	1732	
781.1	1083		1083	3291	
781.2	178	93	271	821	
781.3	449	296	745	2257	
781.4	753	100	853	2595	
782.1	10		10	30	
782.2	296	69	365	1106	
782.3	25		25	79	
782.4	43		43	130	
TOTAL	9880	3676	13556	41075	

SFD : Single Family Dwelling

MURB : MULTIPLE UNIT - TOWNHSES

POPULATION - THE 2000 CENSUS (avg 3.02 persons per unit)

Trends in Recreation and Leisure... Commissioners Can Make A Difference!



The Commission/Board Branch of the British Columbia Recreation and Parks Association, in cooperation with the British Columbia Recreation and Parks Foundation, is pleased to invite you to a Special Workshop, focusing on Trends in Recreation and Leisure.


Trends in Recreation and Leisure is intended for members of Parks and Recreation Commissions, elected officials and Municipal Parks and Recreation Administrators, and will focus on trends in recreation and leisure in the 21st Century. We live in a time of accelerated change, social reform, urbanization, technological advancement and changing work patterns. This session will take a critical look at these changes and trends, and their effects on our field in the 21st Century. How will service delivery systems be challenged? Who will be the recreators of the 21st Century? What will be the role of commissioners in recreation and leisure services? Can commissioners make a difference?

The workshop will feature Dr. Lydia Pettis Patton, Director of Leisure Services in Portsmouth, Virginia.

Dr. Patton is a member of the Board of Trustees of the National Recreation and Park Association, and is the Chair of the Program Committee for the 1992 NRPA Congress, scheduled for Cincinnati, Ohio. She has been recognized nationally for her commitment to the field of parks and recreation, and was the recipient of the Ethnic Minority Society Achievement Award in 1989. In addition, she was honoured at the White House in 1985, as the recipient of the Great American Family Award.

Dr. Patton's formal training includes a doctorate from Virginia Commonwealth University, in Instructional Leadership, Recreation and Leisure Services Administration. She has made numerous presentations to state, regional and national groups, focusing on multicultural programming for urban recreation areas and community centre management.

Date: Wednesday, November 4, 1992
Time: 7:00 - 9:30 p.m.
Location: Century House
620 - 8th Street, New Westminster
Fee: \$ 35.00 per person, including dinner


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**THE CORPORATION OF THE
CITY OF PORT COQUITLAM**

MEMORANDUM

October 5, 1992

TO: Parks & Recreation Committee

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: Cost Estimate - Lighting Reeve Street Park Tennis Courts

Recommendation:

That this report be received by the Parks & Recreation Committee
as information.

Purpose/Problem:

The purpose of this report is to provide the Parks & Recreation Committee
with information regarding an estimated cost for installing lights at tennis
courts located at Reeve Street Park.

Background Information:

Attached is a letter received from Toby, Russell, Buckwell and Partners
outlining estimated costs (\$78,000) for installing lights at Reeve Street Park
tennis courts.



Larry J. Wheeler
Recreation Manager/Deputy Director

/sd

File No: 704.3, 201.2

09/28/92

13:56

TOBY RUSSELL BUCKWELL

002

1450 ALDERMAN STREET VANCOUVER BRITISH COLUMBIA CANADA V6G 1B1 FAX (604) 682-3001 TELEPHONE (604) 682-6851

T. J. ARTHURDALE, B.A., M.A., M.P.
M. P. BARNES, B.A., M.P.
M. B. BIRDSONG, M.P.
D. E. MELVILLE, M.P.

TOBY RUSSELL BUCKWELL & partners architects

September 28, 1992

Job #1030PM

City of Port Coquitlam,
Parks and Recreation Department,
2253 Leigh Square,
Port Coquitlam, B. C.
V3C 3B8

Attention: Ms. Janna Taylor
Director, Parks and Recreation

Dear Sirs:

RE: REEVE PARK DEVELOPMENT
TENNIS COURT LIGHTING

As requested, we have reviewed the proposal to provide tennis court lighting at the above facility with our electrical consultants, Falcon Engineering.

There is adequate power at the electrical room adjacent to the courts and the budget costing is based on perimeter lighting around a total of eight courts (i.e. 2 new courts) plus a row of lights along the centre line. The estimated installation cost is based upon providing "tournament" level lighting (30.F.C.) as defined by the Illumination Engineering Society.

Estimated Construction Costs for lighting and associated distribution modifications:

Lighting	\$65,000.00
Civil Works (trenching, backfilling and asphalt repair)	8,000.00
TOTAL	\$73,000.00

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Design Fees:

Electrical	\$	3,500.00
Civil		<u>1,500.00</u>
TOTAL	\$	5,000.00

We trust this information is satisfactory for your consideration.

Yours truly,

TOBY RUSSELL BUCKWELL & PARTNERS

Jm. *T. S. Annandale*
T. S. Annandale - MAIBC

TSA/dm
encl.

cc: Ian Ogden-Falcon Engineering

**THE CORPORATION OF THE
CITY OF PORT COQUITLAM**

MEMORANDUM

October 5, 1992

TO: Parks & Recreation Committee

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: Peace Park

Recommendation:

That the Parks & Recreation Committee approve the concept of identifying the new parksite at the corner of Coast Meridian and Kebet Way as our future Peace Park.

Purpose/Problem:

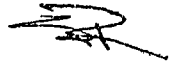
The purpose of this report is to provide the Parks & Recreation Committee with information and a recommendation regarding a possible location for a Peace Park in Port Coquitlam.

Background Information:

Several months ago, the Parks & Recreation Committee reviewed the Peace Park program. We were not able to identify any parksites in Port Coquitlam that we felt would adequately serve the intent of this program. Instead, we asked the Parks Superintendent to identify a potential location where a Peace Park might be developed.

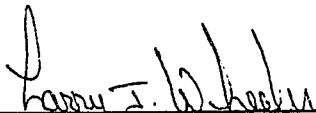
Earlier this year, a new parksite, located at the corner of Coast Meridian and Kebet Way, was acquired. This waterfront park was intended as a passive park and could be developed to appropriately represent the intent of the program.

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Staff are intending to propose funds in the 1993 Capital Budget to develop this parksite.

As an interesting note, I was approached by a gentleman regarding the Peace Park project. He is interested in working in cooperation with staff on this project. He was suggesting that it might be an opportunity for different cultural groups to get involved and sponsor different sections of the park. As a result, each section of the park could be representative of the symbols of peace for different cultural groups.



Larry J. Wheeler
Recreation Manager/Deputy Director

/sd

File No: 704.24

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

TO: K. Janna Taylor, Director
Parks and Recreation Department

DATE: July 14, 1992

FROM: Danielle Pagé
Administration Department

RE: Peace Parks Across Canada - Legacy of Canada 125

His Worship Mayor Trauboulay is referring the attached correspondence and leaflet to the Parks and Recreation Committee, for consideration.

Please note that copies have not been provided to Aldermen Thompson and Wright.

Thank you.

Danielle Pagé

/dp
Att.

CITY OF PORT COQUITLAM Parks & Recreation Dept.		
JUL 14 1992		
FILE # _____		
TO	FROM	DATE

[Signature]
OCT - 5 1992

International Institute for Peace through Tourism
Institut International pour la Paix par le Tourisme

Canada 125

July 3, 1992

PEACE PARKS
ACROSS CANADA
NATIONAL ADVISORY
COMMITTEE

Robert Bowes
Executive Vice President
Heritage Canada

Bernie Campbell
Director
International Institute for
Peace through Tourism

Harold Eldsvik
President
PARCS International
(Protected Area Resources
Consulting Services)

Diane Griffin
Executive Director
Island Nature Trust Society

John MacLeod
Past President
Canadian Society of
Landscape Architects
Professeur, Université de
Montréal

Jack N. Masselink
Past Chairman
Federal / Provincial
Parks Council

Colin Maxwell
Executive Vice-President
Canadian Wildlife Federation

Chief Harry Nyce
Nisga'a Tribal Council

Jean-Claude Paegot, Ph.D.
Chairman
Department of Leisure Studies
University of Ottawa

Beth Russell
President
Trail of the Great Bear

Gary Sealey
Director Visitor Activities
Parks Canada

Jack Wright, Ph.D.
Professor
University of Ottawa

COMITE CONSULTATIF
NATIONAL
PARCS CANADIENS
DE LA PAIX

Mayor Len Traboulay
City of Port Coquitlam
2272 McAllister Avenue
Port Coquitlam, BC
V3C 2A8

Your Worship:

SUBJECT: PEACE PARKS ACROSS CANADA - LEGACY OF CANADA 125

On May 29, an ambitious CANADA 125 project was launched which has as its goal the dedication of 250 Peace Parks in communities across Canada from Victoria, British Columbia to St. John's, Newfoundland.

The linkage of communities across Canada through the dedication of Peace Parks will be an expression of our common desire to learn more about one another, our land, our heritage, our neighbours in Canada and the Global Village, and "Our Common Future".

The Parks will be dedicated on October 8, simultaneously with the dedication in Ottawa of a national "Peacekeeping Monument" commemorating Canada's active role in U.N. peacekeeping missions around the world. Drawing on the ancient tradition of the "bosco sacro" - a grove of twelve trees will be an integral part of the Peacekeeping Monument.

Similarly, the Peace Parks dedicated across Canada, will each have a grove of twelve trees - a "Peace Grove", symbolic of the life, creativity and hope for the future that thrives in peace.

Dedication of the parks will provide an occasion to enhance public awareness and education, particularly among our young, regarding the historical role of Canadians as peacekeepers and Canada's commitment to world peace and environmental protection.

"Peace Parks Across Canada" was launched on May 29 with the dedication of Peace Groves in Victoria Park, Charlottetown, P.E.I., (Home of Confederation); Seaforth Park, Vancouver, B.C.; and Waterton Glacier International Peace Park, Alberta - the world's first international peace park.

Several parks across Canada will be dedicated by the Governor General of Canada as part of CANADA 125 celebrations.

The project offers a unique opportunity for the Mayors and Reeves of Canada to join together in creating a truly significant legacy of CANADA 125.

Page 2

"Peace Parks Across Canada" is a CANADA 125 project being organized by the International Institute for Peace through Tourism, in collaboration with the National Capital Commission.

The project has the support of the Federation of Canadian Municipalities, Heritage Canada, Canadian Parks/Recreation Association, Friends of the Earth, World Wildlife Fund Canada, Rotary International, the Tourism Industry Association of Canada, and the Canadian Society of Landscape Architects.

Sponsors include VIA Rail, Greyhound Lines Canada Ltd., CP Hotels and Resorts, Westin Hotels and Resorts, Four Seasons Ltd., Meridien Hotels, Ramada International Hotels and Resorts, Concept 3 Advertising, and Programmed Communications Ltd.

The International Institute for Peace through Tourism intends to extend the project internationally following the October 8 dedications. This is in keeping with a recommendation of the First Global Conference: Tourism - A Vital Force for Peace, held in Vancouver, October 1988. The Conference, organized by the Institute, attracted 800 participants from 67 countries.

Your support and participation are invited in this exciting project. We would request that you select an existing park, for dedication as a "Peace Park" along with a "Peace Grove" of 12 trees. Dedications will take place in communities across Canada on October 8, 1992 simultaneously with the dedication of the Peacekeeping Monument.

Workshops will be scheduled in 15 cities across Canada, during July and August, to fully brief community leaders or their representatives on the project.

For more information, please call, fax or write:

Peace Parks Across Canada
International Institute for Peace through Tourism
3680 rue de la Montagne
Montréal, Québec
H3G 2A8

Telephone: (514) 281-1822, or (514) 281-9956
Fax: (514) 848-1099

Thank you for your interest. We look forward to hearing from you.

Sincerely yours,

L. J. D'Amore

Louis J. D'Amore
President



*Peace Parks
across Canada*

NURTURING THE GROWTH OF PEACE



*Parcs Canadiens
de la Paix*

POUR CULTIVER LA PAIX

THE WORKSHOPS

The Workshops will be conducted by the International Institute for Peace through Tourism, organizers of the project.

Leading the workshops will be Louis D'Amore, President of the International Institute for Peace through Tourism, in collaboration with:

Bernie Campbell, former Deputy Minister of Tourism for the Province of Alberta and a Director of the International Institute for Peace through Tourism;

Claire Lapointe, consultant in educational administration and organizer of conferences: Towards an Ethic of Global Interdependence and The Peaceful Resolution of Conflict;

John MacLeod, Past President of the Canadian Society of Landscape Architects and a professor at the University of Montreal.

The Workshop will:

- ▲ Provide background information on the Peace Parks
- ▲ Highlight the history, design, and use of existing Peace Parks.
- ▲ Prepare Participants for the dedication ceremony of a Peace Park and community involvement.

WORKSHOPS (Dates and locations)

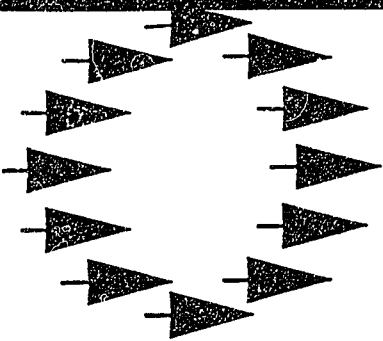
Saint John's, Newfoundland	July	13
Halifax, Nova Scotia	July	14
Saint John, New Brunswick	July	16
Charlottetown, Prince Edward Island	July	17
Winnipeg, Manitoba	July	20
Saskatoon, Saskatchewan	July	21
Edmonton, Alberta	July	23
Calgary, Alberta	August	03
Vancouver, British Columbia	August	04
Victoria, British Columbia	August	05
Kamloops, British Columbia	August	07
Quebec City, Quebec (en français)	August	04
Montreal, Quebec (en français)	August	06
Ottawa, Ontario	August	18
Toronto, Ontario	August	19

*For more information and registration for workshops,
please fill out the form on the reverse side.*

Thank you for your interest.

Peace Parks Across Canada

PURSUING THE GROWTH OF PEACE



Imagine a Place for Peace...

...an existing park in your region or community, dedicated and acknowledged as a 'place for peace'. A public sanctuary where peace is truly the order of the day.

And your park would represent a seed - planted to inspire and spread the growth of peace throughout your community...and beyond...

Now imagine a similar place of peace planted in every Canadian community with peace at its very heart.

Be part of making this happen...

Join the Peace Parks Across Canada project and dedicate an existing park in your community or region as a 'Peace Park' on the occasion of Canada's 125th anniversary. With a meaningful testament to peace - especially during this significant year.

Each Peace Park will have a 'Peace Grove' of 12 trees representing our provinces and territories and symbolizing the life, creativity, and hope for the future that thrives in peace.

On October 8th, 1992, a national 'Peacekeeping Monument' will be unveiled in the Nation's Capital: a tribute to Canada's active role in peacekeeping around the world. A circular 'Peace Grove' will be an integral part of the design.

Be part of this national program and dedicate a Peace Park on October 8th, 1992, simultaneously with the unveiling in Ottawa of the Peacekeeping Monument.

Peace Parks - An inspiration that grows

The dedication of Peace Parks will provide an occasion for your community to enhance public awareness and education, particularly among our young, regarding the historical role of Canadians as peacekeepers and Canada's commitment to world peace and a healthy environment.

A link between communities across Canada will be established through the dedication of Peace Parks as an expression of our common desire to learn more about one another, our land, and our heritage.

The Peace Parks Across Canada project will

grow over time reaching out to the Global Community to perpetuate our universal desire for peace.

The Roots of Peace

Peace Parks Across Canada is rooted in a recommendation of the First Global Conference - Tourism A Vital Force For Peace, held in Vancouver, October 1988, organized by the International Institute for Peace through Tourism, the recommendation called for an international program of 'Places for Peace'.

The International Institute for Peace through Tourism is a registered charitable organization dedicated to fostering and facilitating tourism initiatives which contribute to international understanding and co-operation; an improved quality of environment - both built and natural; the preservation of heritage; and the World Conservation Strategy of 'Sustainable Development'.

The Institute plans to extend the Peace Parks project internationally as a continuing legacy of CANADA 125.

Partners for Peace

Peace Parks Across Canada is a Canada 125 project being organized by the International Institute for Peace through Tourism, in collaboration with the National Capital Commission.

The Project has the support of the Federation of Canadian Municipalities, Canadian Parks/Recreation Association, Heritage Canada, Friends of the Earth, World Wildlife Fund Canada, Rotary International, The Canadian Society of Landscape Architects, the Tourism Industry Association of Canada, and others.

Sponsors include VIA Rail, Greyhound Lines of Canada Ltd., Canadian Pacific Hotels and Resorts, Westin Hotels and Resorts, Ramada International Hotels and Resorts, Meridian Hotels, Four Seasons Ltd., Concept 3 Advertising and Programming Communications Ltd.

Workshops

A series of workshops will be conducted by the Institute in cities across Canada to provide background and information about this national project and assist community representatives in preparing dedication ceremonies for a Peace Park and community involvement.

VIA Rail and Greyhound Lines have agreed to provide participants with complimentary transportation to workshops in areas served by their networks. Arrangements have also been made with bus lines in several provinces not served by Greyhound.

Participating municipalities will be announced in a media conference following each workshop.

Dates and locations of workshops:

St. John's, Newfoundland	July 13
Halifax, Nova Scotia	July 14
Saint John, New Brunswick	July 16
Charlottetown, Prince Edward Island	July 17
Winnipeg, Manitoba	July 20
Saskatoon, Saskatchewan	July 21
Edmonton, Alberta	July 23
Calgary, Alberta	August 3
Vancouver, British Columbia	August 4
Victoria, British Columbia	August 5
Kamloops, British Columbia	August 7
Quebec City, Quebec	August 4
Montreal, Quebec	August 6
Ottawa, Ontario	August 18
Toronto, Ontario	August 19

For more information - please phone, fax or write Nina Burke or Gregory Ward...

PEACE PARKS ACROSS CANADA

International Institute for Peace through Tourism
Lou D'Amore, President
3680, rue de la Montagne
Montreal, Quebec

H3G 2A8
Tel.: (514) 281-1822 or 781-9956
Fax: (514) 848-1099



International Institute for Peace through Tourism

OCT - 5 1992

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

October 5, 1992

TO: Parks & Recreation Committee

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: Increasing Incidental Costs - Parks & Recreation Services

Recommendation:

That the Parks & Recreation Committee receive this report as information.

Purpose/Problem:

The purpose of this report is to provide information to the Parks & Recreation Committee regarding the trend of increasing indirect costs related to Parks & Recreation services.

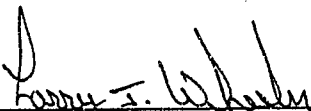
Background Information:

Over the past several months, the practise of downloading has become increasingly obvious. In recent weeks we have received two mail outs regarding legislation changes that potentially result in increased operating costs for our department.

- 1) On July 22, 1992, the Cabinet of British Columbia approved the "Health Act Fees Regulation". This new fee is part of an overall strategy aimed at improving public health. The impact on us is an additional cost of \$150.00 - \$250.00 per year, per facility (ie. concessions, pools, food service areas, etc.)


- 2) On September 24, 1992 we received information regarding the Private Post - Secondary Education Act. This program applies to institutions offering "training" to persons over the age of 17. Fees are \$650.00 to register and \$350.00 per additional site.

We are investigating the implication of these fees on our department to establish whether we are required to pay all fees.


Larry J. Wheeler
Recreation Manager/Deputy Director

/sd

File No: 201.2


OCT - 5 1992



August 4, 1992

To All Facilities Requiring Ministry of Health Operating Permits:

On March 27, 1992, Health Minister Elizabeth Cull announced a proposed new fee for establishments requiring an operating permit under the Health Act.

On July 22, 1992, the Cabinet of British Columbia approved the "Health Act Fees Regulation" (B.C. 274/92) as well as three consequential Regulation amendments arising from it. These include: Amendment to the Swimming Pool, Spray Pool and Wading Pool Regulations (B.C. Reg. 275/92), Amendment to the Sanitation and Operation of Food Premises Regulations (B.C. 273/92), and the enactment of the waterworks systems Certificate and Permit Regulation (B.C. 272/92).

This new fee is part of an overall strategy aimed at improving public health. This new initiative will provide the opportunity to generate revenues which are necessary to partially offset the costs associated with providing a comprehensive environmental health "safety net". Revenues from this program will help support enhanced public health protection services, including inspection, improved environmental health monitoring, and education programs directed to both the community and professional levels.

Enclosed with this letter is a new operating permit to replace your current operating permit which will expire on October 1, 1992. In the case of waterworks systems, an operating permit is now required under the Certificate and Permit Regulation (B.C. 272/92). In the next few weeks, you will also receive an invoice from the Ministry of Health. Upon payment of this invoice, you will be sent a decal to affix to the new operating permit which will validate the permit from October 1, 1992 to March 31, 1993.

Annual fees for operating permits will range from \$150 to \$250 depending upon the size of the facility. Smaller facilities will pay a lower fee than larger facilities.

There are two instances where this fee will be waived. First, if a facility operates for a total of 14 days or fewer during one fiscal year (April 1 - March 31), the operators are not required to obtain a decal for their operating permit in order for it to be valid. Second, food service establishments whose purpose is the relief of poverty (ie. "soup kitchens") are not required to pay a fee for their decal although these establishments will still require both an operating permit and a decal.



**PRIVATE POST-SECONDARY EDUCATION COMMISSION
OF BRITISH COLUMBIA**

September 17, 1992

PoCo Recreation Centre
2150 Wilson Avenue
Port Coquitlam, BC
V3C 1Z2

Dear School Operator/Owner

It has come to our attention that your business may be offering training to persons over the age of 17. For your information, any person or business who is offering education to adults is required to register with the Private Post-Secondary Education Commission. Operating an unregistered institution is subject to a fine of up to \$25,000.

Enclosed is an application package which describes the registration process and provides the necessary forms for application. The completed registration package must be returned to the Commission within two weeks with the required \$650 registration fee.

Please contact this office if you require guidance or assistance in this matter.

Sincerely,

F.R. Kleiman
Executive Director

Encl. Registration Package
 Newsletters

OCT - 5 1992

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

October 5, 1992

TO: Parks & Recreation Committee

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: Genstar Parksite #4

Recommendation:

That this report be received by the Parks & Recreation Committee as information.

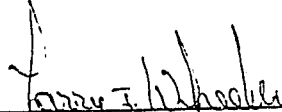
Purpose/Problem:

The purpose of this report is to provide information and an update to the Parks & Recreation Committee regarding the concern of residents with property backing onto Parksite #4.

Background Information:

Attached is a copy of a petition received from the residents living in the vicinity of Parksite #4. Since our Committee meeting on September 28, 1992, I have had several meetings with Mayor Traboulay, Genstar representatives and the residents.

After lengthy discussions with Genstar, we have agreed to assist the residents by having a substantial amount of fill relocated to our Reeve Street Park construction site.


Larry J. Wheeler
Recreation Manager/Deputy Director

/sd

File No: 201.2, 704.6

September 28, 1992

Mr. L. Traboulay, Mayor
Port Coquitlam, B.C.

Mr. Mayor,

We, the undersigned, wish to express to you our most sincere concerns about some aspects of the park now under construction on the property behind Fortress Drive, Fortress Court, Musket Terrace and Anvil Green in the Citadel Heights development. These concerns have previously been addressed to Mr. Kevin Smith of the Genstar Corporation, our municipal engineering department, our parks and recreation department and to yourself. These concerns have been transmitted through both visitations and telephone conversations to the aforementioned parties by several of the residents whose property backs onto the park.

Our concerns focus around two major issues:

1. That the present construction changes the natural form of the land by creating a large berme which appears unstable and which has been built to such a height that it imposes on the privacy of the neighboring properties, and;
2. That the drainage proposed for the park is inadequate to take away the volume of water created by run-off from the berme in the park.

It is hoped and expected that we will receive your support on this issue and that the problems will be rectified in the immediate future. We appreciate your attention to this matter.

NAME	ADDRESS & POSTAL CODE	PHONE NO.	SIGNATURE
BRAD AITCHISON	2638 FORTRESS DRIVE V3C 6A9	944-7852	<i>Brad Aitchison</i>
NANCY GREENALL	2638 FORTRESS DRIVE V3C 6A9	944-7852	<i>Nancy Greenall</i>
CARLEN HEADLEY	2636 FORTRESS DRIVE V3C 6A9	944-5985	<i>Carlen Headley</i>
LYNDIE HEADLEY	2636 FORTRESS DRIVE V3C 6A9	944-5985	<i>Lyndie Headley</i>
CORRINE WILKITS	807 MUSKET TERRACE V3C 6A9	944-5964	<i>Corrine Wilkits</i>
KEN FORD	807 MUSKET TERRACE V3C 6A9	944-5964	<i>Ken Ford</i>
MIKE OSTRON	819 MUSKET TERRACE V3C 6A9	944-7661	<i>Mike Ostron</i>
ZINA OSTRON	819 MUSKET TERRACE V3C 6A9	944-7661	<i>Zina Ostron</i>
FRED BECK	806 MUSKET TERRACE V3C 6A9	942-5131	<i>Fred Beck</i>
TOM CASSIE	810 MUSKET TERRACE V3C 6A9	944-7544	<i>Tom Cassie</i>

OCT - 5 1992

September 28, 1992

Mr. L. Traboulay, Mayor
Port Coquitlam, B.C.

Mr. Mayor,

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It is hoped and expected that we will receive your support on this issue and that the problems will be rectified in the immediate future. We appreciate your attention to this matter.

NAME	ADDRESS & POSTAL CODE	PHONE NO.	SIGNATURE
TERESA CUSICK	810 MUSKET TERRACE V3C 6A9	944-7544	<i>[Signature]</i>
SUSAN LEWINE	816 MUSKET TERRACE V3C 6A9	941-7552	<i>[Signature]</i>
Brian Lewine	816 Musket Terrace V3C 6A9	941-7552	<i>[Signature]</i>
ANTONIA WALTERS	816 MUSKET TERR. V3C 6A9	941-3221	<i>[Signature]</i>
Sharon Walters	816 Musket Terr. V3C 6A9	941-5221	<i>[Signature]</i>
Frank Beck	806 Musket Terr V3C 6A9	942-1538	<i>[Signature]</i>
LAUREN BECK	806 Musket Terrace V3C 6A9	942 1538	<i>[Signature]</i>
Lois Beck	835 Musket Terrace V3C 6A9	944-1375	<i>[Signature]</i>

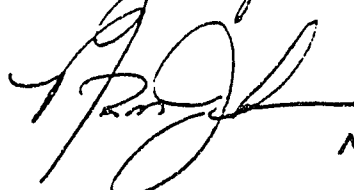
30 SEPT 92

To Port CO Quittem fire department.

RE. Citadel Heights PARK. annual. FIRE WORK. SHOW.

WE would like to REQUEST the PARK at
castle and. Citadel. OR. for a FIRE WORKS Display
Oct 31/92 a Round 8:30 PM. I have completed
my FIRE WORK SUPERVISOR course # 16086. 290997
and would appreciate a prompt Response so that
a collection of money + FIRE WORKS can be obtained.

Thank you for your help.



NORMAN JOHNSON.

2278 Rampart Pl.

PORT COQ.

941-7498.

OCT - 5 1992

FROM

A/CAPT JOHN KELLY

8 SHIFT

DEPARTMENT

FIRE DEPT.

DATE

1 OCT 92

SUBJECT

FIREWORKS AT

CITADEL HEIGHTS PARK

GPO 10

LARRY WHEELER

PARKS & REC DEPT.

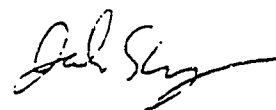
CITY OF PORT COQUITLAM

MESSAGE

LARRY

WITH REGARD TO NORMAN JOHANSON'S REQUEST
TO USE CITADEL HEIGHTS PARK FOR A HIGH LEVEL
FIREWORKS DISPLAY.

MY OPINION IS THAT THIS ORGANIZED DISPLAY
WOULD BE LESS OF A HAZARD (FIRE, SLATEY) THAN
INDIVIDUAL LOW LEVEL FIREWORKS SET OFF
IN BACK YARDS BETWEEN HOUSES WITH FLAMMABLE
ROOFS. MY ONLY CONCERN IS HIS MANPOWER
FOR SECURITY & CLEAN UP OF DEBRIS.



REPLY FROM

DATE

BLUELINE A 10-E or D 5905 (250 pkg.) D 4905 (50 pkg.)

BLUELINE

INTER-OFFICE MEMO

TO REPLY: RETAIN WHITE ORIGINAL - RETURN PINK

FIRE

3.1.9 For the purposes of Article 3.1.8:

- (i) The amount of wages actually paid to fire department personnel fighting the fire shall be included in the costs.
- (ii) The charge per hour per fire in attendance per vehicle will be Two Hundred (\$200.00) dollars per hour or portion thereof with a minimum charge of One Hundred dollars (\$100.00) per call.

3.1.10 A fire shall be deemed out of control under this Part when it spreads beyond the boundaries of the parcel of land on which it was started, or threatens to do so, or when it endangers any building or property.

PART IV

* 4. FIREWORKS AND FIRECRACKERS

4.1.1 No person shall offer for sale or sell, nor use, set off or discharge fireworks within the City.

4.2.1 Article 4.1.1. shall not apply during the period between October 26 and October 31, inclusive, in each year.

4.2.2 During the period referred to in Article 4.2.1 fireworks may only be used, set off or discharged:

- (a) on the lot of a private dwelling and only with the knowledge and consent of the occupant; or
- (b) as part of a public display organized and controlled by a public body or society.

4.2.3 No person shall offer for sale or sell fireworks to any person under or apparently under the age of 19 years.

4.2.4 Every person that displays or sells fireworks when permitted by Article 4.2.1:

- (a) shall ensure that "NO SMOKING" signs are posted in the area of the display; and
- (b) shall ensure that fireworks are enclosed behind glass or wire enclosures to prevent customers from handling the fireworks on display.

4.3.1 No person shall offer for sale, sell, use, or detonate or explode firecrackers.

4.3.2 Notwithstanding Article 4.3.1, the Fire Chief may give permission in writing to a person to detonate or explode firecrackers for religious or ceremonial purposes, with conditions pertaining thereto as Council sees fit.

MAR 30 1992
OCT - 5 1992

ACKS

GENERAL PARK REGULATIONS

2. Acts Prohibited in Parks -

No person while within the confines of a park shall:

- (a) Throw or leave any paper, cardboard, food refuse or ruins, bottles or glass or any matter of any kind likely to prove offensive, injurious, or unsightly; all such matter shall either be placed in receptacles provided in the park for that purpose or shall be carried away from the park for disposal by the person having such matter in his possession.
- * (b) Carry or discharge any firearm, fireworks, air gun, sling shot, catapult, bows and arrows, or other weapon or dangerous toy.
- (c) Throw or cast any stone or other missile.
- (d) Cut, break, bend or in any way injure or deface any turf, tree, shrub, hedge, plant or park ornament.
- (e) Climb any tree.
- (f) Climb upon, deface or in any way damage any building, wall, fence, gate sign, seat, bench, exhibit, cage or any ornament.
- (g) Plug, tamper with or in any way damage any plumbing, lighting, heating or other fixtures.
- (h) Start any fire or permit any person under his control to start any fire except in fireplaces provided therein for that purpose; and except where written permission is given by the Director, or other authorized official of the City.
- (i) Walk upon any lawn or garden where signs are posted prohibiting persons from so doing nor ignore any sign or signal lawfully erected for the control of pedestrians or vehicle traffic.
- (j) Permit any livestock or any domestic animal to run at large - provided further that any dog while in any park shall be on leash and under the immediate charge and control of some competent and responsible person; as provided by City By-law regulations.
- (k) Distribute any handbills or circulars nor post, place, or display any placard, notice, paper, advertising device, or publicity matter of any kind without the written consent of the Council; except such notices as are erected by City Departments dealing with recreation, traffic control, public health or park safety.
- (l) Use or permit the use of any advertising vehicle without the written consent of the Council.
- (m) Tease, molest, or injure any mammal, bird or fish, nor throw any substance at or near such creatures in such a way as to cause them alarm or possible injury.
- (n) Play golf or putt or drive golf balls or use equipment customarily associated with the game of golf, except in such areas as may be specially set aside and designated for such purpose.