

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Committee Room at City Hall on Tuesday, February 28th at 3:45 p.m.

In attendance were Alderman John Keryluk and Alderman George Laking.

Also in attendance was K. Janna Taylor, Parks & Recreation Director.

Item No. 1      Civic Recognition - Girls Under 18 Soccer Team

The committee reviewed the Recreation Manager's report

Recommendation:

To approve that civic recognition be given to the girls under 18 soccer team.

Carried

Item No. 2      Shimizu Sawmill

The committee reviewed the attached report from the Planning Director.

Recommendation:

The committee supported the Planning Director's report; with the correction that the "top soil" not be placed onto the dyke.

Carried

Item No. 3      P.C.A.A.A. - Request to Waive Facility Rental Charges


The committee reviewed the Recreation Manager's report. Committee members support the concept of charging for facilities; however they were somewhat hesitant at this time to support the recommendation outlined in the Recreation Manager's report. It was felt that the issue needed to be discussed with the President of P.C.A.A.A. first prior to a decision being made.

Recommendation:

That Bob Sutter be invited to the next Parks & Recreation Committee meeting.

Carried

...2

  
FEB 28 1989

Item No. 4

Leigh Elementary - Playground Equipment

The committee members wanted to meet with Trustee Westrand and Gordon prior to any meeting with the parent's group from Leigh Elementary.

Recommendation:

That school trustee Westrand & Gordon be invited to the next Parks & Recreation Committee meeting.

Carried

Item No. 5

Marian Kroeker Park - Pathway

The committee reviewed the proposed walkway from Yarmouth - south to Marian Kroeker Park. It was agreed that the pathway should be gravel and that the homeowners would be responsible for the fencing along their own property lines.


Recommendation:

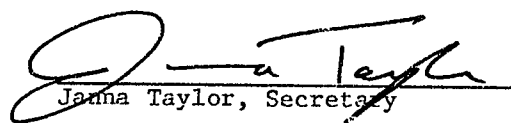
That a gravel pathway be constructed south of Yarmouth as an access to Marian Kroeker Park.

Carried


ADJOURNMENT:

The meeting adjourned at 5:00 p.m.

  
J. J. Keryluk, Chairman

  
Janna Taylor, Secretary

KJT/pg

  
FEB 28 1989

THE CORPORATION OF THE CITY OF PORT COQUITLAM

MEMO

TO: K. Janna Taylor  
Parks & Recreation Director

DATE: 1989 02 22

FROM: Larry J. Wheeler  
Recreation Manager

RE: Civic Recognition-Girls Under 18 Soccer Team

Recommendation:

It is recommended that the resident members of the Port Coquitlam Minor Soccer Girls Under 18 Championship Team listed on the attached page be recognized by City Council for their success at the 1988 Provincial Championships.

Purpose/Problem:

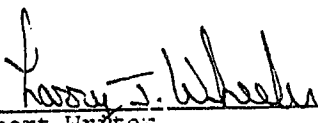
The purpose of this report is to provide information to the Parks and Recreation Committee regarding the success enjoyed by the Port Coquitlam Minor Soccer Girls Under 18 Team ("The Stinger") at the 1988 Provincial Championships.

Discussion/Justification:

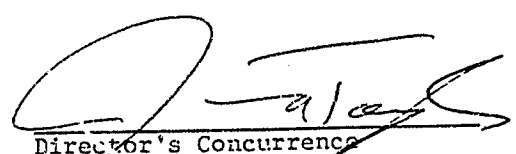
The Port Coquitlam Minor Soccer Girls Under 18 Team, "The Stingers" finished first in the Provincial Championships last July. Members of the team are outlined on the attached list. It is appropriate for City Council to recognize these young athletes with Civic Recognition Awards.


Summary/Conclusion:

The Port Coquitlam Minor Soccer Girls Under 18 Team, "The Stingers", placed first in the Provincial Championship.

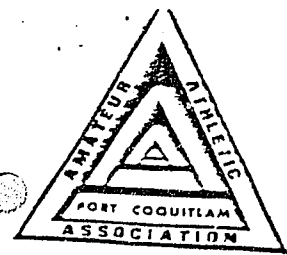
  
Report Writer  
Larry J. Wheeler

LW/slb

  
Director's Concurrence  
K. Janna Taylor

  
FEB 28 1989





**Port Coquitlam Amateur Athletic Association**  
P.O. BOX 132 • PORT COQUITLAM, B.C. V3C 3V5

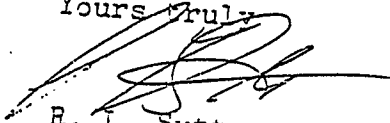
Feb 7, 1989


The Port Coquitlam  
Rec Dept  
2253 Leigh Square  
Port Coquitlam B.C.

Dear Larry Wheeler:-

The Port Coquitlam Minor soccer team "The Stingers"  
Girls under 18 in July 1988 won the Provincial playoffs.  
We would like to have them appear before Council  
to receive civic recognition as soon as possible.  
Please advise when they should appear at Council.

Yours Truly

  
R. L. Sutter  
President

  
FEB 28 1989

Port Coquitlam Minor Soccer Assoc.


The Port Coquitlam "Stingers" under 18 girls soccer team in July 1988 won the Provincial Gold Medal in the Provincial playoffs.

The team members were:-

Michelle Biatecki  
Jaida Edwards  
Christina Milokovich  
Darleen Fallis  
Tara Mori  
Bev Boileau  
Laurel Morgan  
Kathi Martin  
Nadia Dalla-Zanna  
Leanna Oster  
Sherry Larson  
Carla Mitchelson  
Tami Larson  
Dara Simpson  
Anny Roy

Coaches

Art Mori  
Dave Oster

  
FEB 28 1989

THE CORPORATION OF THE  
CITY OF PORT COQUILLAM

MEMORANDUM

TO: ✓ Ms. K. Janna Taylor  
Director of Parks and Recreation

February 24, 1989

FROM: Mr. W. Brown  
Director of Planning

RE: Shimizu Sawmill  
Dike Improvements

Attached is a copy of a report being submitted to the Planning Committee for their review and recommendation to Council In Committee. You might wish to present this report to the Parks and Recreation Committee for their consideration.

As you recall part of the Shimizu Sawmill rezoning application review is how they intend to accommodate pedestrian traffic along the Pitt River Dike.


The firm is requesting approval of the proposed public amenity improvements in advance of their rezoning application being given final approval. This approval is being requested to permit them to move the top soil for landscaping onto the dike as part of their site clearing and preloading.



W. Brown

WB/sm

Id158FILE:004-09



FEB 28 1989

THE CORPORATION THE  
CITY OF PORT COQUITLAM

MEMORANDUM

TO: Planning Committee

DATE: February 24, 1989

FROM: Mr. W. Brown  
Director of Planning

RE: Shimizu Sawmill  
Dike Improvements

RECOMMENDATION:

That the attached letter of understanding of work to be done by Shimizu Sawmill and the City of Port Coquitlam for landscaping and pedestrian walkway improvements along the Pitt River dike be approved.

COMMENTS:


Part of the Shimizu Sawmill rezoning application review is how they intend to accommodate pedestrian traffic along the Pitt River Dike. A series of improvements have been identified by City staff and the applicant's architects.

The firm is requesting approval of these improvements. This approval is being requested to permit them to move top soil onto the dike that will be removed during site clearing and preloading.

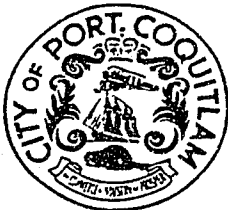
\_\_\_\_\_  
W. Brown

WB/sm

Id158FILE:004-09

  
FEB 28 1989





OUR FILE

## THE CORPORATION OF THE CITY OF PORT COQUITLAM

2272 McALLISTER AVENUE  
PORT COQUITLAM, B.C.  
V3C 2A8

TELEPHONE: 941.5411

February 24, 1989

Mr. F. Kamiya  
Cantafio Kamiya Architects  
252 East First Street  
North Vancouver, B.C.  
V7L 1B3

Dear Frank:


Re: Shimizu Sawmill, Dike Improvements

This letter is to outline improvements to be made to the Pitt River Dike. If this is acceptable to your client, it will be presented to the City Council meeting of March 6th. What will be presented is a description of the works to be done on the dike right of way as part of the rezoning. The report will request approval for work on clearing the side of the dike and moving top soil onto the dike. This is to permit your client to proceed with landscaping and public walkway improvements on the dike before final approval of the rezoning.

A number of specific actions were proposed during the meeting of February 9th attended by your partner Mr. Cantafio. The work included;

1. A pedestrian tunnel constructed as part of the ramp for moving logs from the river onto the saw mill property.
2. Stairs connecting the dike road to the tunnel.
3. Wheelchair access is to be by way of the dike road. When the road is closed for log loading, the saw mill is to permit passage within a reasonable length of time, eg 15 minutes.
4. Entry area containing the stair case is to be landscaped by the saw mill.

/2

  
FEB 28 1989



5. Soil removed from the saw mill property is to be placed along the side of the dike for planting landscaping material.
6. Preparation of the side of the dike for landscaping, including removal of underbrush will be done as part of site preparation by the saw mill

Items one through six listed above are responsibility of the saw mill and are to be done at their expense.

7. Landscaping along the dike, except tunnel entry areas, is to be done by the City Parks and Recreation Department over time.
8. Maintenance and legal responsibility for the tunnel is to be handled by the City Parks and Recreation Department

Items seven and eight are responsibility of the City of Port Coquitlam and are to be done at its expense.

Two unresolved issues still to be addressed are water in the tunnel and provision for future security lighting in the tunnel.

Owners of the saw mill will want to dedicate a bulb at either end of the tunnel. This will ensure the stair case is not on private land, removing liability from the company. Costs for this subdivision are to be borne by the saw mill.

As a general practice the City requests applicant's to have their Solicitor register agreements and covenants. This practice allows work to proceed at a faster pace than if registration is done by the City.


If your client finds the list of actions pertaining to the dike to be to their satisfaction, please advise. Upon receipt of agreement, the matter will be submitted to City Council for their approval.

Yours truly,

W. Brown,  
Director of Planning.

WB/sm

Id158

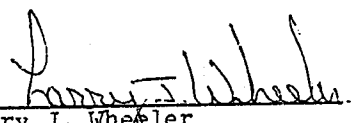
  
FEB 28 1989

Should the Parks and Recreation Committee deny the P.C.A.A.A.'s request; the P.C.A.A.A. will likely be frustrated with our perceived lack of support. However, the P.C.A.A.A. was forewarned in early 1988 that this practise was under review. In addition, all organizations have to realize that as the City grows, the demands on our limited resources also increases.

Conclusion/Summary:

On April 19 1989, the P.C.A.A.A. would like to host the Queens Tea at the Wilson Centre. On April 22, 1989 they are planning to hold the All Sports Queen Ball in the Mabbett Room. P.C.A.A.A. should contact the Silver Chord Choir regarding the Queens Tea at their very earliest convenience.


Regarding the All Sports Queen Ball, the P.C.A.A.A. would like the Mabbett Room "rental charges" waived. The Parks and Recreation Committee has been working diligently for the last year to limit the number of free use opportunities in an effort to make our limited resources go further and to reduce our reliance on the tax base.

  
Larry J. Wheeler  
Recreation Manager

\_\_\_\_\_  
Director's Concurrence  
K. Janna Taylor

c.c. - Bev Irvine, Area Supervisor

LJW/pg

  
FEB 28 1989

The P.C.A.A.A. has also scheduled the All Sports Queen Ball for April 22, 1989 in the Mabbett Room. The City has waived the "rental charge" for this event in the past. However, prior to the 1988 event, the P.C.A.A.A. was notified that this practise of waiving fees was under review and may be discontinued.

Alternatives:

There are three or four alternatives available for consideration:


- 1) Approve the P.C.A.A.A.'s request for "free use" of the Mabbett Room. And, request P.C.A.A.A. to approach the Silver Chord Choir regarding the Queen's Tea.
- 2) Deny P.C.A.A.A.'s request for "free use" of the Mabbett Room. And, request P.C.A.A.A. to approach the Silver Chord Choir regarding the Queens Tea.
- 3) Suggest some alternatives such as a reduced rental fee for using the Mabbett Room. And, request P.C.A.A.A. to approach the Silver Chord Choir regarding the Queen's Tea.
- 4) Approve P.C.A.A.A.'s request for "free use" of the Mabbett Room, but once again remind them that this is not an ongoing annual commitment. And, request P.C.A.A.A. to approach the Silver Chord Choir regarding the Queens Tea.

Discussion/Justification:

P.C.A.A.A. has not approached the Silver Chord Choir at this point in time regarding the Queens Tea proposed for April 19, 1989. In addition, the Wilson Centre Auditorium is not available on Wednesday nights this season....it could be made available on Tuesday April 18, 1989.

Waiving the rental fees for the All Sports Queen Ball, proposed for the Mabbett Room will result in a possible loss of revenue of approximately \$273.00. As well, we would have to absorb all costs related to operating and cleaning the facility. In addition, the City of Port Coquitlam annually supports the objectives of the P.C.A.A. with an annual grant (1988 - \$20,400). Minor Sport organizations are also assisted by the City with subsidized facility rental fees.

The Parks and Recreation Committee has been working diligently to decrease the department's reliance on the tax base. The first step in successfully meeting this objective was to limit the number of free use opportunities. The next step includes conducting a major review of the fees and charges policy.

  
FEB 28 1989



THE CORPORATION OF THE CITY OF PORT COQUITLAM

\* 1989 01 25

MEMORANDUM TO: K. Janna Taylor, Parks & Recreation Director

MEMORANDUM FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: P.C.A.A.A. Request to Waive Facility Rental Fees

Recommendation:

It is recommended that the Parks and Recreation Committee deny the request received from the P.C.A.A.A. for the "free use" of the Mabbett Room on April 22, 1989 for the All Sports Queen Ball.

And, it is recommended that the P.C.A.A.A. be notified to approach the Silver Chord Choir (contact Alethe McInnis) with regards to the Queens Tea proposed for April 19, 1989 in the Wilson Centre Auditorium.


\*\*\*\*\*

Purpose/Problem:

To provide information and a recommendation for consideration by the Parks and Recreation Committee regarding a request received from the Port Coquitlam Amateur Athletic Association for free use of the Wilson Centre Auditorium and Mabbett Room.

History/Background:

The P.C.A.A.A. have scheduled the Queens Tea for April 19, 1989 in the Wilson Centre Auditorium. City policy does not permit outside organizations to book the Wilson Centre facility. In the past, the Queens Tea has been hosted as a fund raiser by the Silver Chord Choir, on behalf of the P.C.A.A.A. The Silver Chords Choir is a program sponsored by the Parks and Recreation Department and offered at the Wilson Centre. Therefore, the Silver Chords Choir is able to schedule time at the Wilson Centre and use it free of charge.

  
FEB 28 1989