

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on August 20, 1991 at 8:15 a.m.

In attendance were Alderman Mike Thompson and Alderman Marg Gordon.

Also in attendance was K. Janna Taylor, Parks & Recreation Director and Carlos Felip for Item #7 only.

Item No. 1 Tractor/Loader

The summary from Joe Huber, was reviewed by the Committee. The machine from Rollins meets all the specifications.

Recommendations:

1. That we purchase the tractor/loader from Rollins at a cost of \$29,882.85.
2. That the money to purchase the equipment be taken from the Parks & Recreation Department equipment reserve fund.

Carried

Item No. 2 Reeve Street Park Conceptual Plan

The Committee discussed the attached report from Judith Reeve Consultant.

Recommendations:

1. That a report be taken to Council for approval of \$11,500 to pay for additional work done on project.
2. That a report be taken to Council for approval of \$15,000 to do a conceptual plan for the remaining 120 acres.
3. That the total cost of \$26,500 be taken from park D.C.C. charges.

Carried

The Committee was informed that the present amount in park D.C.C. is \$1,250,000. The next major project to come out of this account is the purchase of Skyline Park at a cost of \$111,200.00. The other parksite to be purchased from Western Mortgage and Genstar are a few years away from completion.

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Item No. 3 Short Term Regional Park Priorities

The letter from the G.V.R.D. was reviewed by the Committee.

Recommendations:

- 1) That a report be taken to Committee of Council recommending that PoCo Trail be considered a priority for regional consideration.
- 2) That Colony Farm be revisited as a possible regional park.

Carried

The PoCo Trail does not fit the criteria laid out by the G.V.R.D. for regional parks. However, it would make sense to work with the G.V.R.D. to have the trail system identified as a regional trail system. The Master Plan recommended that we work towards this end with the G.V.R.D.

Item No. 4 Regional Bicycle Task Force

The letter from the G.V.R.D. was received by the Committee.

Recommendation:

That the letter be received.

Carried

Item No. 5 Letter from Lorraine McMahon

The Committee reviewed the letter from Lorraine McMahon.

Recommendation:

That a letter be sent to Lorraine McMahon thanking her for her letter. In the future we will be sending a number of parks to referendum for dedication and that at this time Dorothy Smith Park would be part of the list.

Carried

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Item No. 6 Beedie Construction Ltd.

Carlos Felip outlined to Committee the proposed industrial development between Coast Meridian and Kingsway. Mr. Beedie wishes to subdivide his property and he is working with the Planning Department to create a buffer zone between the proposed frontage road and the river. It will work out to approximately 5% of land to park. However, it is also being proposed that the City purchase a small parcel of land, (approximately 1/2 acre), at the S.W. corner of the industrial site. This piece of land would be used as a park node along the PoCo Trail. The Master Plan identified PoCo Trail as a high priority for the City to develop and that the concept of park nodes at strategic locations along the trail be introduced.

Recommendations:

- 1) That a memorandum be sent to B.R. Kirk recommending the purchase of 1/2 acre of land at the S.W. corner of the industrial site.
- 2) That the monies for this land be taken from park D.C.C. charges and that the land be identified as parkland.

Carried

Item No. 7 Possible Joint Council Meeting with Coquitlam Council

The Committee discussed various projects that could be part of a joint meeting with Coquitlam Council.

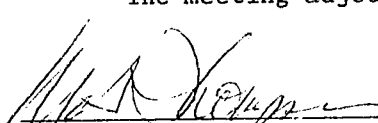
Recommendations:

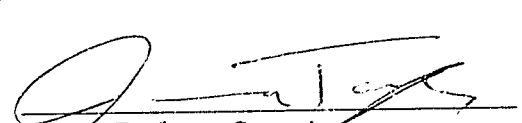
- 1) That the area across the river, from Reeve Street Park, be developed as parkland.
- 2) That a foot bridge, across the river, would provide access to both park areas.
- 3) That this issue be taken to Committee of Council.

Carried

ADJOURNMENT:

The meeting adjourned at 9:30 a.m.


M. Thompson, Chairman


Janna Taylor, Secretary


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Aug 9/91

PRICE DIFFERENCE
Price Recap / Specification summary

UTILITY TRACTOR / LOADER for PARKS

SPECIFICATION SUMMARY

3 BIDS>>>	Suppliers>>>	Rollins	Surfwood	Friesen
our specs call for: >>>				
	Basic tractor	19996.00	20826.00	22856.00
	Full Cab	4721.00	5485.00	4975.00
	Front end loader	5578.00	4636.00	3599.00
	3 point hitch	incl	incl	incl
	Aux Hyd <i>REAR</i>	incl	incl	550.00
	Aux Hyd <i>FRT</i>	incl	incl	400.00
	total	30295.00	30947.00	32380.00
LESS	Trade in	3850.00	2395.00	7156.00
	total	26445.00	28552.00	25224.00
Prov tax	0.06	1586.70	1713.12	1513.44
GST	0.07	1851.15	1998.64	1765.68
	Grand TOTAL	29882.85	32263.76	28503.12

PRICES FROM
SPECIFICATION
I.D.
SHEET

MY ESTIMATE TO
INSTALL FRONT HYD
fwd.

Friesen bid does not meet specs. / transmission not as requested. / low OA bid

Surfwood meets specs. / high OA bid

Rollins low bid meeting specs.

PRICE RECAP

3 BIDS>>>	Suppliers>>>	Rollins	Surfwood	Friesen
prov tax & GST NOT incl		19996.00	29952.00	31980.00

ROLLINS: Price recap shows basic tractor cost with aux hyd. and 3 point included
(Note) → Full cab and F.E.L are NOT included ←

SURFWOOD: PRICE RECAP SHOWS BASIC TRACTOR, CAB, F.E.L, 3 POINT
HITCH AND FRT & REAR AUX HYD ALL INCLUDED.

FRIESEN: PRICE RECAP SHOWS BASIC TRACTOR, CAB, F.E.L, 3 POINT
HITCH & REAR only AUX HYD INCLUDED.

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B. WORK REMAINING TO DO WITHIN THE SCOPE OF THE CONTRACT:

1. Presentation to Council:

- Slide presentation as required
- Programming presentation (by Janna or Mike)
- Base drawing of playing fields and facilities
- Overlay showing trees and landscaping
- Conceptual sketches for each building
- Conceptual sections/elevations
- Preliminary cost estimates and phasing overlay

2. Review meeting with Janna, Bram, Ron Davies etc. to finalize the technical requirements for field type and construction.

3. Tender Drawings: *for phase 1.*

JRC:

- Plan of field layout with general site plan information
- General grading along dike edges
- Merging of proposed phase 1 with existing fields and facilities
- Planting plan for phase one

Ron Davies

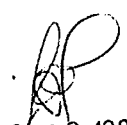
- Detailed field layout, grading and irrigation plans.

TRB

- For storage/changing building phase one only
- Preliminary concepts only for grandstand and other buildings.

InterCAD

- Site services for all areas in phase one including: grading of play field areas, sub-surface and surface drainage, and north parking lot design.


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EXTRA WORK COMPLETED DATE:

1. Discussions, design, drawings and meetings with Parks, Highways, Engineering, and Planning, regarding new alignment of Reeve Street, bridge location, access to park and intersection type, road design concepts, etc.

Cost: 2,500.00

2. Preliminary concepts for area south of existing playing fields outside the specified 20 acres for phase one.

2,500.00

3. Area outside dike at north end of site - trail, rivers edge, etc.

4. Extend survey to include entire relocated dike and plotting of slough locations.

1,500.00

5. Additional design for access from south part of park.

6. Information, phone calls and letter regarding disposal of clearing wood waste from site.

7. Changes to programme, general scope and approach to project, additional review meetings, additional concept design.

5,000.00

Total extras: 11,500.00


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AUGUST 12, 1991

PROJECT UPDATE FOR REEVE STREET PARK

A. ADDITIONAL WORK PROPOSED BY ALDERMAN THOMPSON:

Concept plan for the entire park showing the entire 140 acres. The plan would include the proposed 20 acre preliminary design for the active area as approved by the Parks and Recreation Committee at our recent meetings, plus the future more passive facilities and the necessary connections.

Scope of work will include:

JRC & TRB:

Site visits and analysis

Conceptual programming and design

Review with Janna

One meeting with Parks and Recreation Committee

Presentation drawing as part of package to Council to include:

plan, conceptual sections/elevations

Cost: 8,000.00

InterCAD:

Survey showing dike locations and grades, edges of slough, edges of river and bank elevations, shots into clear areas of bush (we will attempt to avoid cutting any lines) contours but not as detailed as in the first phase of the work.

Cost:	Survey and plan update	5,000.00
	Concept review	2,000.00

Total: \$15,000.00


AUG 20 1991



Greater Vancouver Regional District
4330 Kingway, Burnaby, British Columbia, Canada V5H 4G8

Office of the Chairman
Telephone (604) 432-6215
Fax (604) 432-6248

29 July 1991

Mayor Leonard Traboulay and Council
City of Port Coquitlam
2580 Shaughnessy Street
Port Coquitlam, BC
V3C 2A8

Dear Mayor and Council Members:

Re: Short Term Regional Park Priorities

As you know, under the 'Creating Our Future' Program GVRD proposes establishment of a 'Green Zone' to define open space lands that must remain off limits to future urban development. Major Parks are one of the important components of the Green Zone. The future plans of all park and recreation agencies active in the Lower Mainland in providing significant natural parks and outdoor recreation services consequently become critical to establishing and maintaining the Green Zone.

GVRD is now discussing with the Provincial Government and other Regional Districts a Study Program to prepare a new long term plan for Major Parks in the Lower Mainland region. It will be led by the Development Services Committee of GVRD. In the short term, however, several possible regional park sites have been identified and GVRD Parks has been assessing these to determine if any warrant early action because of special threats and/or opportunities. This work has been concentrated in the Northeast Sector of GVRD (School District No. 43). Of seven proposals, two have been rated as promising sites of possible region-wide significance. An updated Regional Park evaluation process was used in this assessment.

Before considering action on either of these sites, the Park Committee and Board of Directors request that all Municipalities identify any sites and recreation functions that may qualify for inter-municipal or GVRD action. This will help identify all currently threatened sites which may warrant possible short-term action or protection strategies. This information will also help GVRD develop a position paper on long term park and outdoor recreation needs for debate during the Green Zone Conference planned for late November.

I have enclosed copies of the Criteria and Framework for Assessing Regional Park Potential report and ensuing assessments of Northeast Sector sites. I am asking GVRD Park staff to organize meetings in early September with their municipal staff counterparts in order to facilitate discussion on critical sites, rating methodologies and important recreation issues.

COPIES: ALDERMEN

~~SECRET~~

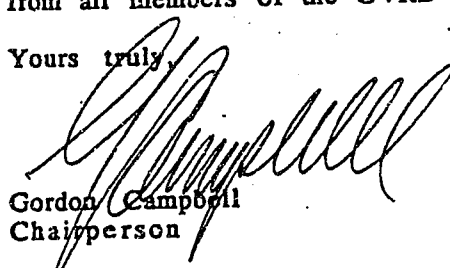
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Mayor Leonard Traboulay and Council
16 July 1991
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I trust these meetings will help provide valuable information for your Council position and that GVRD will thereby obtain important information and input from all members of the GVRD Parks function.

Yours truly,



Gordon Campbell
Chairperson



AUG 20 1991



Greater Vancouver Regional District
4330 Kingsway, Burnaby, British Columbia, Canada V5H 4G8

Office of the Chairman
Telephone (604) 432-6215
Fax (604) 432-6248

7 August 1991

Mayor Trauboulay and Members of Council
City of Port Coquitlam
2580 Shaughnessy Street
Port Coquitlam, BC
V3C 2A8

Dear Mayor Trauboulay and Members of Council:

Re: Regional Bicycle Task Force

In Creating Our Future Action 17, the Greater Vancouver Regional District Board of Directors endorsed the following objective:

"Double the number of bicycle commuters by 1995 through promoting a regional cycling network in cooperation with municipalities, preparing a regional map of commuter and recreational cycling routes, working with B.C. Transit to facilitate multi-modal travel, and encouraging municipalities to adopt development standards that accommodate the needs of cyclists".

At its meeting on 31 July 1991 the Greater Vancouver Regional District reviewed and approved the attached report recommending the creation of a Regional Bicycle Task Force to pursue this objective.

The Board has asked that I notify you of this action and ask you to contribute to its implementation by forwarding to the Task Force the following:

1. Any information on your own efforts to promote cycling in your community.
2. The names of groups in your community who would have an interest in the work of the Task Force.
3. The name of a staff person who can provide a liaison between the Task Force and your municipality.

This information should be sent to the Task Force through Mr. Jim Chim of the Greater Vancouver Regional District Development Services Department, which is providing the staff support to the Task Force.

We would appreciate receiving this information from you by 31 August 1991 or as soon thereafter as possible.

COPIES: FLOERHLEN

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Thank you for your assistance with this matter, I look forward to reviewing the findings of the Task Force with you.

Yours truly,


Gordon Campbell
Chairperson

GC/tmd

Attachment

cc: Chairperson & Members
Regional Bicycle Task Force


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GVRD Board Agenda
31 July 1991

To: Board of Directors
From: Transportation Committee
Date: 17 July 1991
Re: Proposed Approach to Regional Coordination of Bicycling Initiatives

1. Purpose

This report proposes that the Transportation Committee create a subcommittee of municipal elected representatives to pursue the promotion of bicycling initiatives proposed in Creating Our Future.

2. Background

Creating Our Future Action 17 says "Double the number of bicycle commuters by 1995 through promoting a regional cycling network in cooperation with municipalities, preparing a regional map of commuter and recreational cycling routes, working with B.C. Transit to facilitate multi-modal travel, and encouraging municipalities to adopt development standards that accommodate the needs of cyclists."

Director Gordon Price has convened a meeting of the proposed Regional Bicycle Task Force to pursue this objective. In a preliminary meeting, the Task Force has identified a need to make contact with municipalities and a wide range of cycling groups to develop an overall approach to the implementation of bicycling improvements in the region. Designation of the Task Force as a subcommittee of the Transportation Committee would enable the Task Force to receive the relatively small amount of financial and staff support necessary to do this work.

3. Policy

Creating Our Future Action 17 is quoted above. The GVRD Transportation Strategy also supports the pursuit of "bicycle and pedestrian networks as part of the region's


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transportation system." ... the review of transportation policy conducted by the Transportation Committee in April 1991, the Committee expressed doubt about the ability of cycling to make a major impact on congestion produced by the journey to work, but the Committee noted that there are other legitimate reasons for supporting cycling, including health promotion and reduction of automobile use for non-work trips.

The Board's committees require Board approval to establish subcommittees.

4. Options

(a) The proposed work could be done by staff, but the amount and type of resources are not available within the Department for this purpose.

(b) The GVRD could contract with a cycling group to pursue the objective. Such an approach would not necessarily produce a fully balanced approach or provide the necessary level of municipal involvement.

(c) The GVRD could engage a consultant to pursue the objective. Funds available for this purpose in this year's budget are very limited.

(d) The GVRD could support the work of the task force with limited funding and staff assistance, and review and adjust the level of effort periodically as circumstances require.

5. Financial Impact

Meeting fees for the 8 elected representatives would amount to \$4,800 (charged to General Government) assuming 6 meetings in the remainder of this year. Staff time would be \$1,500 assuming preparation and attendance time of five hours per meeting. With an allowance for incidental expenses, the total cost for the remainder of this year would be approximately \$6,500.

6. Member Municipalities

All member municipalities would be notified of the creation and mandate of the Task Force. They would be asked to designate a staff liaison representative to provide information on local initiatives and interest groups related to cycling.

7. Intergovernmental

Nil.


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8. Staff Recommendations

- (a) That the Transportation Committee recommend that the Board authorize the creation of the Regional Bicycle Task Force as a sub-committee of the Transportation Committee.
- (b) That the Transportation Committee recommend that the Board notify all member municipalities of the existence and mandate of the Regional Bicycle Task Force and ask them to designate a staff liaison representative to provide the Task Force with information on municipal initiatives and interest groups relevant to the work of the Task Force.
- (c) That the Transportation Committee request that the Regional Bicycle Task Force prepare a more detailed work program and terms of reference for consideration of the Transportation Committee.

9. Committee Comments

The Transportation Committee approved the above recommendations. The Committee emphasized that a detailed work program should be produced as soon as possible, that an inventory of municipal bicycling initiatives should be a deliverable before the end of 1990 and that involvement of municipalities and bicycling groups should be an integral part of the process.

10. Committee Recommendations

- (a) That the Board authorize the creation of the Regional Bicycle Task Force as a sub-committee of the Transportation Committee.
- (b) That the Board notify all member municipalities of the existence and mandate of the Regional Bicycle Task Force and ask them to designate a staff liaison representative to provide the Task Force with information on municipal initiatives and interest groups relevant to the work of the Task Force.

11. Board Decisions

Same as Committee Recommendations.


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REGIONAL BICYCLE TASK FORCE

Alderman Gordon Price
City of Vancouver
(Chairperson)

Mayor John Beales
Township of Langley
(Deputy Chairperson)

Alderman Jim Cuthbert
District of North Vancouver

Alderman Doug Drummond
District of Burnaby

Alderman Mike Gates
City of Port Coquillam

Alderman George Hawksworth
District of Delta

Mayor Gordon Hogg
City of White Rock

Alderman Judy Villeneuve
District of Surrey

Ken Cameron
Manager, Development Services
GVRD
(Staff)


AUG 20 1991



Office of the Mayor — THE CITY OF PORT COQUITLAM

2580 Shaughnessy Street.
Port Coquitlam, B.C. V3C 2A8

Fax: 464-3524
Phone: 941-5411

August 12, 1991

Mrs. Lorraine McMahon
1908 Lodge Drive
Port Coquitlam, B.C.
V3N 1O4

Dear Mrs. McMahon:

Thank you for your letter of August 4, 1991 concerning the unveiling and installation of the Dorothy Smith commemorative sign.

I have forwarded a copy of your letter to our Parks and Recreation Committee for review and consideration. Alderman Thompson is the Chairperson of that Committee and he will be in touch with you.

Thank you for writing.

Yours sincerely,

A handwritten signature in cursive script, reading "Len Traboulay".

Mayor Len Traboulay

c.c.: Parks and Recreation Committee

Handwritten initials, possibly "RF", in the bottom right corner.

AUG 20 1991

L. McMAHON
1908 Lodge DR.
PORT COQUITLAM, BC.
V3B 1G4.

August 4, 1991.

Dear Mr. Mayor,

I'm writing this to you in regards
to the sign for Dorothy Smith on the corner
of Wilson & Shaughnessy St.

I'm requesting that it could be properly
unveiled on the May Day 1992.

We could then go on to use the
Terry Fox Library to display the various
treasures Dorothy has given us.

I know that everywhere Dorothy went
she was proud to say she came from
the City of Port Coquitlam the place that
Terry Fox came from.

She had no idea the impact she
had on people.

There are alot of people I know
that would like to be a part of
this legacy of Love. To be able to express
it this way would be wonderful.

Lorne Greene once said in Vancouver
she was a great Little Ambassadors.
I believe she really was.



Yours Respectfully
Mrs Lorraine M. Mahon
Co Ordinator of P. Co. M. Meals on Wheels
9427506

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