

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Committee Room at City Hall on December 6th, 1990 at 4:40 p.m.

In attendance were Alderman Mike Thompson and Alderman Marg Gordon.

Also in attendance was K. Janna Taylor, Parks & Recreation Director.

Item No. 1 Wells for Monitoring Ground Water - Lions Park and McMitchell Park

The Committee reviewed the comments from the City Engineer.

Recommendation:

1. That monitoring wells be permitted in McMitchell and Lions Park as indicated on the attached map.
2. That Intra West Development Corporation be required to have appropriate comprehensive third party liability insurance for \$5,000,000.

Carried

Item No. 2 PoCo Trail Improvements West of Mary Hill Road

The Parks & Recreation Director outlined the proposed improvements which have been recommended by Forma Design Ltd. for the Bosa Development. Committee members were not totally pleased with the overall project. However they realized that the project is in place. It was generally agreed that the trail should not exit onto Mary Hill Road, but rather cross the connector road and proceed west along Mary Hill Road.

Recommendation:

That the location of the trail onto Mary Hill Road be discussed with the City Engineer and that the matter be brought back to the Parks & Recreation Committee.

Carried

DEC - 6 1990 ^{SPH}

Item No. 3

Port Coquitlam Figure Skating Club - Letter of Support

The committee reviewed the report from the Recreation manager. It was requested that both Minor Hockey and Ringette be requested to formally approve the Figure Skating Club's proposal.

Recommendation:

That the Parks & Recreation Director further investigate the situation and bring a further report to the Committee. ✓

Carried

Item No. 4

Revised Admission Rates - G.S.T.

The report from the Recreation Manager was reviewed. The issue of why the tots and children rates were subject to G.S.T. was discussed. An answer to this will be provided at a later date to Committee Members.

Recommendation:

That the admission rates be taken to Council for approval. ✓

Carried

Item No. 5

Music '91 StreetScape Program

The report from the Recreation Manager was reviewed.

Recommendation:

1. To get the 100 free banners
2. To spend the money in the 1990 budget for new banners.

design to follow

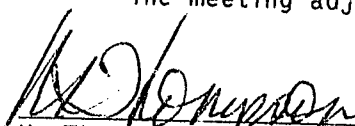
Item No. 6

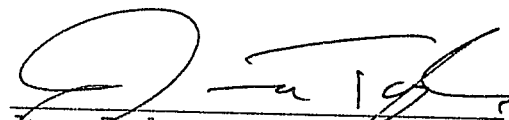
Parks & Recreation Committee Meetings

Meetings to be held at 8:00 a.m. Tuesdays and on the last Tuesday of each month a meeting be held at 5:00 p.m. to allow for public groups to attend.

ADJOURNMENT:

The meeting adjourned at 5:15 p.m.


M. Thompson, Chairman


Janna Taylor, Secretary

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THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

TO: Janna Taylor
Parks Director

DATE: November 9, 1990

FROM: I.R. Zahynacz, P. Eng.
City Engineer

SUBJECT: Wells for Monitoring Ground Water - Lions Park & Flint Park

Intra West Development Corporation is proposing to develop a shopping centre at the southeast corner of Shaughnessy Street and Lougheed Highway. There is some oil contamination of the site and Thurber Consultants Ltd. is conducting a cleanup program. As part of this cleanup program Thurber would like to construct three monitoring wells at the following locations in order to measure a seepage of hydrocarbon in the ground water:

1. Two monitoring wells in Lions Park.
2. One monitoring well in McMitchell Park.

The attached Map "A" shows the monitoring well locations. These wells involve the installation of two inch diameter PVC pipe with a locked steel case, which is approximately three feet high and eight inches wide (see attached figures). The wells would be located in unobtrusive location within the Parks.

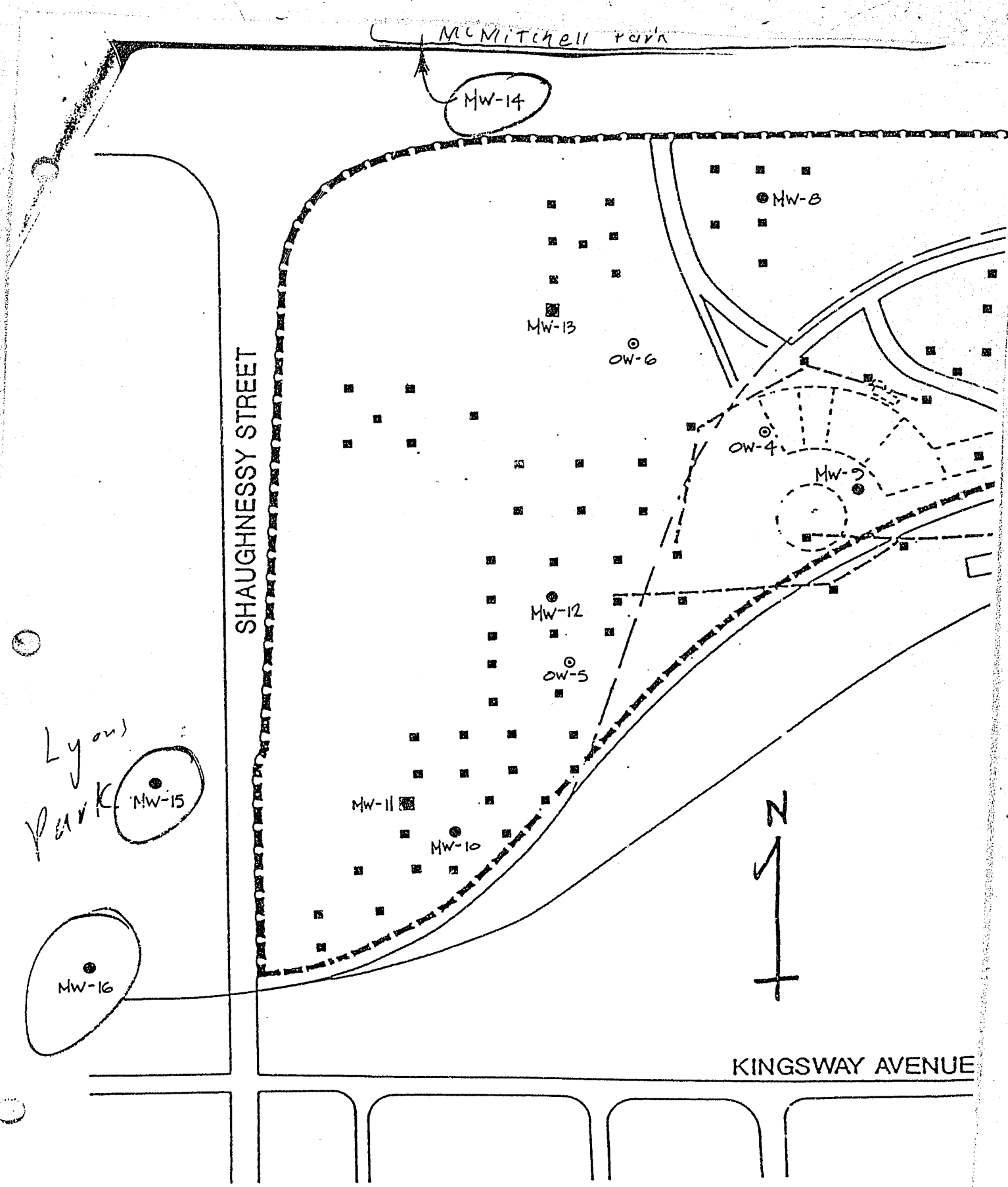
Please forward this request to the Parks Committee for consideration and approval.


I.R. Zahynacz, P. Eng.
City Engineer

IRZ:gc

cc: Environmental Protection Committee

DEC - 6 1990



19-483-21

DEC - 6 1990 ^{ash}



Bosa Development Corporation

201-3701 East Hastings Street, Burnaby, B.C. V5C 2H6 Phone (604) 294-0666 Fax (604) 291-9120

November 28, 1990

Ms. Janna Taylor
Parks and Recreation Director
2253 Leigh Square
PORT COQUITLAM, B.C.
V3C 3B8

Dear Janna:

Re: Trail Improvements West of Maryhill Road

Thank you for meeting with Bill Harrison and me yesterday to review the trail improvements and restoration work which we propose to do in conjunction with our single family subdivision and townhouse development. As discussed, while our plan shows one trail alignment, we would be pleased to construct an alternative or additional alignment. I understand you will be discussing alignment options with your committee and the City Engineer. We will await your direction in this regard.

You advised that you require a letter of commitment from us. By this letter we undertake to complete the trail works in accordance with the submitted design or a variation of the design approved by your Department.

I would appreciate receiving City comments on the design within the next couple of weeks in order that we may make any necessary amendments and achieve approval of the design. This approval is a prerequisite of adoption of the related zoning bylaw.

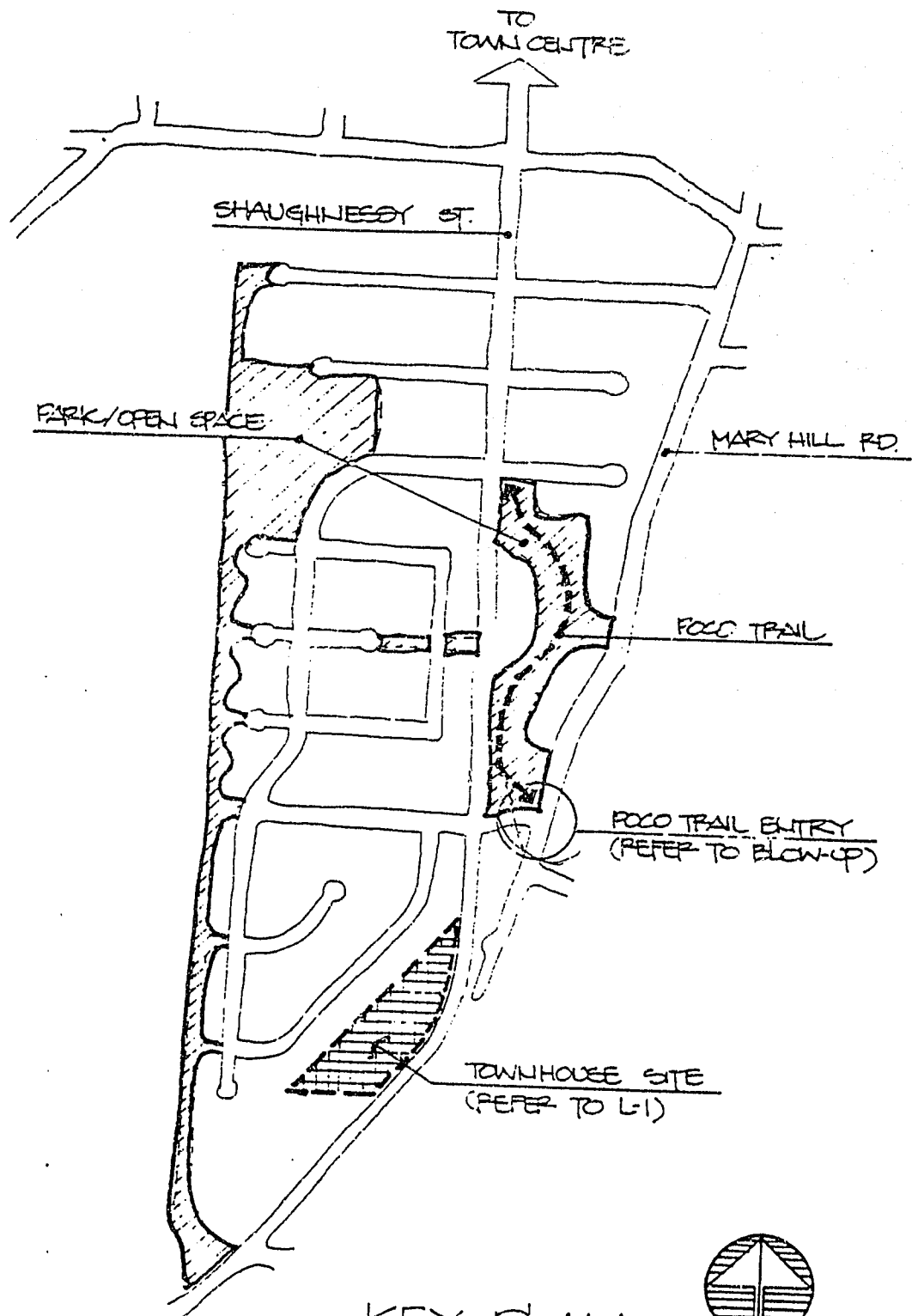
Yours truly,

BOSA DEVELOPMENT CORPORATION

Craig B. Rowland,
Vice-President, Development

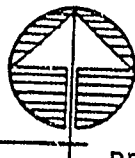
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KEY PLAN

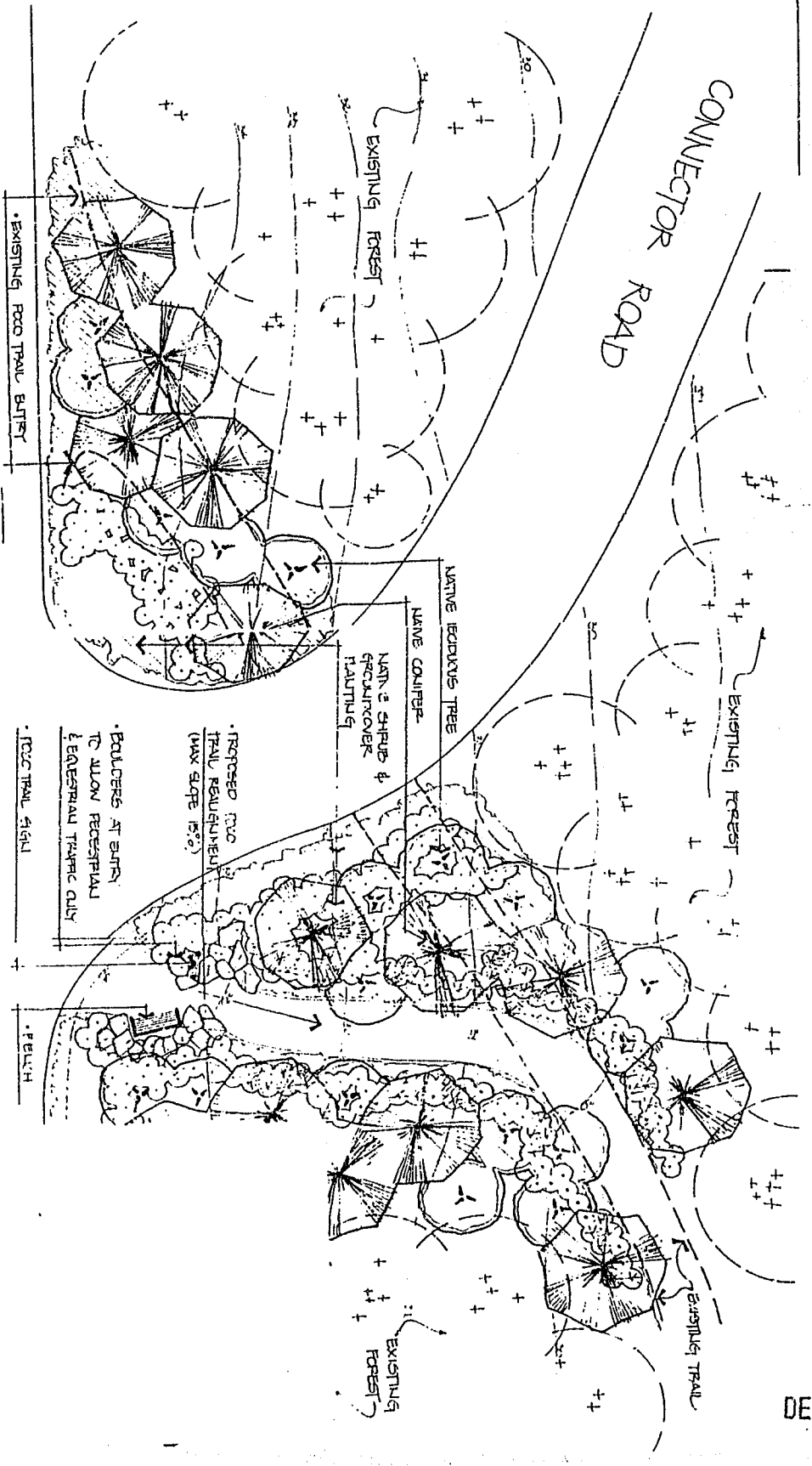
N.T.S.



DEC - 6 1990

RECOMMENDED PLANT MATERIAL

TREES	SHRUBS & SPERMATOPHYTES	NATIVE PLANTS
<ul style="list-style-type: none"> ACER CIRCULATUM REDWOODS TRIALA FUSCA TRIALA HETEROPHYLLA 	<ul style="list-style-type: none"> ACERUS VELUTINUS CONIFERUS SPERMATOPHYTES GAULTHERIA SPERMATOPHYTES MAQUILA LEUCOCYCA VACCINIUM REVOLUTUM 	<ul style="list-style-type: none"> NATIVE REDWOODS REDWOODS REDWOODS REDWOODS REDWOODS



DEC - 6 1990

PROPOSED POCO TRAIL. REALIGNMENT

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

November 30, 1990

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: Letter of Support - Port Coquitlam Figure Skating Club

Recommendation:

It is recommended that the City of Port Coquitlam provide a letter in support of the Port Coquitlam Figure Skating Club's bid to host the 1992 British Columbia Section's Figure Skating Championships.

Purpose/Problem:

The purpose of this report is to provide the Parks and Recreation Committee with information and a recommendation regarding the Port Coquitlam Figure Skating Club's request for a letter supporting their bid to host the 1992 British Columbia Section's Figure Skating Championships.

Discussion:

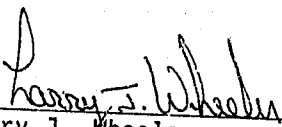
The Port Coquitlam Figure Skating Club has submitted a bid to host the 1992 B.C. Section Figure Skating Championships. Because 1992 is an Olympic year, this event will be held in November, 1991. As the attached letter indicates, the Club feels that a letter of support from the City of Port Coquitlam would benefit their application.

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- 2

We have reviewed our regular ice use schedule and feel that there will not be any real concerns raised by the other ice users with regards to ice allocations for hosting this high profile event. An event like this will bring a great deal of honour and prestige to the City.


Larry J. Wheeler

LJW/pg

File No: 406.3

c.c. - B. Irvine, Area Supervisor
- P. Jackson, Foreman III

DEC - 6 1990 ^{SH}

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

December 3, 1990

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: Revised Admission Rates Due To G.S.T.

Recommendation:

It is recommended that the attached revised schedule of Admission Rates be adopted for implementation, should G.S.T. legislation become law.

Purpose/Problem:

The purpose of this report is to provide the Parks and Recreation Committee with information and a recommendation regarding a proposal to revise admission rates to accommodate the Goods and Services Tax.

Discussion:

The Goods and Services Tax is currently being debated in the Senate. Should this legislation become law, it will have a dramatic effect on most Parks and Recreation services. All services provided by the Recreation Division will be taxable with the exception of most programs delivered directly by the Division, for children under the age of 14 years.

In the case of registered programs, facility rentals and concession sales, the Goods and Services Tax will be added on at the point of purchase and will be accounted for on the sales receipt. However, in the case of admission rates, we feel it is easier to role the G.S.T. into the rate and round it up or down to the nearest nickel. This way, our Cashiers will not have to deal with a lot of pennies and there will not be any confusion with regards to what the admission rates are.

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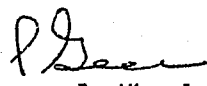
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The admission rates for skating and swimming, etc are approved by City Council each year as part of the annual schedule of fees and charges. Therefore, these revised rates need to be ratified by City Council. Please note that these revised rates only deal with the G.S.T. and not inflationary increases. Market and inflation increases will be dealt with under separate cover in the New Year, when a revised fees and charges policy is presented for Council's consideration.

Summary:

The G.S.T. is currently being debated in the Senate. Should this legislation become law, it will have a dramatic effect on the services provided by the Parks and Recreation Department. Revised admission rates (for swimming and skating) that include the G.S.T. period need to be adopted by City Council as part of our approved schedule of fees and charges.


For Larry J. Wheeler

LJW/pg

File No: 406.3

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Revised Admission Rates
(G.S.T. Included)

confirm
re GST.

Public Skating (current rate in brackets)

Tot.....\$.85 (\$.80).....10 tickets	\$ 7.70 (\$ 7.20)
Child....\$1.20 (\$1.10).....10 tickets	\$10.60 (\$ 9.90)
Teen.....\$1.40 (\$1.30).....10 tickets	\$12.50 (\$11.70)
Adult....\$2.35 (\$2.20).....10 tickets	\$21.20 (\$19.80)
Senior...\$1.20 (\$1.10).....10 tickets	\$10.60 (\$ 9.90)
Family \$4.30 (\$4.00)	

Skate Rental.....\$1.40 (\$1.30)...10 tickets \$12.50 (\$11.70)

Helmet Rental.....\$.30 (\$.30)

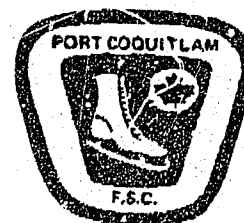
Public Swimming (current rate in brackets)

Tot.....\$.80 (\$.75).....10 tickets	\$ 7.20 (\$ 6.75)
Child....\$1.20 (\$1.10).....10 tickets	\$10.60 (\$ 9.90)
Teen.....\$1.60 (\$1.50).....10 tickets	\$14.45 (\$13.50)
Adult....\$2.40 (\$2.25).....10 tickets	\$21.65 (\$20.25)
Senior...\$1.20 (\$1.10).....10 tickets	\$10.60 (\$ 9.90)
Family \$4.55 (\$4.25)	

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Port Coquitlam Figure Skating Club

P.O. Box 15, Port Coquitlam, B.C. V3C 3V5



November 26th, 1990.

City of Port Coquitlam
Parks and Recreation Department
2253 Leigh Square
Port Coquitlam, B.C.

Dear Mr. Wheeler,

The Port Coquitlam Figure Skating Club is proud to announce our intention to bid on hosting the 1992 B.C. Sections Figure Skating Championships.

Given the fact that 1992 is an Olympic year, the competition will take place in November of 1991. Generally the requirements are for two sheets of ice from Wednesday, until Friday and one sheet of ice on the Saturday.

This event will bring both honour and prestige to the City and our Club as this event is a qualifying event for selection to the Canadian National Figure Skating Team. Conceivably, skaters at our Championships will go on to represent Canada at the Olympic Games.

Your support in the form of a letter of support from the City is requested. Please address this correspondence to:

Audrey Johanson
Director of Operations
Canadian Figure Skating Association
Ste. 206 1367 West Broadway
Vancouver B.C. V6H 4A9

with a copy to me.

Yours Sincerely,

Roger Meloche
President P.C.F.S.C.

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THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

December 3, 1990

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: Music '91 StreetScape Program

Recommendation:

It is recommended that the City of Port Coquitlam participate in the Music '91 StreetScape Program.

Purpose/Problem:

The purpose of this report is to provide the Parks and Recreation Committee with information and a recommendation regarding the Music '91 StreetScape Program.

Discussion:

Music '91 is the largest tourism promotion in British Columbia since EXPO '86. It will deliver superb entertainment in many B.C. communities throughout 1991. Music '91 will also provide umbrella marketing to festivals throughout the province.

The Music '91 StreetScape Program is a partnership between Music '91 and communities, working together in a celebration of sight and sound. Through this program, the City of Port Coquitlam would qualify for 100 "free" street banners; displaying the distinctive red, white and blue of Music '91. In addition, colorful signature banners featuring our community name are available, and can be purchased.

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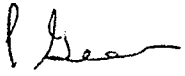
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Although we are not getting any of the really big entertainment events, we are hoping to be apart of the Community Showcase program. This program will showcase non-professional talent from around the world in communities all over British Columbia. We are hoping this program will be apart of our May Day Festival and our Multi-Cultural/Canada Day Festival. Regardless of the outcome of this particular application, it will be worth our while to participate in Music '91 if, for no other reason than the promotion of our festivals and our community.

We had planned to start updating our existing street banner program in 1991, but this could be delayed for one year to take advantage of this unique opportunity. If we go this route, I would suggest that we should apply for the 100 "free" street banners and purchase a number of additional signature banners to personalize the StreetScape Program to our community.


Summary:

The StreetScape program provides participating communities the opportunity to dress up their community in a celebration of sight and sound. Under this program, Port Coquitlam would be eligible to receive 100 "free" street banners. We were planning to start upgrading our existing banner program in 1991, but could put this off for another year or so to take advantage of this unique opportunity.


for Larry J. Wheeler

LJW/pg

File No: 406.3

DEC - 6 1990 

MUSIC '91

November 9, 1990

Dear Mayor and Council

Re: MUSIC '91 Streetscape Program

Streetscape, the name given to MUSIC '91's street dressing program, represents an important component in MUSIC '91's plans to promote tourism in every region of the province.

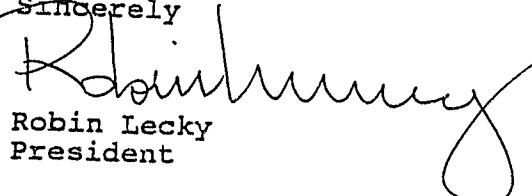
All communities in B.C. have an opportunity to participate in Streetscape by dressing their main streets in the festive red, white and blue banners of MUSIC '91.

MUSIC '91 will provide a number of these colourful banners to every village, district and city free of charge. The Streetscape catalogue clearly outlines all the details of this exciting program.

I would like to formally request your community's participation in the MUSIC '91 Streetscape program. Our goal is for every community in the province to be dressed in the MUSIC '91 colours.

I look forward to hearing from you.

Sincerely


Robin Lecky
President

British Columbia
Year of Music Society

Suite 201
1110 Hamilton Street
Vancouver, British Columbia
Canada V6B 2S2

Telephone (604) 689-1991
Facsimile (604) 689-3977

DEC - 6 1990 *sl*

MUSIC '91

November 9, 1990

Mr. Larry Wheeler
Recreation Manager
City of Port Coquitlam
2253 Leigh Square
Port Coquitlam, B.C.
V3C 3B8

Dear Mr. Wheeler:

RE: MUSIC '91 STREETSCAPE

Enclosed please find copies of the MUSIC '91 StreetScape catalogue for distribution to the Mayor and Council members of your community.

StreetScape represents an important new component in MUSIC '91's plans to promote tourism in every region of the province. All of our advertising and promotional materials as well as the RoadShow sites themselves will feature the distinctive red, white and blue colours.

StreetScape offers every community in B.C. another opportunity to participate in MUSIC '91 activities by dressing up their main streets in these same festive colours, thus taking full advantage of MUSIC '91's extensive tourism marketing and promotional plans.

The specifics of the StreetScape program are as follows:

Each community is eligible to receive free a certain number of custom made MUSIC '91 banners. The number of free banners available is determined by the size of the community and is clearly outlined in the StreetScape catalogue.

For those communities wishing to add to the number we will provide, there are banners available for purchase.

British Columbia
Year of Music Society

Suite 201
1110 Hamilton Street
Vancouver, British Columbia
Canada V6B 2S2

Telephone (604) 689-1991
Facsimile (604) 689-3977

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Should you require the hardware for installation of the banners, we can assist by providing you with either the names of suppliers in the Vancouver area or with the specifications so that they can be produced locally.

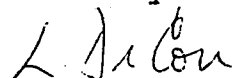
All of the details regarding the StreetScape program, along with some ideas on how and where to best use the banners, are provided for you in your StreetScape catalogue.

Also enclosed in this package is a letter addressed to the Mayor and Council which will serve as our formal request for your participation in this program.

The back inside cover of the catalogue is the order form. This form must be completed and returned to MUSIC '91 by December 14, 1990. I would appreciate it if you would ensure that only one order form comes back to us from your community.

Should you have any questions regarding the MUSIC '91 StreetScape program, please don't hesitate to call me at 689-1991.

Sincerely



Lori De Cou
Coordinator, Community Relations

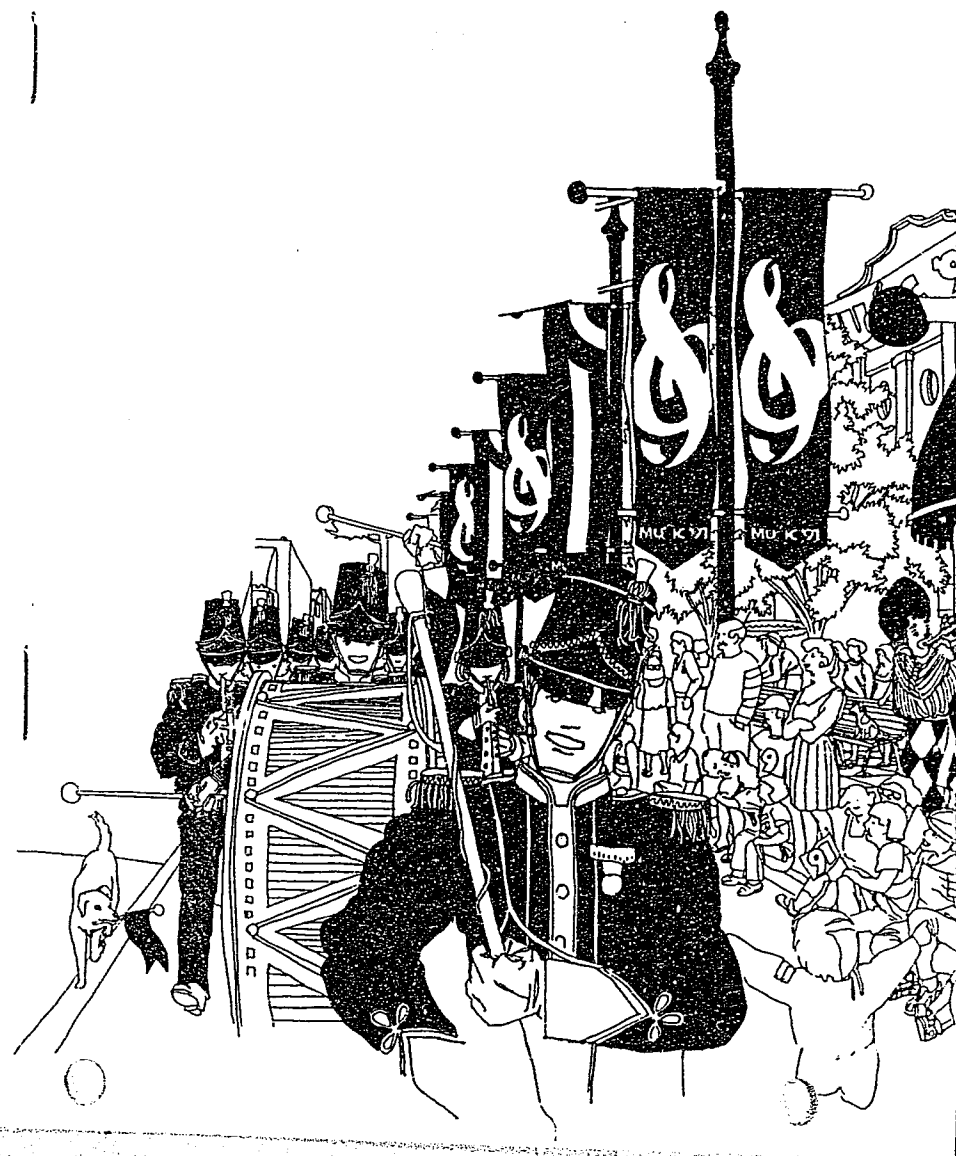
Encl.

MUSIC '91

DEC - 6 1990 *sh*

MUSIC '91
STREETSCAPE
A PAGEANT OF COLOUR
ORDER • NOW!

DEC - 6 1990 *ERIC*



SOME GREAT ACTS TO FOLLOW

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MUSIC '91 is the largest tourism promotion in British Columbia since Expo '86. It will deliver superb entertainment in Super Natural settings in over 100 B.C. communities throughout 1991. MUSIC '91 will provide name talent and umbrella marketing to festivals throughout the province.

In 1991, every community in British Columbia can take on a new look — the distinctive red, white and blue of MUSIC '91.

The MUSIC '91 StreetScape program is a partnership between MUSIC '91 and communities, working together in a celebration of sight and sound. Our goal is to dress up all communities throughout the province.

StreetScape will give every community yet another opportunity to enjoy the benefits of MUSIC '91.

MUSIC '91 PROUD SPONSORS:



A project of the British Columbia
Ministry of Tourism
Honourable Cliff Michael, Minister

Sponsored in part by the B.C. Lottery Fund
Honourable Howard Dirks, Minister

Produced by the British Columbia
Year of Music Society.

WE'LL HELP YOU GET STARTED

Communities participating in MUSIC '91 StreetScape will receive free banners in two designs — clef banners and super stripes banners with a MUSIC '91 logo — to be used on streets, civic buildings, town entry points and in parks. Communities will pay for installation and hardware, or build their own based on StreetScape specifications.

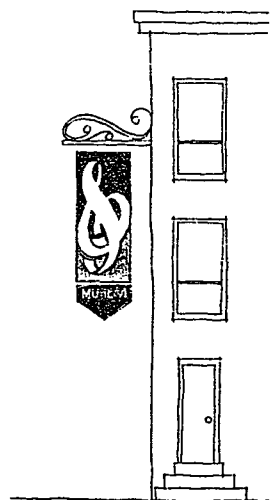
The number of free banners to be provided by MUSIC '91 will be set according to the size of community:

Village	24 banners
Town or District	50 banners
City	100 banners

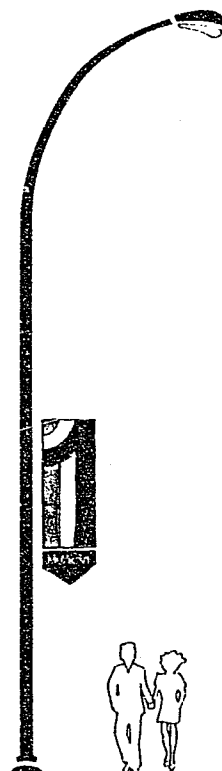
Communities may add to these banner packages by purchasing additional banners from MUSIC '91.

Banners may be installed on utility poles 10 feet above street level, either in pairs or by themselves. They may also be attached to buildings on special mounting brackets.

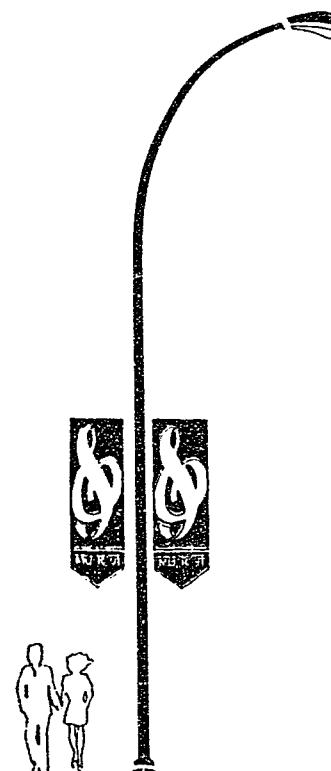
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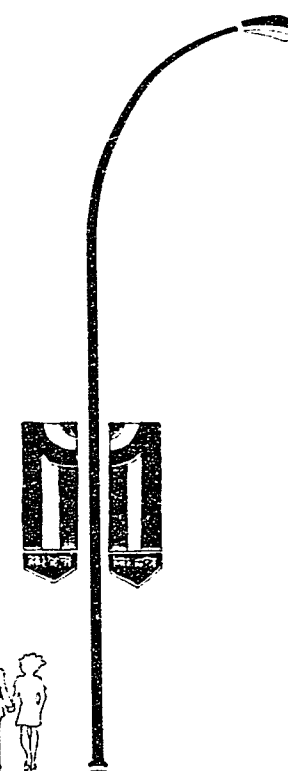
Clef Banner — Single



Super Stripes Banner — Single



Clef Banner — Double



Super Stripes Banner — Double

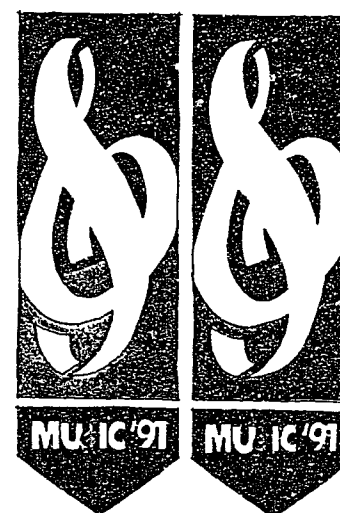
THE MORE, THE MERRIER

All StreetScape components have been designed to match the festive MUSIC '91 red, white and blue. By ordering more than your free allotment, your community can really gear-up for the experience of the summer. Create your own street pageantry!

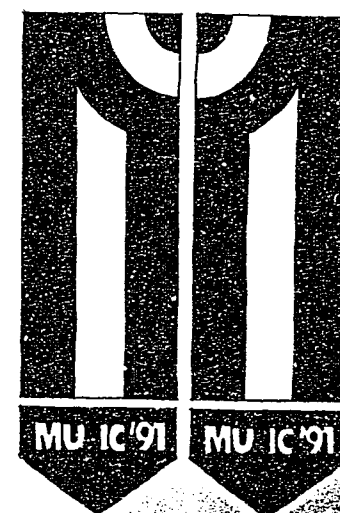
Banner designs are generic and may be used again next year, or for other events. That means their long life represents a good investment in community spirit.

Besides the free banners provided by MUSIC '91, communities may purchase additional clef banners and super stripe banners. Other street decorations are also available at reasonable prices. They're a great way to dress up any event, festival or community celebration.

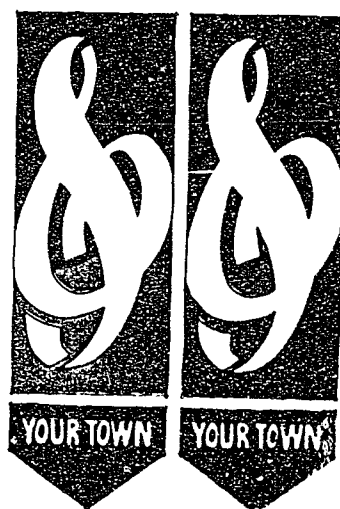
Colourful signature banners featuring your community's name are available to highlight your community for MUSIC '91. Rosettes for stage fronts, railings, balconies, doors or windows, and streamers hung as a curtain or on a hoop are a lively way to create even more excitement. Best of all, each of these elements may be used over and over, year after year, during special events.



Clef Banner



Super Stripes Banner



Signature Clef Banner



Signature Super Stripes Banner

*Banners are shown in pairs for one side of street.
All banners are 105" x 42" and made of 100% polyester.

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WE'RE DESIGNED TO HELP

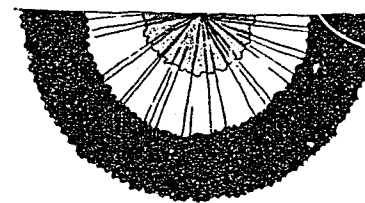
We want to help you make the MUSIC '91 StreetScape program work for your community. So send us information on where you will be installing your banners, and we'll pass along some suggestions for maximizing your site's potential.

READY, SET, GO!

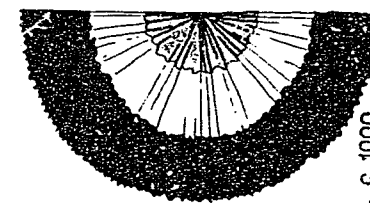
Now that you know you're going to be dressing up your community, you'll need to know how to go about it.

If you require hardware to install your banners, MUSIC '91 has standard manufacturing and installation specifications, which will be provided upon request.

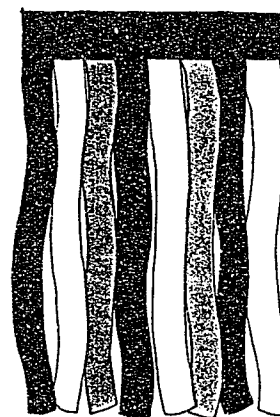
If you would rather purchase the necessary hardware directly from suppliers, ask us for a list of companies who will supply hardware to MUSIC '91 StreetScape participants.



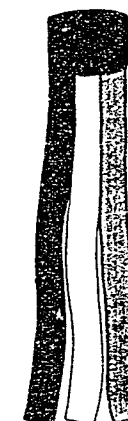
Rosette—100% nylon, 6' x 3'.



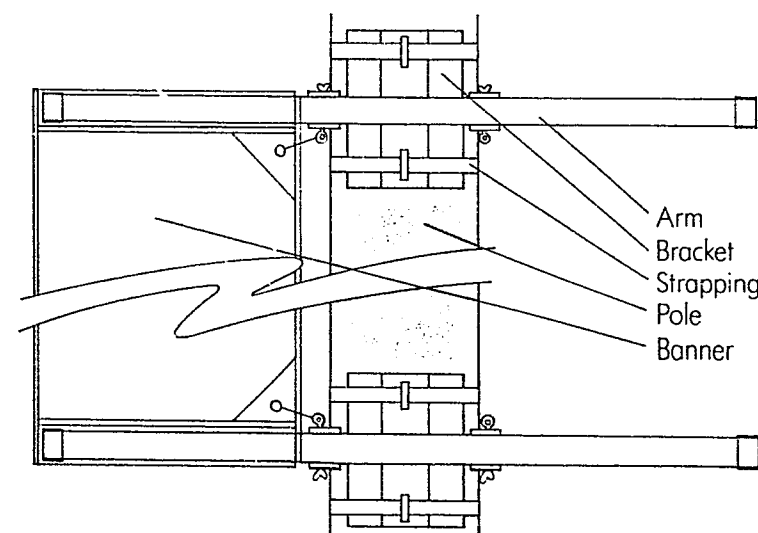
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Streamer—100% nylon,
4½" x 6'.



Streamer can be mounted
on a hoop.



*Rosettes are shown in pairs but sold separately.
Streamer is not sold with hoop.

GET YOUR COMMUNITY IN GEAR

It's time to gear up for MUSIC '91 in your community. Order your StreetScape package now, and you'll be able to start dressing up your streets next spring. Orders must be received no later than **DECEMBER 14, 1990**. All orders for additional banners must be accompanied by a cheque. Payment must include GST and PST. All prices include shipping and handling.

All questions regarding orders should be referred to the MUSIC '91 Community Relations Coordinator assigned to your region. Use the attached order form to send us your order, and remember to fill out how many free banners your community should receive.

Don't forget to order enough signature banners, clef banners, super stripe banners, streamers and rosettes to give your community its own, distinctive identity for MUSIC '91 and other festivals.

For reference, please retain a photocopy of your order form.

MUSIC '91 Community Relations Coordinators:

Lori De Cou
Southwestern B.C.
Okanagon/Similkameen
Kootenay Country

Sonya Norris
Vancouver Island
Peace River/Alaska Hwy.
Cariboo

Christine Glubisz
Rocky Mountain
High Country
North by Northwest

Terms and Conditions

1. Every community applying to participate in the MUSIC '91 StreetScape program agrees that, if accepted, it shall display all materials supplied by MUSIC '91 as per established installation guidelines.
2. Responsibility for safe installation lies with the community.
3. Since supplies of these materials will be limited and the demand for these items is unknown, MUSIC '91 reserves the right to increase or reduce the number of items supplied to each participating community.

MUSIC '91 BANNER ORDER FORM

For office use.

Community name: _____
Mailing address: _____ Ship to address (if different): _____

Contact person: _____
For orders: _____ For shipping: _____
Telephone: _____ Telephone: _____

What size banners do you require? Check one: ☐ 24" x 60" ☐ 30" x 80"

Do you require hardware specs? Yes ☐ No ☐

Do you require the name of hardware supplier? Yes ☐ No ☐

Community designation. Check one to order your free banners.

Village ☐ — entitled to 24 free banners
Town or District ☐ — entitled to 50 free banners
City ☐ — entitled to 100 free banners

ADDITIONAL BANNERS

	Order Qty.	Unit Cost	Total
Clef Banner	_____	\$45	_____
Super Stripes Banner	_____	\$45	_____
*Signature Clef Banner	_____	\$60	_____
*Signature Super Stripes	_____	\$60	_____
Rosettes	_____	\$60	_____
Streamers	_____	\$75	_____
SUBTOTAL			_____
Add GST @ 7%			_____
Add PST @ 6%			_____
TOTAL			_____

*Note: Provide exact spelling for name to be imprinted on signature banners only.

Mail order with cheque to:
MUSIC '91,
Suite 201, 1110 Hamilton Street,
Vancouver, B.C. V6B 2S2
Phone: (604) 689-1991

or FAX order to: (604) 689-3977
Attn: Marnie Tamaki
Order deadline is December 14, 1990

Signed: _____ Date: _____

DEC - 6 1990