

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on February 26, 1991.

In attendance were Alderman Mike Thompson and Alderman Marg Gordon.

Also in attendance was K. Janna Taylor, Parks & Recreation Director.

Item No. 1 Lower Mainland Parks & Recreation Chair & Directors

The Committee received the invitation from the Municipality of Burnaby to attend a dinner meeting March 13, 1991.

Recommendation

Alderman Marg Gordon and Janna Taylor will attend.

Carried

Item No. 2 PoCo Tennis Club Proposal

Committee reviewed the written proposal

Recommendation

That a letter be sent to them outlining the following points.

1. That presently a consultant has been hired to do a conceptual plan and working drawings for the active area at Reeves Park. Lights will be a part of this plan. Costing is being prepared for the overall plan, but the consultant will be asked for a separate cost on the lights.
2. That the Committee does not support the concept of a clubhouse for the Tennis Club. The proposed field house in the plan will have meeting rooms which the Tennis Club can book as can any other user groups.

Carried


Item No. 3 Fees & Charges Policy

Recommendations:

1. To invite PERC to do a workshop in May or June on the policy of fees and charges as it is presented in the Master Plan.
2. To bring in a report with a 5% across the board increase on admissions and rental charges for Committee to review.

Carried

...2


FEB 26 1991

Item No. 4 Proposed Theme - 1991 May Day Celebration

The Committee reviewed the Recreation Manager's report.

Recommendation

That the theme "The Magic Continues" be approved by the Parks & Recreation Committee.

Carried

Item No. 5 Tentative Schedule - 1991 May Day Festival

The report from the Recreation Manager's report was reviewed.

Recommendation

That the tentative schedule be approved with the following adjustments:


1. That there is not adult dance on the Saturday night. However, that consideration be given to providing another kind of entertainment for the adults.
2. That Alderman Thompson approach the Mayor with the idea of inviting the PoCo School Trustee and the Chair of the Schoolboard to participate in the parade.
3. Consideration be given to having some kind of entertainment going on during the Mother's Day Breakfast.

Carried

Item No. 6 Banners & Music 91

Questions in regard to banners and Music 91 were asked. The status of the banners is that the time line for them to be in place is May 1, 1991. Also the entertainment in regard to the Music 91 has not been confirmed as yet.

...3


FEB 26 1991

Item No. 7 Operating/Maintenance Costs - Spotlights at PoCo Rec Centre

The report from the Recreation Manager was reviewed.

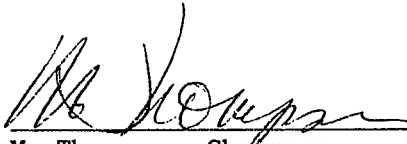
Recommendation

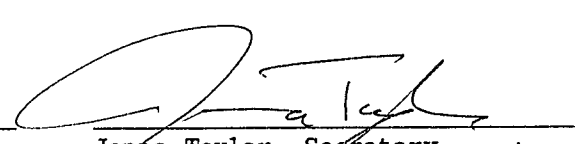
That the report be received.


Carried

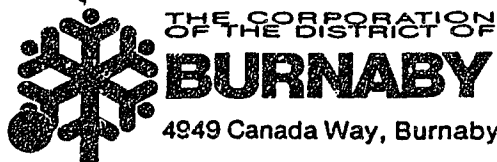
ADJOURNMENT:

The meeting adjourned at 9:30 a.m.


M. Thompson, Chairman


Janna Taylor, Secretary


FEB 26 1991



THE CORPORATION
OF THE DISTRICT OF

BURNABY

4949 Canada Way, Burnaby, B.C. V5G 1M2

Parks and Recreation Department

Telephone (604) 294-7450

1991 February 18

To: Parks and Recreation Directors, Aldermen and Commission Chairs

Re: Spring Meeting of Lower Mainland Parks and Recreation Departments

Many of you attended the last meeting of Lower Mainland Parks and Recreation Chairs and Directors which was held at the North Shore Winter Club.

At that time, Burnaby volunteered to arrange the next gathering.

We have followed the North Shore's example and planned a no-host arrangement.

Here are the details:

Date: WEDNESDAY, 1991 MARCH 13

Location: HART HOUSE ON DEER LAKE

AGENDA

6:30 p.m. No-Host Bar

7:00 Dinner

7:45 Welcome


8:00 Arts in Burnaby
Speaker: Denis Nokony, Arts Development Officer
Burnaby Parks and Recreation Department

8:20 Discussion

8:30 A Regional Perspective on Parks Planning
Speaker: Paul Skyte, Planning and Research Administrator,
G.V.R.D. Parks Department

8:50 Discussion

9:30 Adjournment


FEB 26 1991

We hope you can attend. The cost of dinner is \$22.00 per person.

To confirm catering arrangements we need to receive your cheque by 1991 March 04. If you have any questions, please contact Hasina at 294-7106.

A map is attached.

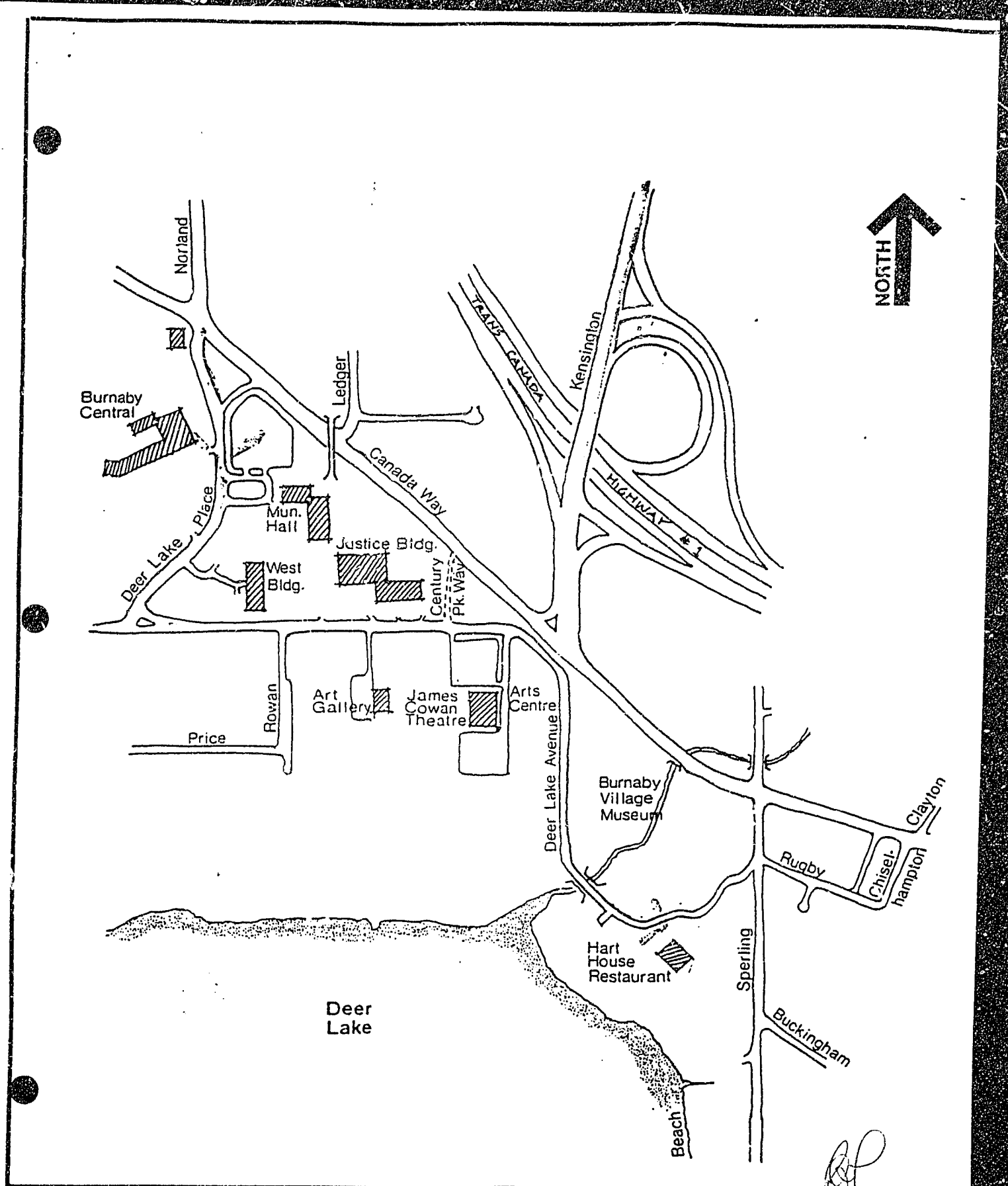
Yours truly,

Dennis Gaunt

Dennis Gaunt
Director Recreation &
Cultural Services

PL/se
Attach.

GP
FEB 26 1991



FEB 26 1991

PORT COQUITLAM TENNIS CLUB

Proposal for Clubhouse and lights

90-11-20

Introduction

The Port Coquitlam tennis club has been operating for years at the Reeve Street courts. During this time, membership has varied from 40 to 100 as has interest in the club's activities.

Present membership of 70 is extremely committed and enjoy the social and recreational benefit of organized play. We are active in BCTA mens league, beach league, arrange the POCO Open and club tournaments and run social play Mondays, Wednesdays and every second and fourth Sundays. Response to these events is very good and could be dramatically improved provided the following proposal is implemented. Other benefits would be; increase in membership, involvement, community, social and recreational well-being.

Proposal


1. Install lights on the courts by spring 1991. -

This is in agreement with the PERC report to maximize use of existing facilities. To the writer's knowledge, Port Coquitlam is the only city in the lower mainland without lighted courts.

If the proposal is supported in the budget, we recommend lights be installed by April, 1991, to maximize play in the spring and fall of that budget year.

2. Permit Poco Tennis Club a land use permit to locate a clubhouse.

The PERC plan proposes a washroom / concession facility or "Field House" Although this will improve the area and is supported by the club, it does not meet certain essential needs of social tennis. These needs are:


FEB 26 1991

1. meeting area
2. space to receive guests from other clubs after league and social play,
3. provide good social environment to increase membership and family participation, but mainly,
4. provide a viewing area at the courts so that one can play and then watch other's play. The location of the clubhouse / fieldhouse is very important to the tennis clubs environment and success.

Cost of the clubhouse construction and maintenance will be borne by the club. The location proposed is indicated on the attached plan. Location 'A' is most preferable to minimize costs of services and access. Location 'B' is a less desirable alternative that would be more expensive and prone to security problems.

Construction of the clubhouse would utilize Port Coquitlam suppliers, builders and schools.


Alternative Proposal

1. Install lights as indicated above.
2. It is obvious that we must share the facilities with other groups and that the city and the tennis club would not want several buildings located all over the park. Consequently, the following compromise is proposed. Provided the city fieldhouse can be economically located close to the tennis courts, the club would finance the building of an annex for it's use. This would reduce the cost to the club as showers / plumbing facilities could be shared. Also the city achieves it's objective of only one building. A location between the parking lot and tennis courts, east of the baseball diamond and north of the soccer field would be ideal and economical in that it would be close to services. As players would be at the courts for prolonged periods, security would also be improved.

A presentation outline of this proposal is attached. We look forward to presenting it to the recreation committee on December 6th.

Thank you again for your assistance in this matter.

C. Beardmore. for the
PORT COQUITLAM TENNIS CLUB.


FEB 26 1991

PORT COQUITLAM TENNIS CLUB
PROPOSAL FOR
CLUBHOUSE AND LIGHTS

FEB 26 1991

A handwritten signature, possibly reading "J. J.", is written in ink over the date stamp.

OBJECTIVE

TO OBTAIN RECREATIONAL COMMITTEE SUPPORT
TO THE FOLLOWING PROPOSALS

1. POCO TENNIS CLUB BE GIVEN A LONG TERM
LAND USE PERMIT TO BUILD A CLUBHOUSE.
2. CITY TO PROVIDE LIGHTING TO REEVE STREET
COURTS BY SPRING 1991.

FEB 26 1991



1. LIGHTS

WHAT:

- LIGHTING FOR 6 COURTS AT ESTIMATED COST OF \$ 25,000

WHEN:

- SPRING 1991 IN SERVICE

HOW:

- FUNDED AND INSTALLED BY CITY

WHY:

- GROWING POPULATION
- MAXIMUM USE OF EXISTING FACILITIES
- NO LIT COURTS IN CITY AT PRESENT
- SECURITY

FEB-26 1991



2. CLUBHOUSE

WHAT: • BUILD A 400 SQ FT, 2 STOREY BUILDING
LOCATED AT REEVE AND WILSON STREETS

WHEN: • COMPLETE IN 1991

HOW: • ESTIMATED COST TO BUILD \$30,000
• FUND RAISING
• USE LOCAL BUILDERS AND SCHOOLS

FEB 26 1991



CLUBHOUSE BUDGET

	1990	1991
CASH		
FUND RAISING	\$ 2,000	
MEMBERSHIPS & ACTIVITIES	\$ 500	\$30,000
		\$ 1,000

\$ 2,500 \$31,000

TOTAL FUNDS

\$33,500

CLUBHOUSE

\$30,000

SURPLUS FOR OPERATING COSTS

\$ 3,500

MEMBERSHIP DEBENTURES FOR SHORTFALL.

YEARLY CASH FLOW:

MEMBERSHIP	1990	60	INCOME
	1995	100	INCOME
			\$ 1,200
			\$ 2,000

FEB 26 1991

ALTERNATIVE PROPOSAL

- TO AVOID BUILDINGS ALL OVER THE PARK, PERMIT POCO TENNIS CLUB TO FINANCE AN ADDITION TO THE PROPOSED FIELD HOUSE.
- PERMIT POCO TENNIS CLUB INPUT TO THE DESIGN AND LOCATION OF THE FIELD HOUSE

FEB 26 1991



SUMMARY

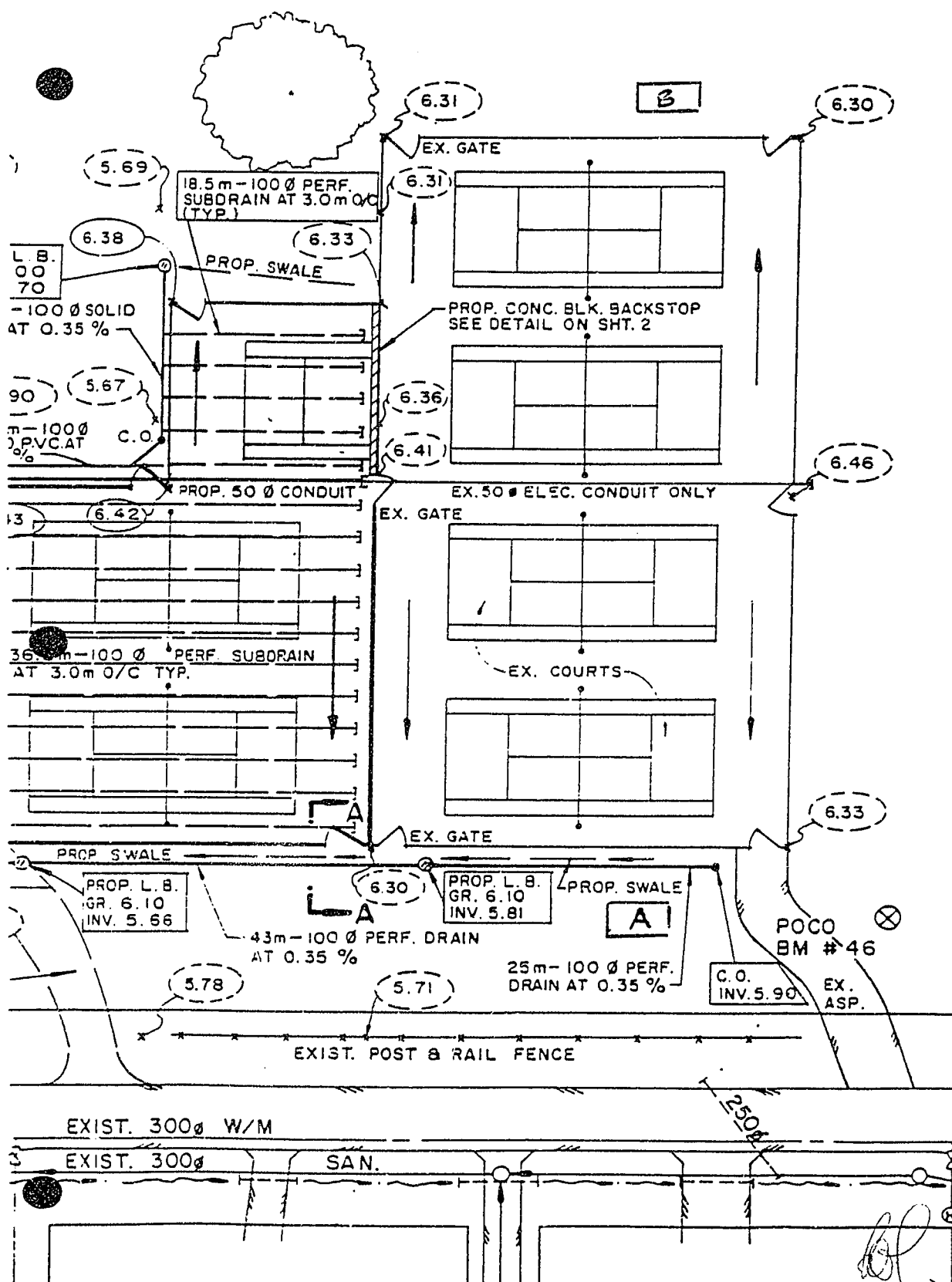
- REQUESTED FROM CITY:

- LIGHTS
- LAND USE PERMIT, OR
- PERMISSION TO BUILD ANNEX ON TO CITY PROVIDED FIELD HOUSE AND SUPPORT FOR FUND RAISING

- POCO TENNIS CLUB GOALS

- IMPROVE FAMILY TENNIS
- MAXIMIZE USE OF FACILITIES
- TOURNAMENTS
- YOUTH TRAINING
- IMPROVE PORT COQUITLAN'S SOCIAL & RECREATIONAL ENVIRONMENT

FEB 26 1991



EXIST. 100 Ø W/M

EXIST. 200 Ø SAN.

FEB 26 1991

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

February 25, 1991

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: Proposed Theme - 1991 May Day Celebration

Recommendation:

It is recommended that the Parks and Recreation Committee adopt "The Magic Continues....." as the theme for the 1991 May Day Festival.

* * * * *


Purpose/Problem:

The purpose of this report is to provide the Parks and Recreation Committee with information and a recommendation with regards to a possible theme for the 1991 May Day Festival.

Background Information:

It had previously been suggested by participants, elected officials, and staff that a theme should be adopted each year for the May Day Festival. Last year the theme "If By Magic....." was adopted. The idea behind the theme was that it would serve to tie the various events together.

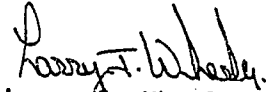
.....2


FEB 26 1991

Discussion:


Last year's theme was received very well and we had a lot of fun with it (i.e. we introduced the wizard, etc.). This year we would like to build on last year's success and continue with a similar theme. The theme "The Magic Continues....." would allow us to modify and improve the float without starting all over, and use our wizard for one more year and so on. The members of the organizing Committee were unanimous in their choice of "The Magic Continues....." as the theme for May Day 1991.

It is currently anticipated that we will have to change the theme in 1992.


Larry G. Wheeler

LJW/pg

File No: 406.3


FEB 26 1991

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

February 25, 1991

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: Tentative Schedule - 1991 May Day Festival

Recommendation:

It is recommended that the attached tentative schedule of activities, for the 1991 May Day Festival be received as information by the Parks and Recreation Committee.

* * * * *

Purpose/Problem:

The purpose of this report is to provide information to the Parks and Recreation Committee regarding the tentative schedule of activities that has been established for the 1991 May Day Festival.

Background Information:


Each year, early in the planning process, the staff organizing the May Day Festival provide the Parks and Recreation Committee with an outline of the tentative schedule of May Day activities being planned. This provides the Parks and Recreation Committee with the opportunity to contribute input during the planning phase.

Discussion:

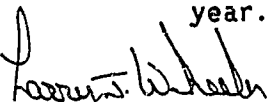
The tentative schedule of activities for the 1991 May Day Festival is attached to this report for your information (Schedule A). As you will notice, a number of changes are being proposed for the 1991 event:

- * The Teen Dance is being moved from the Arena on Saturday night to the Hyde Creek gym on Friday night.
- * An Adult Dance is proposed for the Mabbett Room on Saturday night.

...2



FEB 26 1991

- * The Coquitlam Area Fine Arts Council is moving the Talent Search contest to another time in the year, to tie in with an Arts Festival they are working on.
- * The Kinsmen are not hosting a "Rubber Duckie Race" in 1991. This fundraiser did not work out for them.
- * The Westwood Kart Club is proposing to hold Kart races at the PoCo Rec Centre parking lot on the Sunday. This event went over very well at the Golden Spike Days last year and they want to expand the event to May Day this year.


Larry D. Wheeler

LJW/pg

File No: 406.3


FEB 26 1991

PROPOSED SCHEDULE OF ACTIVITIES
(1991 May Day Festival)

Prior to May Day Weekend:

- * Queen's Section Tea
- * Royal Party Pictures
- * Hawthorne Lodge and Wilson Place Tours

Thursday, May 9

- * Outdoor Family Entertainment and Fireworks

Friday, May 10


- * Opening Ceremonies
- * Teen Dance

Saturday, May 11

- * May Day Breakfast (by invitation only)
- * Elks Breakfast
- * May Day Parade
- * Children's Carnival
- * Afternoon of Entertainment
- * May Day Banquet (by invitation only)
- * Adult Dance

Sunday, May 12

- * Mother's Day Breakfast
- * Children's Parade
- * May Day Pet Show *
- * Outdoor Entertainment
- * "Kart" Races


FEB 26 1991

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

February 25, 1991

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: Operating/Maintenance Costs - Spotlights

Recommendation:

It is recommended that this report regarding spotlight operating costs be received by the Parks & Recreation Committee as information.

* * * * *

Purpose/Problem:

The purpose of this report is to provide the Parks & Recreation Committee with information regarding the operating/maintenance costs of the spotlights being purchased by the Port Coquitlam Figure Skating Club.


Background Information:

At January 8, 1991 meeting, the Parks and Recreation Committee reviewed a report regarding the proposed locations for the four new spotlights. At that time, the Committee requested more information be obtained regarding the anticipated operating/maintenance costs of these lights.

Discussion:

Staff researched the cost of operating similar spotlights at the Coquitlam Sports Centre. Coquitlam contracts a lighting technician to clean and check the spotlights every two years. They do this because their spot lights are twenty-six years old. The only other maintenance cost anticipated, at this time, would be the periodic replacement of a lamp (listed at \$35.00 each).

...2


FEB 26 1991

Operating cost based on the hydro cost for operating a 1000 watt lamp are estimated to be approximately 6¢ per hour/per lamp.

Larry G. Wheeler
Larry G. Wheeler

LJW/pg

File No: 406.3

GP
FEB 26 1991