

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on June 29, 1992

In attendance were Alderman Mike Thompson and Alderman Michael Wright.

Also in attendance was Sue Rauh, City Clerk for item number one only, Janna Taylor, Parks & Recreation Director, Larry J. Wheeler, Recreation Manager/Deputy Director and Pat Greer Recording Secretary.

Item No. 1 PoCo Trail - Lougheed Highway to Patricia Avenue

Sue Rauh, the City Clerk was in attendance and gave a verbal report outlining a possible process of declaring the land along the river from Lougheed Highway to Patricia Avenue as "Dedicated Park". Sue will report back to the Committee once she hears from the Highways Department.

Recommendation:

To receive the report as information.

Carried

Item No. 2 Tennis Court Nets

The report from the Parks Superintendent, regarding vandalism of tennis nets, was discussed.

Recommendation:

To have staff formulate an action plan on ways to prevent this vandalism in our parks.

Carried

Item No. 3 1992 Dry Floor/Ice Season Timelines

The report from the Recreation Manager/Deputy Director was discussed.

Recommendations:

- 1) To have staff prepare a report on the background of putting in and taking out ice.
- 2) To take a report to Council on these timelines.

Carried

Item No. 4 PoCo Garden Club

Alderman Mike Thompson gave a verbal report on Len Cuddeford's, of the PoCo Garden Club, concerns.

Recommendation:

To invite Mr. Cuddeford to a Parks & Recreation Committee meeting.

Carried

JUN 29 1992

Item No. 5

Peace Parks Across Canada

The Parks & Recreation Director gave a verbal report on the information received from Peace Parks Across Canada.

Recommendation:

To write a letter to Peace Parks Across Canada and ask for further information.

Item No. 6

Tree Plan Canada

The memo from the Project Engineer was discussed.

Recommendation:

To have the Project Engineer provide the Committee with more information as to what size area they need, what type of tree and how many trees.

Carried

Item No. 7

Reeve Street Park - Project Management

The Parks & Recreation Director provided a proposed draft report for Council.

Recommendation:

To send a report to Council recommending that the Mayor & City Clerk sign a letter of agreement between the City of Port Coquitlam and Toby Russell, Buckwell & Partners.

Carried

Item No. 8

Hyde Creek - Roof

The Recreation Manager/Deputy Director gave a verbal report on the problem with leaks in the Hyde Creek roof.

Recommendation:

To receive this report as information.

Carried

Item No. 9

Robert Hope Closure

The Recreation Manager/Deputy Director gave a verbal report on the closure of Robert Hope on June 29th. The closure was one day only, and was due to electrical problems.

Recommendation:

To receive this report as information.

Carried

JUN 29 1997

Item No. 10

O.A.P.O.

Alderman Thompson gave a report on the Mayor Traboulay's meeting with the O.A.P.O.

Recommendation:

To invite the Mayor to a meeting with Committee, Bev Irvine and Alete McInnis to discuss this item.

Carried

Item No. 11

Letter from Resident at 1134 Lombardy Drive

The Committee discussed the letter from P.S. Robertson, 1134 Lombardy Drive.

Recommendation:

To have staff investigate the problem and report back to Committee.

Carried

Item No. 12

Sun Valley Water Park

The Committee discussed water shortage and the Sun Valley Water Park.


Recommendation:

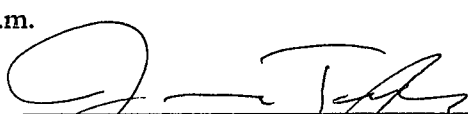
To turn off the water supply at the Sun Valley Water Park until water restrictions have been lifted.

Carried

ADJOURNMENT:

The meeting adjourned at 7:00 p.m.


M. Thompson, Chair


J. Taylor, Secretary

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JUN 29 1992

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

DATE: June 23, 1992

TO: K.J. Taylor
Director of Parks & Recreation

FROM: S. Rauh
City Clerk

SUBJECT: Poco Trail - Lougheed Highway to Patricia Avenue

In consulting with Walter Frith of Goudal & Associates we have reached what we believe may be a suitable arrangement for the City in regard to the Poco Trail, assuming that the Parks & Recreation Committee does not want to dedicate the park by obtaining the assent of the electors.

In referring to the first section, Parcel "B" (shown as blue on the map), the City could obtain a 50 foot wide right-of-way to encompass the trail along this portion as it is believed that the trail follows within City owned land.

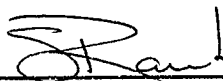
In the second portion (shown in pink) Lots 1, 2, and 3, and portions of unused road allowance at the west end of Prairie Avenue, could be obtained by exchanging portions of road for City land. This would create a more natural curve onto Prairie Avenue which would be more appropriate for the use of the Catholic School entering onto Prairie Avenue and the Shaughnessy intersection.

In this scenario, Parcel "B" and Lots 1, 2, and 3, at the end of Prairie Avenue would entail:

1. Survey location of existing Poco Trail for Lougheed Highway to the foot bridge at Patricia Avenue then east to Shaughnessy Street.
2. The preparation of a 50 foot Right-of-way plan to encompass the trail.
3. Road exchange plans for the road allowance and a subdivision plan to create the trail parcel at the end of Prairie Avenue as well as a Right-of-way plan through the property.

Goudal & Associates has estimated the fee for this work at \$5,000.00. This is based on the City orthophoto maps which are believed to be fairly accurate.

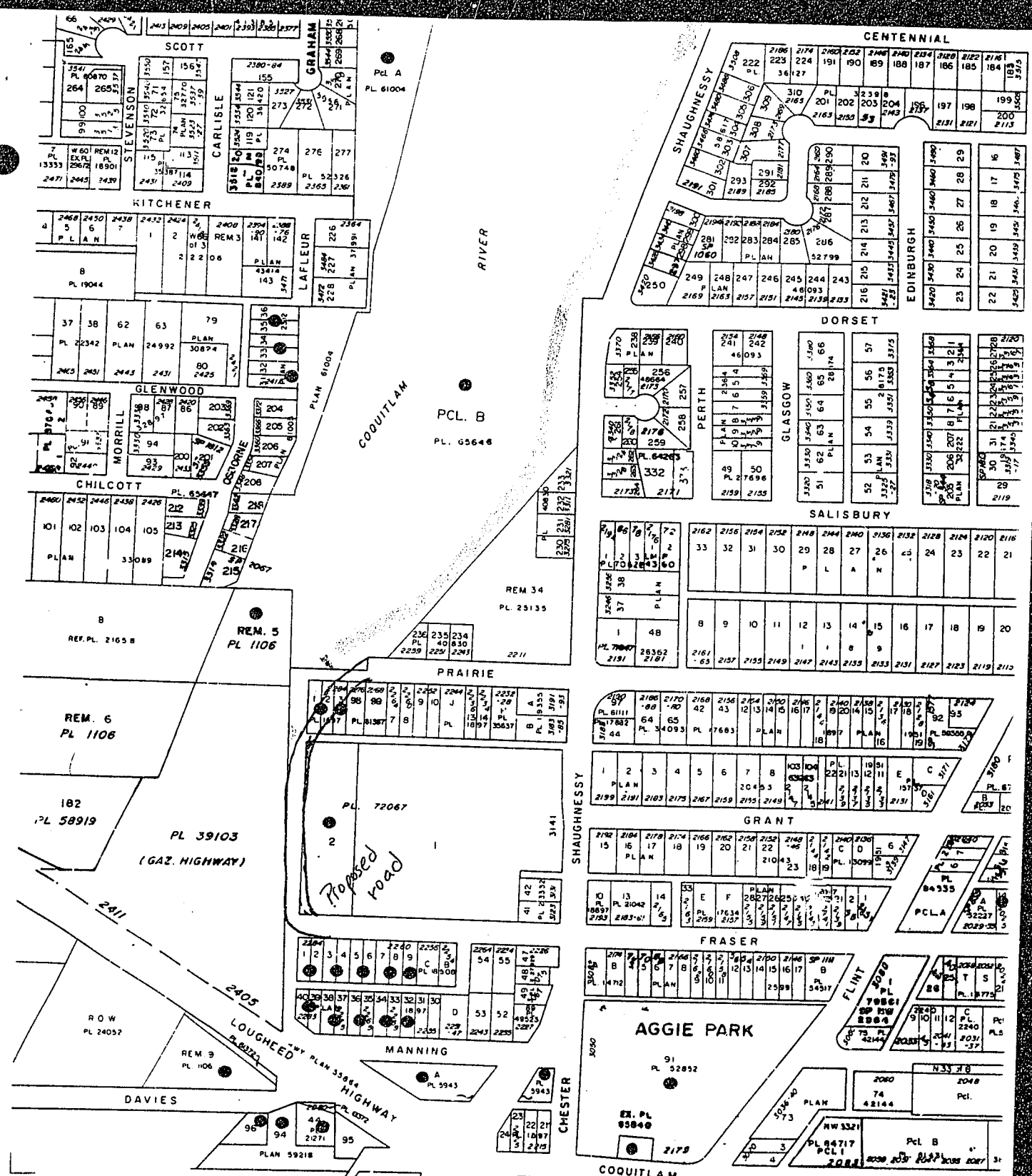
In reference to the third section (shown in yellow), this property is gazetted highway, and as of this date I have sent a letter to the Ministry of Highways requesting information regarding the possibility of closing the road encompassing the Poco Trail, under Section 573 of the Municipal Act so that the City can secure the property. Once I receive further information from the Ministry of Highways I will forward the details.



Susan Rauh
City Clerk

SR:gc
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JUN 29 1992



CITY OF PORT COQUITLAM

METRIC SERIES

JUN-2-9 1992

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

June 26, 1992

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Bram Hoogendoorn, Parks Superintendent

SUBJECT: Tennis Nets

In 1991 we purchased tennis net supplies at a cost of \$3,000.

This year we replaced the following tennis nets due to vandalism:

Park	Number of Nets
Eastern	2
Routley	2
Reeve	5
Westwood	2
Imperial	2
Evergreen	1

This has been at a cost of \$2,352.00

Normally, a net will last from two to three years before the fibers start to rip, due to exposure.

On the tennis net poles, there is a device to tighten the net. These are called winches. They are home made and it costs the shop an estimated \$80.00 to make a new one. During the season, we have lost about 10 of them which has cost about \$800.00. What happens if they are loosened, is they come apart from the pole and then are thrown out.

The estimated labour cost to repair or to replace these nets, by our Parks Crew, is \$1,140

BH/pg

zjk
JUN 29 1992

**THE CORPORATION OF THE
CITY OF PORT COQUITLAM**

MEMORANDUM

June 29, 1992

TO: Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: Dry Floor/Ice Season Timelines

Recommendation:

It is recommended that the Parks and Recreation Committee receive this report as information only.

* * * * *

Purpose/Problem:

The purpose of this report is to provide information to the Parks and Recreation Committee regarding the planned transition periods from dry floor to ice at the two arenas.

Background Information/Comments:

Outlined on the attached page is the planned schedule for the transition from dry floor to ice at the two arenas. These dates were arrived at after meeting with the President of Minor Hockey and the President of the Port Coquitlam Lacrosse Council.

This schedule is similar to the one used in 1991. This schedule accommodates all regular season play and tournament requests. The primary differences are that we have adjusted the schedule slightly to accommodate an Intermediate A Provincial Tournament and have included some time for maintenance (ie painting) in each facility. In the past, we have tried to paint during the lacrosse season, and have received some complaints from league officials regarding the paint fumes.

Larry J. Wheeler

LJW/pg

File No: 403.7

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JUN 29 1992

1992 DRY - ICE

ARENA #1

Last Day Dry Floor:	Saturday, August 8
Painting:	August 9 - 15
Ice In:	August 16 - 29
Ice Available:	Sunday, August 30

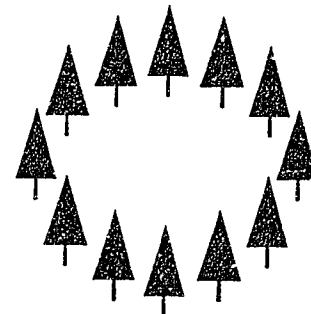
ARENA #2

Last Day Regular Dry Floor:	Saturday, July 18
Painting/Drying:	July 19 - 30
Int. A Lacrosse Provincial:	July 31 - August 2
Ice In:	August 4 - 17
Ice Available:	Monday, August 17

JUN 29 1992

● *Peace Parks across Canada*

NURTURING THE GROWTH OF PEACE



AN INVITATION...

JOIN -

with other communities across Canada in dedicating an existing Park as a Peace Park. A living legacy of Canada's commitment to World Peace and Environmental Protection.

PEACE PARKS ACROSS CANADA -

An ambitious project that will culminate on October 8th in a nationwide celebration coincident with the unveiling of a National Peacekeeping Monument in Ottawa.

THE GOAL -

To dedicate some 250 Parks in communities throughout Canada as Places for Peace.

A PEACE GROVE -

Nurtured within each Park will be a unifying Peace Grove of twelve trees representing our provinces and territories.

EACH PEACE PARK -

WILL...nurture the growth of Peace and

Understanding at home and throughout the World.

WILL...enhance national awareness of Canada's genuine commitment to World Peace and Environmental protection.

WILL...draw communities across Canada together in celebration of our people, our land, our heritage, and our common future.

WORKSHOPS -

A series of workshops will be conducted in 15 cities to provide background information on the project and

assist regional and community representatives in preparing a dedication ceremony.

A UNIQUE OPPORTUNITY -

For the Parks and Recreation Community to take a leadership role in creating a truly significant legacy of Canada's 125th Anniversary.

For more information on how your community can get involved please contact either Nina Burke or Greg Ward at:

International Institute for Peace through Tourism
3680 de la Montagne
Montreal, Quebec H3G 2A8
(514) 281-1822 or Fax (514) 848-1099

PARTNERS FOR PEACE

The International Institute for Peace through Tourism is organizing "Peace Parks across Canada" in cooperation with CANADA 125 and the National Capital Commission.

Also supporting the project: The Federation of Canadian Municipalities, Heritage Canada, Canada Parks/Recreation Association, Friends of the Earth, World Wildlife Fund Canada, Rotary International, the Tourism Industry Association of Canada and the Canadian Society of Landscape Architects.

Project Sponsors are: Via Rail, Greyhound Lines Canada Ltd, CP Hotels and Resorts, Westin Hotels and Resorts, Four Seasons Ltd., Meridien Hotels, and Concept 3 Advertising Agency.



The International Institute for Peace through Tourism

JUN 29 1992

**THE CORPORATION OF THE
CITY OF PORT COQUITLAM**

MEMORANDUM

TO: Janna Taylor

FROM: Andrew de Boer

DATE: June 23, 1992

SUBJECT: Tree Plan Canada - National Community Tree Planting Program
(Environmental Protection Committee Meeting of May 21, 1992)

The Environmental Protection Committee is interested in participating in the Tree Plan Canada program with the assistance of the Parks and Recreation Department.

The Tree Plan Canada Program is a Federally sponsored program under the Green Plan which is designed to encourage the planting and maintenance of trees by community groups and municipalities. The program provides a grant of up to 2/3 of the total cost of a project and a ground cost of \$0.50 per tree.

The Parks and Recreation Department would participate in the program by selecting a location for tree plantings, the type of trees required and estimating a budget and providing labour and materials for the tree plantings.

Funding for this program would be made available from the Environmental Protection Budget.



Andrew de Boer
Project Engineer

attachment
copy: Ald. Gates

ad
JUN 29 1992

ENVIRONMENTAL ACTION FOR TODAY

A HERITAGE FOR TOMORROW.



The Government of Canada has established a national tree planting and care program called Tree Plan Canada. Funded in part by Canada's Green Plan for a Healthy Environment, Tree Plan Canada is an invitation to all Canadians to make a personal contribution towards offsetting the major environmental problem of global warming.

Tree Plan Canada is a six-year program funded, in part, by the federal government, through Forestry Canada. A non-government foundation called The National Community Tree Foundation has been created to manage the program.



GROWING CANADA'S FUTURE.

The goal of Tree Plan Canada is to foster and encourage the planting of up to 325 million trees. It's also an opportunity for Canadians to learn about proper planting and care methods and the importance of trees to the planet's life-support system, their communities and their individual well-being.



PARTNERS IN ACTION.

Tree Plan Canada is based on partnership. Canadians working together to turn ideas into action.

Tree Plan Canada provides technical advice to assist partners in developing and implementing their projects. Financial assistance is also available to qualifying partners for tree purchase and certain planting costs. Partners can contribute labour, material, services or by sharing in their project's financial cost. Most importantly, partners must be prepared to maintain and care for the trees after planting. Most trees need

at least three years of periodic care before they are established and able to thrive.

WHO CAN BE A PARTNER?

Any group has a tree planting project in mind, you can become a partner. Call 1-800-563-0202 to find out how.



WHAT ARE THE CRITERIA FOR PROJECT PROPOSALS?

Planting projects are eligible if they support environmental objectives, are not for commercial or industrial purposes and have written authorization from the landowner.

Eligible projects will then be evaluated against the following criteria:

- environmental, aesthetic or recreational benefits provided;
- degree of on-going tree care and maintenance
- extent of applicant's contribution, both financial and in-kind
- technical soundness of proposal.

NEED IDEAS FOR PROJECTS?

There are many areas in and around your community that can benefit from planting trees. Remember, however, that proper authorization must be obtained before planting.



WHAT KINDS OF TREES CAN BE PLANTED?

All species of trees will be considered as long as they are suitable to the growing conditions in the area. To help achieve the program's environmental goals, preference will be given to planting seedlings of younger trees.

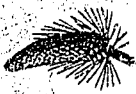


CANADA'S GREEN PLAN

Trees are oxygen factories, carbon dioxide and relief in the air. Tree Plan Canada is one of the environmental actions contained in Green Plan aimed at limiting greenhouse and making an enhanced contribution warming solutions.

WHO CAN HELP?

If you have a question on the program, want an application form, contact the offices listed below direct toll free at 1-800-563-0202 or mail in the card to the Forestry Canada office near you.



PACIFIC REGION

506 West Burnside Road
Victoria, British Columbia
V8Z 1M5
604 363-0600

NORTHWEST REGION

5320 - 122nd Street
Edmonton, Alberta
T6H 3S5
403 435-7210

ONTARIO REGION

PO Box 490
1219 Queen Street East
Sault Ste Marie, Ontario
P6A 5M7
705-759-5711

The National Community

Tree Foundation
220 Laurier Avenue West
Suite 1550
Ottawa, Ontario
K1P 5Z9
613 567-5545

There are Forestry Canada sub-offices located in St. John's, Nova Scotia and Prince Edward Island. phone book for addresses.

QUEBEC REGION

1055, rue du P
Ste-Foy, P.Q.
G1V 4C7
418-648-5695

MARITIMES

PO Box 4000
Fredericton, New
Brunswick
E3B 5P7
1 800 567-5266

NEWFOUNDLAND

PO Box 6028
Building 304, 1
St. John's, New
Brunswick
A1C 5X8
709 772-4684

DRAFT REPORT

**THE CORPORATION OF THE
CITY OF PORT COQUITLAM**

REPORT TO COUNCIL

June 29, 1992

TO: B.R. Kirk, City Administrator

FROM: Janna Taylor, Parks & Recreation Director

SUBJECT: Letter of Agreement - Reeve Street Park
(Parks & Recreation Committee Meeting June 22, 1992)

Recommendation

That the Mayor and City Clerk be authorized to sign the letter of agreement between the City of Port Coquitlam and Toby Russell, Buckwell & partners.

Background & Comments

City Council retained the services of J. Reeve Consultants Ltd., Toby Russell Buckwell & Partners and Intercad Services Ltd. on November 5, 1990 to design and complete the working drawings for the active area of Reeve Street Park. The working drawings are now in place and the Consultants are now ready to proceed with tendering and doing the project.

The initial contract was up to and including working drawings and now it is necessary to enter into a continuing agreement for project management to formalize the City's intent.

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JUN 29 1992

- 2 -

The City Solicitor has drawn up a letter of agreement with Toby Russell Buckwell & Partners. According to the Solicitor the fee proposed is in line with other Consultants. The project is due for completion September 1993.

Janna Taylor,
Parks & Recreation Director

54

JUN 29 1992

(TO BE TYPED ON CITY OF PORT COQUITLAM LETTERHEAD)

May 6, 1992

Toby Russell Buckwell & Partners
Architects
1650 Alberni Street
Vancouver, B.C.
V8G 1B1

Attention: Mr. Tom Annandale, M.A.I.B.C.

Dear Sirs:

**Re: Reeve Street Park Development
Project Management**

Further to our discussions on your proposal to provide project management services to the City of Port Coquitlam for the development of Reeve Street Park, this letter sets out the arrangement which I am prepared to recommend to City Council. If your firm accepts the terms in this letter, please execute both copies of this letter in the space provided and return them to me. I will then request that Council adopt a resolution authorizing the agreement and on approval will return one copy of this letter, executed on behalf of the City.

Toby Russell Buckwell & Partners will provide the following project management services with regard to the first phase of development of Reeve Street Park in accordance with the development concept endorsed by Council at its meeting of _____:

1. Project Scheduling

Preparation of a master project schedule; monitoring of contractors' progress; revision of schedule as necessary.

2. Project Cost Control

Preparation of a master project cost control schedule; monitoring of costs as incurred; revision of schedule as necessary.

3. Consultant Retention

Identification, recommendation and engagement (with the City's concurrence) of all consultants including surveyors, design engineers, geotechnical engineers, soil

632
JUN 29 1992

compaction consultants, concrete testing consultants, roofing inspecting consultants and all other consultants as necessary for the first phase of the project.

Payment of consultants' fees and disbursements will be the responsibility of Toby Russell Buckwell & Partners.

4. Project Coordination

Coordination of consulting services and regulatory agencies. Management of consultants' services. Coordination of the advice and directives of utilities and regulatory agencies including B.C. Hydro, Ministry of Transportation and Highways, Ministry of Environment and Fish and Wildlife.

5. Tendering Services

Preparation of tender documents for approval by the City; advertising; replies to bidders' inquiries and issuance of addenda; opening and review of tenders; recommendation of tender awards to the City.

6. Construction Administration

Provision of architectural, landscape and engineering supervision of the entire project; certification of progress payments to contractors; reporting on project completion and payment of holdback.

7. Commissioning Supervision

Supervision of the commissioning of the buildings and services in each phase of the project.

The anticipated time-frame for the project is from May, 1992 to September, 1993, however project management services will be provided for the entire first phase of the project whatever its duration.

Remuneration for project management services, including all fees and disbursements and consulting services, shall not exceed 9% of the construction costs of the project as paid to construction and development contractors. Subject to the above maximum, project management services shall be provided on an hourly basis with the principal charged at \$85.00 per hour, senior technicians at \$65.00 per hour and junior technicians at \$50.00 per hour. Disbursements shall be charged at cost.

All project management services shall be invoiced to the City at the end of each calendar month and shall be paid by the City within 21 days of receipt, subject to the City's review and acceptance of the services provided. If in the opinion of the Director of Parks and Recreation, acting reasonably, fees and disbursements for project management services are likely to exceed 9% of construction costs, the Director may withhold payment of up to 1/3 of the amount of any and all invoices until substantial completion of the project.

67
JUN 29 1992

Your firm will report to the City through the Director of Parks and Recreation or her designate and will receive instructions as required from the Director. Attendance at Council and Committee meetings is excluded from this agreement and will be billable at your usual hourly rates.

The project manager and principal contact with the City will be Tom Annandale. Support personnel will include Judith Reeve, Michael Barnes and Wai-Sue Louie. In the event that Tom Annandale becomes unavailable to provide project management services, the City may terminate this arrangement upon 10 days' notice in writing, upon payment of any outstanding remuneration.

We look forward to working with you. Please call if you have any concerns regarding the content of this letter.

Sincerely,

Janna Taylor
Director of Parks and Recreation

THE CORPORATE SEAL of the
CITY OF PORT COQUITLAM was
hereunto affixed in the
presence of:

Mayor - Len Traboulay

Clerk - Susan Rauh

Executed on behalf of TOBY
RUSSELL BUCKWELL & PARTNERS

Authorized Signatory

Authorized Signatory

GA/5243

c/s

64
JUN 29 1992

December 16, 1991/296

A regular meeting of the Municipal Council of the Corporation of The City of Port Coquitlam was held in the Council Chambers, Port Coquitlam City Hall, 2580 Shaughnessy Street, Port Coquitlam, B.C. on Monday, December 16th, 1991, at 7:00 p.m.

His Worship Mayor L.M. Traboulay and Aldermen M.D. Gates, M.J. Gordon, J.J. Keryluk, R.H. Talbot and M.A. Thompson were in attendance.

Also in attendance were City Administrator B.R. Kirk, Acting City Clerk S. Rauh, City Engineer I. Zahynacz, Director of Planning C.R. Felip and Parks and Recreation Director K.J. Taylor.

SPECIAL PRESENTATION:

* His Worship Mayor L.M. Traboulay introduced Judith Reeve of Reeve Consulting Services and Tom Annadale of Toby, Russell, Buckwell who presented a detailed plan for the active area of Reeve Street Park.

CONFIRMATION OF MINUTES:

Moved by Alderman Talbot:

Seconded by Alderman Gordon:

That the minutes of the Regular Council meeting held on December 9th, 1991 be taken as read and adopted.

Carried.

PROCLAMATIONS:

WHEREAS: More than thirty thousand British Columbians are affected by Alzheimer's disease;

WHEREAS: More than three hundred thousand Canadians are affected by Alzheimer's disease;

WHEREAS: Alzheimer's Disease is not a normal consequence of aging;

WHEREAS: There is no known cure for this tragic disease, therefore intensified research is essential, such research needing the support of an informed society;

AND WHEREAS: The Alzheimer's Society of B.C. is providing support for afflicted families, funding research into causes and cures, and promoting better understanding of this disorder;

NOW THEREFORE I, Leonard M. Traboulay, Mayor of the Corporation of The City of Port Coquitlam, DO HEREBY PROCLAIM, the month of January, 1992 as

"ALZHEIMER AWARENESS MONTH"

in the City of Port Coquitlam.

JUN 29 1992

December 16, 1991/297

DELEGATIONS:

His Worship L.M. Traboulay introduced Mr. Beiks, Officer of Communications and Ms. Troupe of Canada Post Corporation who gave a brief description of the upcoming changes to postal services at the Port Coquitlam Main Postal Unit located at 2250 McAllister Street. Canada Post Corporation will be establishing a Commercial Service Centre effective January 20, 1992. This Commercial Service Centre will service the specialized postal needs of commercial postal customers only. Non-commercial postal service will no longer be available at the Port Coquitlam Main Postal Unit, however, alternate locations are available in the Port Coquitlam area.

His Worship Mayor L.M. Traboulay referred to Item 21 from the Parks and Recreation Director, December 12th, 1991 regarding Reeve Street Park.

* Moved by Alderman Thompson:
Seconded by Alderman Gates:

That the conceptual plan for the active portion of Reeve Street Park be adopted.

Carried.

BYLAWS:

Moved by Alderman Thompson:
Seconded by Alderman Gordon:

That the "Port Coquitlam Zoning Bylaw, 1987, No. 2240, Amendment Bylaw 1990, No. 2621" be reconsidered, finally passed and adopted.

Carried.

Moved by Alderman Gordon:
Seconded by Alderman Keryluk:

That the "1900 Block Taylor Street Road Exchange Bylaw, 1991 No. 2629" be reconsidered, finally passed and adopted.

Defeated.

Aldermen Gordon, Keryluk and Talbot
voted in favor of the resolution.

Moved by Alderman Thompson:
Seconded by Alderman Gordon:

That the "City of Port Coquitlam Waterworks Regulation Bylaw, 1970, No. 991, Amendment Bylaw 1991, No. 2632" be reconsidered, finally passed and adopted.

Carried.

JUN 29 1992

MEMORANDUM

COUNCIL

NOV - 5 1990

TO: Bryan R. Kirk
City Administrator

FROM: K.J. Taylor
Parks and Recreation Director

RE: Development of Reeve Street Park

DATE: November 2, 1990

APPROVED
BY COUNCIL

ON NOV 5/90
[Signature]
CITY CLERK

RECOMMENDATION:

THAT the firms of J. Reeve Consultants Ltd., Toby Russell Buckwell & Partners and INTERCAD Services Ltd. be retained to design and complete the working drawings for the active area of Reeve Street Park;

AND FURTHER THAT this work be performed at the upset fee of \$82,500.00 and that this fee be covered by the Tax Sale Land Reserve.

BACKGROUND AND COMMENTS:

1. Proposal Call

Earlier this year, Council directed the Parks and Recreation Department to issue a proposal call to develop an active area of Reeve Street.

The Parks and Recreation Committee, in conjunction with the City Administrator, interviewed various consultants on Friday, November 2, 1990.

The firms of J. Reeve Consultants Ltd., Toby Russell Buckwell & Partners and INTERCAD Services Ltd., who supplied a joint proposal, were chosen unanimously by the interviewing team.

2. Parks and Recreation Master Plan

The Master Plan clearly identifies that Phase I of Reeve Street Park should be developed within the next year.

3. Funding of Project

The upset fee of \$82,500.00 is separated as follows:

a) Site analysis, programming and preliminary design	\$28,500.00
b) Working drawings	54,000.00

There are sufficient funds in the Tax Sale Land Reserve to cover this project.

[Signature]
J. Maitland
City Treasurer

[Signature]
K.J. Taylor
Parks and Recreation Director

[Signature]
B.R. Kirk
City Administrator

ITEM	PAGE
	55A

JUN 29 1992

COUNCIL

DEC 16 1991

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

REPORT TO COUNCIL

December 12, 1991

TO: B.R. Kirk, City Administrator

FROM: K. Janna Taylor, Parks & Recreation Director

SUBJECT: Reeve Street Park
(Parks & Recreation Committee Meeting December 9,
1991))

APPROVED
BY COUNCIL
ON Dec 16/91
K. Janna Taylor
CITY CLERK

Recommendation

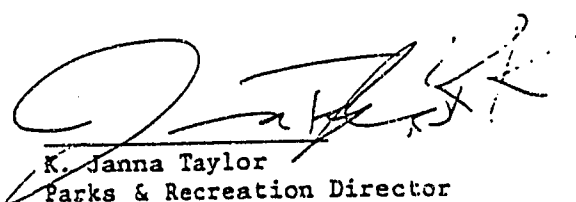
That the conceptual plan for the active portion of Reeve Street Park be adopted.

Background of Study:

The firms of J. Reeve Consultants Ltd., Toby Russell Buckwell and Partners and INTERCAD Services Ltd. were retained by City Council November 5, 1990.

The terms of reference, for the Consultant, were to do a site analysis, programming and preliminary design for the active area of Reeve Street Park. After this work is completed working drawings would then be done upon Council approval of the conceptual design.

At the Council Meeting on Monday, December 16, 1991, Judith Reeve will be presenting the detailed plan for the active area of Reeve Street Park.


K. Janna Taylor
Parks & Recreation Director

KJT/pg

File No: 201.9

ITEM	PAGE
21	69

44
JUN 29 1992

MEMORANDUM

DATE: November 2, 1990

TO: Bryan R. Kirk
City Administrator

FROM: K.J. Taylor
Parks and Recreation Director

RE: Development of Reeve Street Park

RECOMMENDATION:

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The firms of J. Reeve Consultants Ltd., Toby Russell Buckwell & Partners and INTERCAD Services Ltd., who supplied a joint proposal, were chosen unanimously by the interviewing team.

2. Parks and Recreation Master Plan

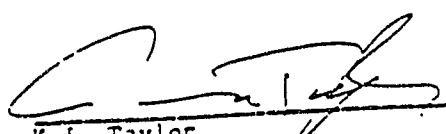
The Master Plan clearly identifies that Phase I of Reeve Street Park should be developed within the next year.

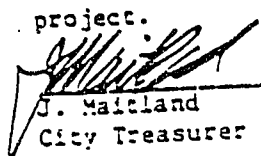
3. Funding of Project

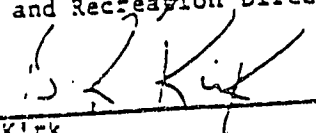
The upset fee of \$82,500.00 is separated as follows:

a) Site analysis, programming and preliminary design	\$28,500.00
b) Working drawings	54,000.00

There are sufficient funds in the Tax Sale Land Reserve to cover this project.

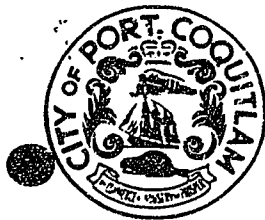

K.J. Taylor
Parks and Recreation Director


J. Maitland
City Treasurer


B.R. Kirk
City Administrator

ITEM	PAGE
	70

JUN 29 1992



THE CORPORATION OF THE CITY OF PORT COQUITLAM

CITY HALL
2580 SHAUGHNESSY STREET
PORT COQUITLAM, B.C.
V3C 2A8
TELEPHONE: 941-5411
FAX: 464-3524

PARKS & RECREATION DEPARTMENT
2253 LEIGH SQUARE
PORT COQUITLAM, B.C.
V3C 3B8
TELEPHONE: 942-0285
FAX: 942-4157

September 27, 1990

re: Proposal Call for Reeve Street Park

The Port Coquitlam Parks & Recreation department wish to proceed with the development of the "active" portion of Reeve Street Park. The park is approximately 143 acres in size; and is located adjacent to the downtown core. The "active" area is approximately 17 acres.

In 1986 a conceptual plan was done for Reeve Street Park and is available for viewing at the Parks & Recreation Department Office from 8:30am-4:30pm.

We wish to retain a multi-disciplinary team of consultants to design and prepare detailed working drawings for the "active" part of Reeve Street Park. We also would like cost estimates for the work to be done in this area.

The terms of reference for the plan are enclosed. Your proposal should include the following:

- 1) Previous experience in similar projects that your staff and company have been involved in.
- 2) Company's experience in work for public agencies
- 3) Background and roles of all professional staff who would to be assigned to this project.
- 4) Timing and staff allocation of various phases of work.
- 5) Your approach and program of work.
- 6) Schedule of fees and an upset price for the project.

...2

JUN 29 1992

Enclosed with this letter is:

- 1) An executive summary of the Master Plan for Reeve Street Park
- 2) The Terms of Reference
- 3) A short description of the Park

The selection process will be as follows:

- 1) The Parks & Recreation Director will short list the submissions.
- 2) The Parks & Recreation Director will interview those on the short list.
- 3) From the short list, two or three consultants will be interviewed by the Parks & Recreation Committee of Council. This Committee will then make a recommendation to City Council.

Several firms will be invited to submit a proposal for this project. Please submit your proposal by 4:00pm on Wednesday, October 17th, 1990.

Please give me a call at 942-0285, if you require more information.

Yours truly,

K. Janna Taylor,
Parks & Recreation Director

KJT/pg

JUN 29 1992

BACKGROUND OF REEVE STREET PARK

The park is located adjacent to the downtown core of Port Coquitlam and within easy walking distance of existing residential areas of the city.

The total park acreage is estimated to be 143 acres. The active area of the park is estimated to be 17 acres.

In 1986 a conceptual master plan was developed for the park, the plan deals with topography soils, hydrology, vegetation, wildlife and a budget for development.

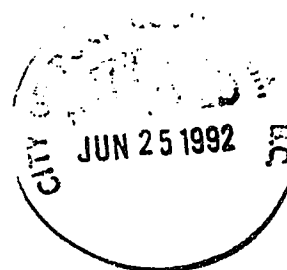
Partial development of the park has already taken place. The present facilities include:

- a) One all-weather soccer field with lights
- b) One grass soccer field
- c) Six tennis courts
- d) Parking lot

TERMS OF REFERENCE

1. To work under the direction of the Parks and Recreation Director and to liaison with other staff persons as deemed necessary.
2. To have at least two meetings with the Parks and Recreation Committee of Council to review plans.
3. The plan for the active area to include detailed design, (working drawings) up to but not including tendering.
4. That costing for the plan be developed.
5. That in order to achieve the detailed design you will need to review:
 - a) 1986 conceptual plan and to work within the parameter
 - b) Review the recently completed Parks and Recreation Master Plan.
 - c) That the plan include changing facilities, soccer fields (number dependent on land configuration) and softball diamonds (number dependent on land configuration), parking lot and any other ancilliary facilities deemed necessary.
6. One interim draft plan to be submitted to the Parks and Recreation Committee:
 - a) Scope of project ie. number of fields, diamonds etc.
 - b) Preliminary design of park layout.
7. Fifteen copies of working drawings and tender documents.
8. A final presentation to the City Council.

JUN 29 1992



June 23, 1992

Mayor Len Traboulay
2580 Shaughnessy Street
Port Coquitlam, B.C.
V3C 2A8

Dear Mayor Traboulay:

I am a resident of the Lincoln Park Subdivision, owning a home near the baseball diamond Evergreen Park. Every Spring brings organized baseball to the diamond. Late April through early June the Park is used by girl's softball and they are a joy to share our neighbourhood with. The Park is often tidier when they leave than when they arrive. They park where they are supposed to, and do not park where they are not supposed to.

The problems come in early June with the arrival of adult mixed slo-pitch. From observations, it may be that the Park is being used by two different Leagues. Some of the teams appear to be a mixture of local parents who behave reasonably well, while others seem to be made up of adults, the majority of whom are probably "known to the Police". There seems to be great diversity in the members of these teams and/or leagues.

The problems that these parties create are many, and while some individually may seem petty, they add up to reducing the quality of life in our neighbourhood and, more importantly, create safety hazards for the children and vehicular traffic in the area.

I will explain first the parking problem, however, you must understand that this is more than just an elaborate parking complaint. Cornwall Drive, on the west side of the ball diamond, north of Lombardy Drive, is a narrow street that proceeds into a sharp left hand curve. The City has recently replaced "No Parking Anytime" signs on the east side of this short stretch of roadway. This piece of empty pavement is just too attractive for some of the players as it is right beside the baseball dugout. Combined with the legal parking on the west side of the street, Cornwall has now been reduced to a one lane roadway going into a blind corner. The neighbors

. . . /2

JUN 29 1992

often wonder not if, but when, there will be an accident. There have been a number of close calls. The driving of 4x4 trucks right up onto the grass area of the Park is also one of the methods used by these athletes to reduce the need to walk across the Street. Last week, I discovered that three of the vehicles parked in the "No Parking" zone belonged to members of the Port Coquitlam Fire Department (imagine their embarrassment had there been an accident to which their mates had to respond).

Beyond parking, when sitting in my backyard with my family, the noise of a good baseball game is a healthy sound, but it is difficult to explain to my young children about the constant stream of loud and obscene language that rolls off the field.

I am not fool enough to think that a beer wouldn't be enjoyed during a hot summer night, but could they at least put it in cups? Again, I am explaining, unsatisfactorily, to my children why "all those grown-ups" are walking around drinking beer from cans. They ask, "Isn't that against the law, Dad?" Well, isn't it? And, of course, after you have had your beer, what is your next need? Evergreen Park has no washrooms. Therefore, I guess using my fence suffices, or even better, going behind my neighbor's hedge, which is an area that is in plain view of his two young daughters. We are not talking only of men in this regard, either. Last Saturday afternoon, just prior to the beginning of a game, I watched (while some neighbourhood children were playing nearby) three members of a team share a marijuana cigarette.

The problems do not end with the final inning - after each ball game, there is an impromptu beer festival at one or the other of the dugouts where it is not unusual for them to carouse till past 10:00 P.M., again with loud, obscene language and, of course, more urinating in our gardens.

So, these are the complaints: drinking, parking, urinating, obscene language, drugs, and, on occasion, loud music. You may ask if I have called the Police on any of these matters. Yes, I have, but probably not as often as I should have. I phone on the non-emergency report line, and am often left with the feeling that I am the nuisance by calling in such a minor complaint. On two occasions, I spoke to the Watch Sergeant. Last season, when I spoke to a Staff Sergeant (I'm sorry - I don't recall his name), I received a ten minute explanation on how busy and understaffed they are.

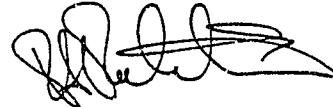
Is this problem too big for the R.C.M.P. to handle, or perhaps too small? In fairness, this is not the behavior of all the teams. The parking and drinking problem is created by most, and the more objectionable behavior is created by a few. This is a current, ongoing problem; your expediency would be appreciated.

. . . /3

JUN 29 1992

I have recently spoken briefly with Ms. Darlene GREAVE and verbally made her aware of this problem. Her obvious concern does not reduce my desire to send this letter. I trust that you will look into this matter, and I am anxiously awaiting positive results.

Yours truly,



P.S. Robertson,
1134 Lombardy Drive,
Port Coquitlam, B.C.

Please note: I sign this letter and identify myself for the agencies that may be involved in following up this matter. I would appreciate it if this personal information did not become general knowledge. Thank you for your consideration.

cc:

Mayor Traboulay, Pt. Coquitlam
O.I.C. RCMP, Pt. Coquitlam Detachment
Aldermen i/c Parks and Recreation

JUN 29 1992