

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Committee Room at City Hall on Tuesday, November 22, 1988 at 4:45 p.m.

In attendance were Alderman George Laking and Alderman Mike Gates.

Also in attendance was K. Janna Taylor, Parks & Recreation Director and Larry Wheeler, Recreation Manager, Item No 1 Only Aubrey Brown, Hugh Porter, S. Gunadasa and Alister Black

Item No. 1

Reeve Street Park - Realignment of Dyke

The Parks & Recreation Committee met with Aubrey Brown, Hugh Porter, S. Gunadasa and Alister Black in regard to the realignment of the dyke through Reeve Street Park. It was pointed out by Mr. Aubrey Brown that the least cost realignment was Route BREV. The alternative design (called B1) would cost the City an additional \$308,000. The committee indicated that they did not agree with the additional \$308,000 and that they would be taking the matter to City Council for further discussion. The committee did agree with the placement of B1 and that this would provide the City with the appropriate acreage for the active area. It was generally agreed that we would call on Tuesday, November 29th to indicate what Council had decided.

Recommendation:

That the letter and report be received.

Carried

Item No. 2


Centennial Pool

Alderman Laking and Gates wished to proceed with alternative number three of the report at a projected cost of \$325,000 plus. This was not the recommendation that the committee had gone forth with in their initial recommendation; the initial recommendation was alternative number 2 in the report.

Recommendation:

That we proceed to Council recommending alternative number three.

Carried


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Item No. 3

Leigh Elementary School Grounds - Playground Apparatus

The Parks & Recreation Director reviewed the attached correspondence.

Recommendation:

That the Parks & Recreation Department not participate in any way with the upgrading of the playground at Leigh Elementary.

Carried

Item No. 4

Variety Club Telethon

The attached report was reviewed by the committee from the Parks & Recreation Manager.

Recommendation:

To approve the recommendation as outlined in the report.

Carried

Item No. 5

Renaming Park

Alderman Gates indicated that a letter would be forthcoming in regard to renaming the part of Aggie Park where the old Cenotaph was to McMitchell Park.

Recommendation:

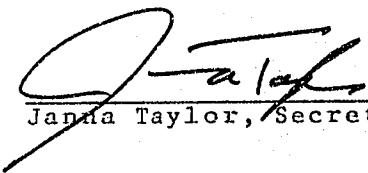
That the area be named McMitchell Park and that this be forwarded to Council for consideration.


Carried

ADJOURNMENT:

The meeting adjourned at 5:45 p.m.

G.R. Laking, Chairman


Janna Taylor, Secretary


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Province of
British Columbia

Ministry of
Environment
~~and Parks~~

Management Branch
Government Buildings
Victoria
British Columbia
V8V 1X5

0281550-B16A

November 8, 1988

807

City of Port Coquitlam
2272 McAllister Avenue
Port Coquitlam, B.C.
V3C 2A8

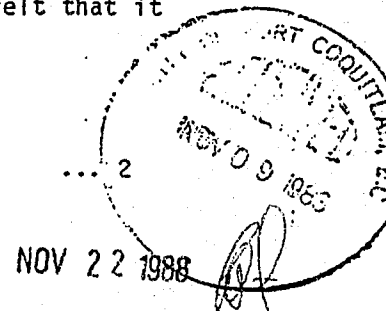
Attn: T. Chong

Dear Sirs:

As requested at the Council meeting on October 24, 1988, we have asked our consultant to have another look at the proposed dyke alignment through Reeves St. Park at the upper end near Wilson Avenue with a view to increasing the amount of space available to the "active area" of the park.

The attached plan is an update of the plan presented to Council on October 24, 1988. Route A is the riverside alignment. Route B is the alignment shown in the 1978 Coquitlam River Water Management Study, in which your municipality participated and also in the 1986 Fraser River Flood Control Program Outline Report. When it was determined that Route B traversed two large, pervious landfill areas and an old river channel, Route B Revised was developed and recommended to your Council at the meeting on October 24, 1988.

Route B1 is the result of the consultant's most recent study due at Council's request and represents the maximum encroachment of the dyke into the floodplain that we feel would be acceptable both from an engineering and an environmental point of view. It provides 4.2 ha (10.4 Acres) of additional "active area" over and above that provided for with Route B Revised and maintains a minimum setback of at least 30 m from the river's edge. Because of the decreased overbank area available for flood flow, the design flood level will be approximately 0.3 m higher than for Route B Revised and this of course will be reflected for some distance upstream. This alignment has not been discussed with the environmental agencies and while it is felt that it will be acceptable to them, this is not known for certain.




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The estimated total cost for Areas 2 and 3 using Route B Revised, the dyke alignment which we would recommend to the Program as the least cost alignment, is \$5,051,000 as reported at the Council Meeting on October 24, 1988. Similarly, the total cost of Areas 2 and 3 using Route B1, based on the assumption that ground elevations on Route B1 are similar to Route B Revised, is estimated at \$5,359,334 or some \$308,334 more than Route B Revised. The main additional cost can be attributed to the construction of an extra 300 m of dyke.


Since we are bound by Program criteria to develop the least cost solution we could not recommend the construction, of a dyke on alignment Route B1 unless arrangements can be made to cover these additional costs. On the basis of our estimates, this would amount to some \$308,000 but since this is only a preliminary estimate the actual cost could be different.

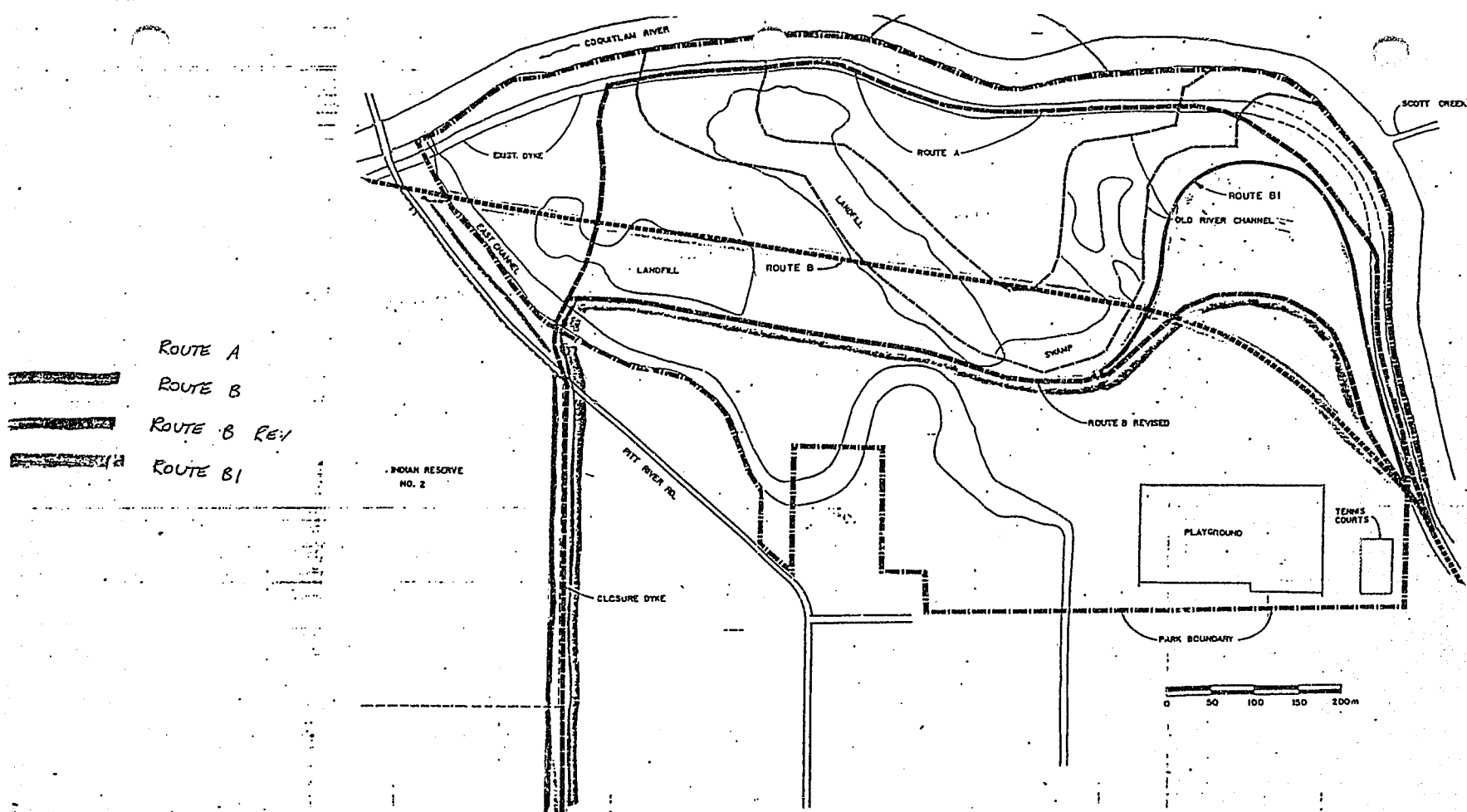
We would now request another meeting to discuss the suitability of Route B1 as well as it's financial implications. We look forward to hearing from you as early as possible in order to finalize project details so that we may proceed to construction in early 1989.

Yours very truly,


A.A. Brown, P. Eng.
Project Manager
Rivers Section
Water Management Branch

cc Inland Water Directorate, Attn: J. Leong
Associated Engineering, Attn: A. Black.


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— application forms should be submitted before beginning the project because funding will not be provided for work done prior to applying

— the valuable role volunteers play in community projects will be taken into account in assessing the applications. The value of these local volunteer contributions may be included in the overall, shareable cost of the project

The availability of funds and other GO BC requests from the same community will be taken into consideration in assessing applications. This may mean not all requests for GO BC assistance can be approved.

What project costs are covered by GO BC?

Acquisition of Land or Buildings
Construction Costs
Renovation/Rehabilitation/Restoration
Materials and Equipment Acquisition
Project Labour Costs
Landscaping

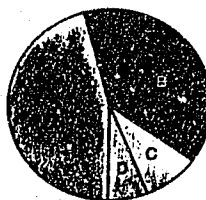


How do I apply?

- 1 Obtain an application from your MLA, any Government Agent's Office, or from the Minister of State for your region.
- 2 Fill in the application form and send it to your MLA, or to your Minister of State, c/o Parliament Buildings, Victoria, B.C., V8V 1X4.

Where your B.C. Lottery revenues go.

Whether you play a little, once in a while, or not at all, in British Columbia we all win. That B.C. Lottery Corporation always conveys a simple message about the contribution potentially run lotteries make to life in British Columbia. The accompanying pie chart shows that everybody wins with B.C. lotteries because the proceeds from ticket sales are reinvested in our communities through programs like GO BC.



- A 46% Prizes for ticket buyer
- B 28% Reinvested in B.C. community projects, like GO BC
- C 10% B.C. Operating expenses: ticket sales, data network, printing, marketing
- D 6% Retail commissions to neighborhood ticket retailers

A message from the minister responsible for GO BC.

GO BC links our provincial resources with the energy and commitment at the community level, forming a partnership which will enrich the quality of life for all British Columbians.

This challenging, new program will provide financial assistance for a broad range of projects which reflect local priorities and will boost that strong feeling of pride we have in our communities.

This is an exciting program and I hope your community will take advantage of this Opportunity for Growth.

Honourable Bill Reid
Minister of Tourism and Provincial Secretary
Parliament Buildings,
Victoria, B.C.



A Community Challenge

Honourable Bill Reid
Minister of Tourism and Provincial Secretary

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What is GO BC?

GO BC means Growth and Opportunity for British Columbia communities.

GO BC offers a challenge to local groups and organizations to match up their energy and commitment with provincial government resources to enrich their lives and bolster that sense of pride we have in our communities.

Over the next three and a half years, \$162 million from the B.C. Lottery Fund will be available, over and above existing Lottery programs, to support a broad range of beneficial community projects.

These GO BC projects will:

- improve the quality of community life
- exhibit strong community support, including volunteer participation and financial commitment
- stimulate economic activity in the community through job creation and the use of local materials, goods and services

What projects will GO BC support?

GO BC will fund a broad range of projects which reflect local commitments and priorities in seven categories: environmental improvement, economic, cultural, heritage, social/health, recreational and multicultural initiatives. The following breakdown, not meant to be all-inclusive, provides examples of the kinds of projects which qualify for GO BC funding:

ENVIRONMENTAL ENHANCEMENT INITIATIVES

Recycling
Urban/Rural Clean-up
Watercourse Clean-up
Streetscape Improvement
Natural Area Acquisition
Beautification of Urban Entrance Routes
Wildlife Enhancement

ECONOMIC INITIATIVES

Information Centre Development
Commercial Area Revitalization
Community Attraction Signage
Community Entrance Signage
Residential Area Beautification
Facilities Supporting Services to Tourists

CULTURAL INITIATIVES

Theatre Development
Library Development
Museums
Art Galleries
Regional Arts Centres
Capital Support to Cultural Organizations



How will GO BC work?

Key elements of the GO BC program include a simple application/approval/disbursement process; special regard for community priorities and local participation, and emphasis on quality projects.

The major program guidelines are:

— normally, up to one-third of the costs of a project will be funded to a maximum award of \$1 million per project

— funds will be available, on a one-time basis, for capital costs but not for operating expenses, such as salaries and rent

— applicants must have secured on-going funding for projects proposed

— projects eligible for assistance from established, special-purpose, capital-funding programs will not be considered for GO BC funds

— projects which, in earlier stages, received assistance from other lottery-funded programs such as Expo Legacy or Jobtrac, will not be automatically disqualified for GO BC funding

— applications must be accompanied by a financial plan for the project

— funds will be paid in one-third instalments at the following stages: a) when the contract is let or work begun; b) when the project is half complete; c) upon completion, following submission of a final, audited statement of expenditures

HERITAGE INITIATIVES

Residential Area Revitalization
Commercial Area Revitalization
Building Conservation/Restoration
Structure Conservation/Restoration
Heritage Site Development
Eco-Museum Development
Capital Support to Heritage Organizations

RECREATIONAL INITIATIVES

Construction of Local Recreation Facilities
Improvement of Local Recreation Facilities
Capital Support to Recreation Organizations
Training Centres
Walking/Riding Trail Development

MULTICULTURALISM INITIATIVES

Cultural Centres
Heritage Arts
Heritage Language/Music Conservation
Capital Support to Multicultural Groups
Festivals and Events

SOCIAL/HEALTH INITIATIVES

Senior Activity Centres
Integration of the Disabled
Hospice
Halfway Houses
Youth Support
Group Homes
Sexual Assault/Rape Relief
Family Violence
Crisis Centres
Drug/Alcohol Treatment Facilities

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OPTIONS

We have prepared five options for consideration. They range from doing nothing to a completely new indoor facility. The first and last options are only briefly considered, as the Terms of Reference for this report are focused on renovation measures.

The costs quoted are current costs and an allowance for inflation would need to be added to adjust them to an actual tender date.

OPTION ONE:

Take no action. Maintain the status quo, with crisis repairs only. The reasons for not recommending this option are public safety, economics and community service.

The facility is in violation of a number of current provincial codes, the most serious of which, in terms of public safety, are electrical deficiencies such as grounding and ground fault breakers.

The cost of operating and repairing Centennial Pool will continue to rise and revenues will likely decrease as the physical decline of the facility continues. The increasing possibility of an accident, resulting in a liability claim, must also be considered as an economic deterrent to Option One.

The current pool primarily serves the hot summer day/children market. This narrow focus would be difficult to alter unless renovations are undertaken. Current concepts for community pools suggest that facilities should seek to serve the total community by providing for families, seniors and the disabled.

COSTS: No immediate costs

OPTION TWO:

Do the minimum renovations necessary to ensure public safety and continued operation of the existing facility. This option would retain the Change Room Building but, in order to solve the electrical grounding deficiencies, would replace the Pool Apron and, at the same time, improve deck drainage. It is not suggested that the drainage and fixture deficiencies of the Change Room Building be corrected in this option, as the cost and construction requirements would be close to that of a totally new building.

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OPTIONS (continued)

OPTION TWO: (continued)

The following items would be involved in this option:

Regulatory Requirement - B.C. Building Code

1. Add exit doors from pool area;
2. Fire rated door and fire dampers at Change Room Building's service room.

Regulatory Requirements - B.C. Health Act

3. Apron drainage as part of the new Pool Apron.

Physical and Structural

4. Change Room Building roof inspection done to the standards of the Roofing Contractor's Association of British Columbia. Repairs would then be made as required.
5. Repair concrete block wall cracks and provide clip angles at top of concrete block walls.
6. Repair roof beam.
7. Remove and replace deck apron around pool and provide a new fencing system.
8. Repair cracks in pool bottom and Mechanical/Filter Room roof with epoxy injection.
9. Waterproof roof of Mechanical/Filter Room when new pool deck apron is built.

Mechanical

10. Provide vents in Change Room Building's service room.
11. Provide additional skimmers at the north end of the pool.
12. Investigate the supply and drainage flows of the pool and adjust if necessary.

Electrical

13. Replace all electrical systems in the Change Room Building, Pool apron and Mechanical/Filter Room.
14. Provide new main electrical service to the pool facility.

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OPTIONS (continued)

OPTION TWO: (continued)

Electrical (continued)

15. Provide emergency and exit lights in the Change Room Building and Mechanical/Filter Room.
16. Provide all possible bonding and grounding of metal elements while access is provided by the removal of the Pool Apron and before the new Apron is installed. Bonding and grounding would also be carried out in the Change Room Building and Mechanical/Filter Room.

COSTS: \$144,000.00

OPTION THREE: Recommended Option

Do those renovations that will ensure public safety, extend the functional life of the pool complex and expand the service to the community by providing for adults and the disabled.

The following items would be involved in this option:

1. Build a new Change Room Building to provide for current deficiencies in structure, handicapped services, fixtures, drainage, lockers, fire separations and ground fault protection. Mechanical ventilation should be part of the new design.
2. A new access from parking that accommodates the handicapped user and provides better entrance identification.
3. Replace the existing Pool Apron with a new Apron, fence and exiting system. In conjunction with the construction of the new Apron, provide new drainage and bonding/grounding of metal elements throughout the entire facility. Waterproof the roof of the Mechanical/Filter Room.
4. Provide a separate chlorine room for the Mechanical/Filter Room.
5. Provide epoxy injection of cracks in the pool bottom and Mechanical/Filter Room roof.
6. Provide additional skimmers at the north end of the pool.
7. Provide a hydrostatic relief valve in the pool basin.

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OPTIONS (continued)

OPTION THREE: (continued)

8. Investigate and adjust the supply and drainage system of the pool.

COSTS: \$325,000.00

OPTION FOUR:

Do those renovations as outlined in Option Three, plus additional work intended to broaden the community appeal of the facility. The intent would be to increase the level of community service and improve revenue.

The following items would be involved in this option:

1. Option Three items.
2. Expand Pool Apron 150 m2 to provide more sunning, leisure activity and toddler areas. Create wind screens for the Pool Apron.
3. Provide a small slide for the pool.
4. Provide an artificial lighting system for the pool to extend the hours of operation.
5. Provide a system of signage on adjacent streets on site and in the facility. The system would enable users to become oriented, provide information and raise awareness in the community about the facility.
6. Provide a separate whirlpool facility in an adjacent deck area. The capacity of the whirlpool should be approximately fifteen persons. This component would appeal to adult users.
7. Provision of recreational features such as:
 - a) slide facility with separate slide pool and twin slides;
 - b) toddler's pool (100 m2) and play area; shallow end finished with a soft cushion material; and
 - c) sauna or steamroom attached to the Change Room Building.

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OPTIONS (continued)


OPTION FOUR: (continued)

<u>COSTS:</u>	Items 1,2,3,4 and 5:	\$396,000.00
	Item 6 (Whirlpool):	\$ 96,000.00
	Item 7(a) Slides:	\$244,000.00
	Item 7(b) Toddler Pool:	\$ 92,000.00
	Item 7(c) Sauna:	\$ 24,000.00

OPTION FIVE:

Demolish the existing facility and construct a new, indoor facility. This option would require extensive investigation of community needs to establish the economic and functional viability of such a proposal.

COSTS: Two to five million dollars.


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CITY COUNCIL
CENTENNIAL POOL REPORT
NOVEMBER 7, 1988

THE PORT COQUITLAM MARLINS SUMMER SWIM CLUB HAVE READ THE POOL STUDY, AND UNANIMOUSLY AGREE WITH THIS REPORT.

OPTION ONE:

OPTION ONE WAS NOT CONSIDERED BECAUSE OF THE ELECTRICAL DEFICIENCIES. THE FACT THAT THE STUDY MAKES EVERYONE AWARE OF A POSSIBLE ELECTRICAL ACCIDENT LEAVES THE MARLINS TO CONCLUDE THAT IF WE DO NOT HAVE A LEGAL RESPONSIBILITY, WE CERTAINLY HAVE A MORAL RESPONSIBILITY THAT WOULD PREVENT THE MARLINS FROM USING THE CENTENNIAL POOL FACILITY IN ITS PRESENT CONDITION FOR ITS 1989 PROGRAM.


OPTION TWO:

OPTION TWO WAS CONSIDERED AND WHILE OPTION TWO SOLVES THE PUBLIC SAFETY PROBLEM, IT FAILS TO ADDRESS SOME OF THE CONCERNS OF THE STUDY AND OF THE MARLINS SWIM CLUB. THE STUDY IS CORRECT IN ITS OBSERVATION THAT CENTENNIAL POOL IN ITS PRESENT CONDITION ONLY SERVES A VERY NARROW SECTOR OF THE CITY'S POPULATION, MAINLY CHILDREN IN THE SEVEN TO FOURTEEN YEAR OLD RANGE.

THE STUDY ALSO CORRECTLY POINTS OUT THE PRESENT FACILITY DOES NOT MEET ANY B.C. BUILDING CODE REQUIREMENTS FOR THE DISABLED, AND WITH OPTION TWO WONT PROVIDE ACCESS OR FACILITIES FOR THE DISABLED.

THE CHANGE ROOMS CEMENT FLOORS DO NOT PROVIDE PROPER DRAINAGE BECAUSE IN CERTAIN AREAS THE FLOOR SLOPES RUN AWAY FROM THE DRAINS AND COUPLED WITH THE FACT AT EVERY SWIM MEET WE HOST THE TOILETS OVERFLOW ON TO THESE CEMENT FLOORS CREATING HYGIENE PROBLEM. THE PLUMBING DESCRIBED IN THE STUDY AS ORIGINAL VINTAGE NEEDS TO BE REPLACED.

PRESENT VENTILATION CONSIST OF TWO OPENINGS COVERED WITH WIRE MESH, AND DOES NOT PROVIDE ODOR DILUTION, OR THE INTRODUCTION OF FRESH AIR. THE FURNACE DUCTING IS FALLING APART AND THE STUDY SUGGEST THE HEATING SYSTEM NEEDS TO BE REPLACED.


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ONE OF THE MAJOR CONCERNS OF THE MARLINS SWIM CLUB IS THE CHANGE ROOM, AND WE HAVE EXPRESSED THESE CONCERNS FOR THE LAST FIVE YEARS, COUPLED WITH THE REINFORCEMENT OF THE STUDY SHARING OR EXPRESSING MOST OF THE SAME CONCERNS WHICH ARE BASICALLY THE PRESENT CHANGE ROOMS WHILE MAINTAINED WELL HAS REACHED THE END OF ITS LIFE SPAN AND IS NO LONGER FUNCTIONAL OR USEFUL TO THE COMMUNITY AS A WHOLE AND NEEDS TO BE REPLACED. WE WOULD URGE COUNCIL TO RESIST SELECTING OPTION TWO ON COST FACTORS ALONE WHILE NOT TAKING INTO CONSIDERATION THE MAJOR DRAWBACKS AND SHORTCOMINGS OF OPTION TWO.

OPTION THREE:

IDEALLY THE MARLINS WOULD LIKE TO SEE A NEW OUTDOOR FACILITY AT AGGIE PARK. WE UNDERSTAND THAT THE STUDIES COST OF 1.5 MILLION TO 2 MILLION DOLLARS FOR A NEW OUTDOOR FACILITY IS NOT COST EFFECTIVE. OPTION THREE WAS ADOPTED BY THE MARLINS AS THE MOST COST EFFECTIVE, AND MOST ADVANTAGEOUS AND DESIRABLE FOR THE SWIMMING PUBLIC. I MIGHT MENTION THAT THERE IS A LARGE SEGMENT OF THE SWIMMING PUBLIC INCLUDING THE MARLINS WHO WOULD RATHER SWIM IN OUTDOOR FACILITIES IN THE SUMMER MONTHS VERSUS INDOOR FACILITIES.

THE STUDY CONCLUDES THAT THE POOL TANK IS IN GOOD CONDITION, AND IF OPTION THREE WAS ADOPTED WOULD CREATE THE IMAGE OF A NEW POOL FOR 325,000 VERSUS 1.5 MILLION TO 2 MILLION DOLLARS. THE MARLINS FEEL VERY COMFORTABLE WITH OPTION THREE BECAUSE IT ADDRESSES ALL THE PREVIOUS MENTIONED CONCERNS AND WOULD BE COMPARABLE TO NEIGHBORING CITIES AND MUNICIPALITIES.

OPTION THREE WOULD BROADEN COMMUNITY USAGE OF THE NEW FACILITY BY PROVIDING FOR ADULTS, SENIORS, DISABLED, CHILDREN AND TODDLERS. WE MIGHT LIKE TO RECOMMEND DEPENDING ON COST THAT THE POOL APRON BE EXPANDED TO ALLOW FOR FOUR OR FIVE LITTLE PLASTIC TURTLE POOLS ON THE POOL DECK TO ENCOURAGE PARENT AND TOT TO USE THE FACILITY. PROVIDING A NEW CHANGE ROOM WITH NEW FACILITIES SHOULD IMPROVE REVENUES TO THE CITY.

AS I MENTIONED IN MY PREVIOUS LETTER TO CITY COUNCIL THE MARLINS WOULD BE WILLING TO APPLY FOR ANY GRANTS THAT MIGHT BE AVAILABLE SUCH AS THE LOTTERY FUND TO ASSIST IN THE FUNDING OF THE PROJECT.

IN CONCLUSION WE WHOLE HEARTEDLY ENDORSED THE UNDERTAKING OF A STUDY, TO ALLOW EXPERTS TO MAKE RECOMMENDATIONS TO MAKE THE JOB OF MAKING AN EDUCATED DECISION OF THE BEST ROUTE TO TAKE REGARDING THE RENOVATION OF CENTENNIAL POOL. AFTER MAKING CAREFULL CONSIDERATIONS OF THE COST FACTORS, THE POOL STUDY AND THE MARLINS CONCERNS WE WHOLE HEARTEDLY AGREE WITH THE STUDIES RECOMMENDATIONS OF OPTION THREE GIVING THE BEST RETURN IN COMMUNITY SERVICES AND IN MONEY SPENT.

OPTION THREE PROVIDES FOR WHAT AMOUNTS TO A NEW FACILITY FOR THE DIFFERENCE IN COSTS BETWEEN OPTION TWO AND OPTION THREE. TAKING ALL THE CONCERNS AND RECOMMENDATIONS THAT ARE INCLUDED IN THIS

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THE CORPORATION OF THE
CITY OF PORT COQUITLA

MEMORANDUM

TO: K.J. Taylor
Parks & Recreation Director


DATE: October 20, 1988


FROM: R.A. Freeman
City Clerk

RE: Centennial Pool

With reference to your October 14, 1988 memorandum concerning the above noted subject this would advise that at the regular Council Committee meeting held on October 17, 1988 the first three recommendations contained in that report were tabled and the fourth recommendation concerning the release of the report of Centennial Pool to the PoCo Marlins was adopted.

It is the Council understanding that a meeting will be arranged between the PoCo Marlins and the Council in Committee. Doubtlessly you will be sending us a memorandum when this meeting date is known.


R.A. Freeman
City Clerk


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THE CORPORATION OF THE CITY OF PORT COQUITLAM

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COMMITTEE OF COUNCIL

TO: B.R. Kirk, City Administrator
FROM: K. Janna Taylor, Parks & Recreation Director
SUBJECT: Centennial Pool

Recommendations:

1. Proceed with option number two of Outdoor pool analysis, as outlined on page 21; with the addition of providing a sunbathing area and to extend the fencing. The estimated cost is be \$188,500 (breakdown of cost is attached).
2. Retain J.T. Barkley Architect as consultant/project manager
3. PoCo Marlins would utilize the pool for the next five to eight years.
4. Release the report of Centennial pool to the PoCo Marlins.

Background & Comments:

Attached to this report please find a report from the Parks & Recreation Director and the Recreation Manager. If Council adopts the Parks & Recreation Committee's recommendation it would be necessary to get the consultant on stream as quickly as possible; in order to guarantee that the renovations will be completed for the opening of the PoCo Marlin's season, which is mid June.

K. Janna Taylor,
Parks & Recreation Director

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Centennial Pool

Breakdown of costs

1. Option "2" and extension of bathing area	=	\$144,000 + \$5,000 =	\$149,000
2. Contingency	=	10%	= 14,900
	Total		= \$163,900
3. Consultant/project manager	=	12%	= 24,600
Grand Total			<u>\$188,500</u>

Cautionary Note

The above costs are as accurate estimates as the consultant is able to determine at this time. However, it is important to point out, that presently the construction industry is extremely busy and a small job such as Centennial pool may come in at a higher price. This increase has already been seen in the fact that Lions Park parking lot came in higher than the estimate. Tenders for small jobs apparently are jumping all over the place; but hopefully things will settle down over the winter months.


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THE CORPORATION OF THE CITY OF PORT COQUITLAM

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MEMORANDUM TO: Alderman G.R. Laking
Alderman M.D. Gates

MEMORANDUM FROM: K. Janna Taylor, Parks & Recreation Director

SUBJECT: Centennial Pool

Purpose:

The purpose of this report is to provide background information, comparative costs of the indoor/outdoor pool operation, results of the feasibility study and then to provide several alternatives for the future of Centennial pool.

Background:

In May 1988 the City retained the services of J.T. Barkley, Architect to do an analysis on Centennial pool. The terms of reference for this analysis were as follows:

1. Building analysis of the structural, mechanical and electrical components.
 - a) identify problem areas
 - b) recommendation as to method of corrective action and related cost estimates.

The report was completed in June 1988. In July a presentation of the study was made to Committee of Council by J. T. Barkley. After receiving the report Council referred the issue back to the Parks & Recreation Committee for a further study and then to report back to City Council.

In August the Committee discussed the attached letter from the City Solicitor on the results of the feasibility study done by J.T. Barkley, Architect.

Basically the Solicitor has indicated that now that the City has specific knowledge of safety concerns, that any failure to take steps to rectify the safety issues would put the City in a liabilous position.

Now that Centennial pool is closed for the summer season it becomes imperative that a decision be made on the future of Centennial pool.

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PoCo Marlins

The Parks & Recreation Committee met with Larry Stephenson President of the PoCo Marlins on October 4th. At this meeting Mr. Stephenson outlined the concerns of the swim team.

The PoCo Marlins have been in existence since 1962 and they are a summer swim club that operate from May 1st to September. The importance of Centennial pool to the Marlins is vital for them to continue their program. Presently they are preparing for next year's programs therefore they require an answer as to the future of Centennial pool very quickly. By December 1st, 1988 they will need to sign a letter of intent with four coaches. Invitations are sent out to various swim clubs for swim meets by mid January and replies are required by March 1989. They feel that to use Hyde Creek indoor pool for their operation would not be suitable due to the fact that there is no room for seating for 300 to 400 people during their swim meets. They usually have two or three swim meets in the summer. Presently they use Hyde Creek pool for practises during the months of May and June.

Present Operation of Centennial Pool

Centennial pool and Robert Hope pool are in operation for the months of July and August and close down at the end of August.

Attached to this report is a memorandum from the Recreation Manager on a comparative analysis of Hyde Creek pool/Centennial pool. I would like to draw committee's attention to point "3" on page "2" of the memorandum in which it would appear that a greater value per dollar invested would be obtained at the Hyde Creek facility.

The other question that needs to be addressed is; if the outdoor pool is to be in operation are we getting good value for only being open for two months of the year?

Future considerations for the Parks & Recreation Department

The City in the next few years has some major decisions to make in regard to the direction for leisure services. As was recently outlined in a G.V.R.D. report; the increase in Port Coquitlam for children 0-14 years of age is at 25.3% (please see attached table). This will no doubt mean more pressure on our recreational facilities. In our most recent registration we experienced an increase in our classes filling up. Usually we have to cancel a few classes because they do not fill up for the 0-14 year age group. However, this fall was a different story and the classes filled immediately. The teen program is also extremely popular and does serve a need in the community.

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Decisions to be made

Decisions will need to be made in the following areas: future expansion of Hyde Creek Centre; what to build in site number five in Genstar; future of an arts facility; retro-fit of the PoCo Recreation Centre; future use of Kilmer House; open space requirements; active parks and passive parks and finally the future use of Centennial pool. The above decisions in my mind cannot be made without a thorough and comprehensive master plan that takes into consideration the total picture and does not deal in isolation. The cost of such a master plan would be in the neighborhood of \$30,000-\$60,000. Certain minor sport groups have already indicated an interest in putting some money towards doing a master plan. The department would investigate other areas of funding to help cut the cost down to the City.

Feasibility Study Results

1. Option one outlined on page 20 is to leave the pool as is and not to do anything. This option is not recommended due to the-liability placed on the city.
2. Option two is outlined on page 20 and would essentially bring the pool up to a public safety standard. The cost for option two is \$144,000 and it would bring up the life of the pool by five to eight years. Possible advantage of this option would be that it would buy some time in order to do a major Parks & Recreation department master plan and would provide the PoCo Marlins with a home for the next few years. The disadvantage of this plan would be that there would probably be no major benefit in increased revenue as it would not alter the basic nature of the pool.
3. Option three would certainly encourage increased revenues and extend the pool life from eight to twelve years. The cost is \$325,000. This option would be more beneficial to the PoCo Marlins as they would have expanded facilities. The city would also receive a more functional pool with increased revenues.
4. Option four has several items that would make the pool very attractive. If all the items were to be included the option would cost \$852,000. This option would definitely increase revenues and provide a deluxe outdoor facility. The life of the pool would be extended from twelve to sixteen years. However one needs to ask the question, would \$852,000 be more beneficial being spent doing a retro-fit on Hyde Creek pool and expanding the indoor pool operation to twelve months.

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...4

Possible Recommendations:

1.
 - a) Close Centennial pool forever
 - b) Open Hyde Creek Pool for twelve month operation
 - c) PoCo Marlins can operate out of the indoor pool as a summer club. (If a retro-fit was to be done at Hyde Creek Centre the housing of spectators for swim meets could be addressed at that time.)
 - d) Do a major master plan as outlined earlier in this report.
2.
 - a) Do option number two at a cost of \$144,000.
 - b) PoCo Marlins could utilize the pool for the next five to eight years.
 - c) Operate Hyde Creek pool twelve months of the year to provide a more comprehensive aquatic program to the general public.
 - e) Do a master plan as outlined in first recommendation.
3.
 - a) Do option number three at a cost of \$355,000
 - b) PoCo Marlins would utilize the pool
 - c) Increase months of operation of outdoor pool
 - d) Do a master plan

4. There are no doubt several other possible alternatives that have not been outlined that the committee may wish to discuss.

It should be noted that recommendation number two and three would no doubt require that the PoCo Marlins operate out of Hyde Creek pool for one summer until renovations had been completed.

In your deliberations one needs to ask the question whether a two month operation of a swim team in an outdoor pool is a wise economic decision.

Conclusion

The time has come in the life of many of the recreation facilities that decisions will have to be made as to their futures; ie. Robert Hope, Learner pools etc. I would once again impress upon the committee the need for a master plan. This master plan can then be utilized as a tool for future planning of facilities and expenditures. By having a master plan we will not be faced with having to make decisions quickly on such things as Centennial pool. In other words, these problems would be identified at a much earlier stage.

KJT/pg
enc.

NOV 22 1988

T CORPORATION OF THE CITY OF PORT COQUITLAM

1988 09 22

CONFIDENTIAL

MEMORANDUM TO: K. Janna Taylor, Parks & Recreation Director

MEMORANDUM FROM: Larry Wheeler, Recreation Manager

SUBJECT: Comparative Analysis - Hyde Creek Pool/Centennial Pool

Attached is a comparative analysis of the Hyde Creek Pool versus Centennial Pool operations. In preparing this analysis and in interpreting it, several assumptions have been utilized:

1. Pool facility is operated for ten months of the year. Two remaining months the pool is staffed for maintenance purposes only.
2. Centennial pool feasibility is a seasonal operation....two summer months only.
3. Assumptions were made using available statistics and averaging. The resulting figures (especially as they pertain to Centennial Pool) are at best estimates.
4. User statistics were supplied by the Aquatic staff. It is anticipated that this figure is low because ticket users were not included in the count.
5. School Board splits were used to establish operating costs for the Hyde Creek pool facility.

In addition the following points have been raised for your consideration:

1. On paper, it appears that the indoor pool has a more effective recovery rate. In fact it does, but if School District revenues and expenditures are assumed to be equal and deleted...the resulting recovery rates are much closer. However, it should be kept in mind that summer months would provide an opportunity for day-time programming.
2. In 3 out of the 4 years presented the net cost per hour used has been lower at the indoor facility. This does not hold true in the 1988 budget year. However, in light of the variations in almost every variable in the budget year, I would not assume these proposed figures to be accurate.

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- 2 -

3. Renovation at either facility would likely increase revenues. However, a greater value per dollar invested would be obtained at the Hyde Creek facility....as it would be enjoyed by local residents 10-12 months per year versus two months per year.
4. The Marlins Swim Club are convinced that if Centennial Pool was closed, it would be the demise of their program. Some sort of guarantee would have to be provided to eliminate this concern. I would recommend an allocation process over guaranteed hours.
5. The PoCo Marlins President may want to make a general statement to the Parks & Recreation Committee. He is concerned about upsetting the Committee, but I suggested to him that he may want to ensure that the Committee has heard his concerns....even if they are general in nature.

○ I hope this information is of some value.

per LG

LJW/pg

enc.

[Signature]
NOV 22 1988

Comparative Analysis

	1985	1986	1987	1988 - Budget
POPULATION	28,515 (est.)	29,115 (est.)	29,814 (est.)	30,530 (est.)
HYDE CREEK	Hyde Creek	Hyde Creek	Hyde Creek	Hyde Creek
EXPENDITURES (GROSS COST)	\$ 405,910	\$ 405,445	\$ 425,505	\$ 459,221
ROSEBAM REVENUES	69,976	91,995	76,792	86,450
G.D.# 143 REVENUES	147,402	147,416	156,957	157,000
TOTAL REVENUES	217,378	239,411	233,749	243,450
NET COST	\$ 188,532	\$ 165,934	\$ 191,755	\$ 205,771
ROUTE 5000 SPONTANEOUS	22,152	23,274	25,600	28,637
ROSEBAM RESTAURANTS	2,617	2,452	2,411	2,456
HOURS USED	3,570	3,570	3,570	3,570
GROSS COST PER HOUR USED	\$ 113.69	\$ 117.12	\$ 111.30	\$ 116.95
NET COST PER HOUR USED	\$ 52.82	\$ 52.87	\$ 55.29	\$ 58.76
NET COST PER COST A	\$ 6.61	\$ 6.48	\$ 6.62	\$ 6.87
FACTORY RECEIVED	53.5%	54.9%	54.6%	53.7%
FACTORY RECEIVED WITH CATCH DUMPED REV - EXP DELETED	27.1%	24.1%	25.7%	24.2%
	11.5%	24.2%	25.7%	24.2%

NOV 22 1988

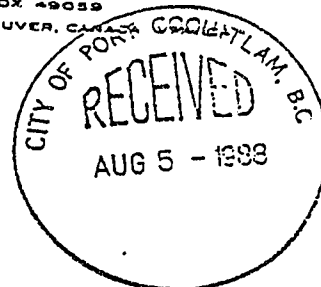
MACKENZIE MURDY
BARRISTERS & SOLICITORS

FAX (604) 689-9029
TELEPHONE (604) 689-5263

31ST FLOOR FOUR BENTALL CENTRE
1055 DUNSMUIR STREET
P.O. BOX 49059
VANCOUVER, CANADA

August 4, 1988

K. Janna Taylor
Parks & Recreation Director
City Hall
Port Coquitlam, B.C.
V3C 2A8



Dear Janna:

Re: Centennial Pool Feasibility Study
Your File No. MO6-88-JT
Our File No. 1262

Further to your July 25, 1988 letter to us, we have now reviewed the June, 1988 feasibility study for Centennial Pool.

In brief, the concerns expressed in the report, particularly with respect to the deficiencies in the electrical system, present some serious liability concerns. As an "occupier" of the Pool, the City owes a duty of care pursuant to the Occupiers Liability Act R.S.B.C. 1979, c. 303, section 3(1):

"to take that care that in all the circumstances of the case is reasonable to see that a person, and his property, on the premises, and property on the premises of a person, whether or not that person himself enters on the premises, will be reasonably safe in using the premises".

Section 3(2) provides that this duty of care applies in relation to the:

- " (a) condition of the premises;
- (b) activities on the premises; or
- (c) conduct of third parties on the premises".

Given that the City now has specific knowledge of safety concerns (and as an aside, this study would be available through discovery to other parties in any litigation involving the pool), failure to take any steps would not likely be seen by the Courts as reasonable in the circumstances. Thus, in the unfortunate event of an accident arising out of the deficiencies listed in the feasibility study, the failure to act would most

NOV 22 1988

MACKENZIE MURDY

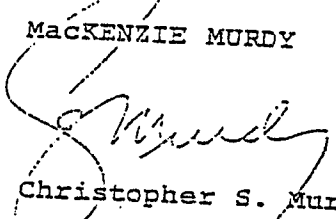
- 2 -

August 4, 1988

likely be a breach of the statutory duty of care and render the City liable for any damages or loss suffered. Finally, the better view is that a policy resolution can not avoid or diminish a statutory duty of care and so the City can not avoid the potential liability through a conscious decision to take no corrective steps.

Yours truly

MACKENZIE MURDY


Christopher S. Murdy

CSM/cl/877/CSM16

cc: Bryan R. Kirk, City Administrator



NOV 22 1988

Table 2 Percent Distribution * of Population by Age, 1986
Vancouver Census Metropolitan Area (CMA)

Municipality	0 - 14	15 - 24	25 - 44	45 - 64	65+
Burnaby	15.6%	16.1%	33.0%	22.1%	13.2%
Coquitlam	20.4%	16.9%	34.7%	20.1%	7.9%
Delta	24.2%	16.2%	33.0%	19.1%	7.4%
New Westminster	12.6%	15.9%	34.0%	19.3%	18.2%
North Vancouver District	19.8%	15.4%	33.4%	23.4%	8.1%
North Vancouver City	13.1%	16.7%	37.3%	19.4%	13.5%
Port Coquitlam	25.3%	15.9%	36.7%	16.3%	5.8%
Port Moody	24.7%	15.8%	37.1%	17.6%	4.7%
Richmond	20.4%	15.3%	34.5%	20.7%	9.1%
Surrey	24.3%	14.9%	33.7%	17.8%	9.4%
University Endowment Lands	18.9%	15.1%	33.1%	14.7%	18.3%
Vancouver	14.0%	15.5%	35.0%	20.5%	15.0%
West Vancouver	14.1%	13.9%	25.8%	27.0%	19.2%
White Rock	10.5%	10.2%	23.6%	20.1%	35.5%
CMA Youth Dependency Ratio					
(Pop 0 - 14)					
(Pop 15 - 64)					
	1976 =	31.8%		1986 =	26.5%
CMA Old Age Dependency Ratio					
(Pop 65+)					
(Pop 15 - 64)					
	1976 =	15.5%		1986 =	17.4%

Source:

Statistics Canada, General Population, Housing, Household, Family
& Labour Force Data, Catalogue No. 92 - 809,
95 - 903 and 94 - 119.

* Percentages may not always sum to 100% due to rounding.

Comments:

Coquitlam, Delta, Port Coquitlam, Port Moody, Surrey, and Richmond and North Vancouver District and UEL contain a high proportion of 0 - 14 age group.

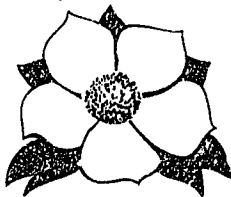
There is little variation between municipalities in the 15 - 24 age group except that White Rock contains a smaller proportion of this age group.

DISTRICT OF COQUITLAM

1111 Brunette Avenue
Coquitlam, B.C. V3K 1E9

Mayor: L. Sekora

Phone: (604) 526-3611
Fax: (604) 526-6014



1988 November 10
Our file: 106.5

Ms. Janna Taylor
Park & Recreation Director
City of Port Coquitlam
2272 McAllister Avenue
Port Coquitlam, B.C. V3C 2A8

**Re.: Potential Tripartite Agreement Formula for the Re-
Development of the Primary Grade Play Space on the Leigh
Elementary School Grounds**

Dear Ms. Taylor:

The Park & Recreation Committee of Council on October 24, 1988 discussed the Leigh Elementary School Principal's letter dated 88-10-19 pertaining to the proposed "potential tripartite agreement to re-develop the primary grade play space on the Leigh Elementary School grounds" - copy attached - together with your letter of 1988 10 14, and instructed the writer to request you to raise the potential said agreement formula with the City of Port Coquitlam's Park & Recreation Committee, at an early date, with a view to establishing a funding vehicle to re-develop the said play space facilities by Spring of 1989.


Your cooperation in this regard would be much appreciated.

Yours sincerely,

D. L. Cummings
Park & Recreation Director

c.c.: J.B. Kroeker, Principal
Leigh Elementary School
Attach.

Parks & Recreation: 633 Poirier Street, Coquitlam, B.C. V3J 6A9 Phone: 936-3481


NOV 22 1988

LEIGH ELEMENTARY SCHOOL

SCHOOL DISTRICT No. 43 (COQUITLAM)

OFFICE OF THE PRINCIPAL

Phone: (604) 941-8661

1230 Soball Street
Port Coquitlam, B.C., Canada
V3B 3H7

88/10/19

Mr. D. L. Cummings
Parks & Recreation Director
District of Coquitlam
1111 Brunette Avenue
Coquitlam, B. C.
V3K 1E9

Dear Mr. Cummings

Thank you for sending me a copy of the letter to Ms. Janna Taylor, dated 1988 10 06. Your proposed "Potential Tripartite Agreement to Re-Develop a Primary Grade Play Space on the Leigh Elementary School Grounds" and your suggested breakdown of payment for the equipment is agreeable to myself and the Leigh School Auxiliary Executive. Please be reminded that Leigh School set aside \$1500.00 last year toward this project and plans to add to it this year.

With anticipated financial help from Port Coquitlam and Coquitlam, the proposed project could become a reality to benefit children from both Port Coquitlam and Coquitlam.

Yours truly

J. B. Kroeker

J. B. Kroeker
Principal
JBK/mh

c.c. Ms. Janna Taylor

CITY OF PORT COQUITLAM	
Parks & Recreation Dept.	
OCT 24 1988	
FILE #	
TO	DATE

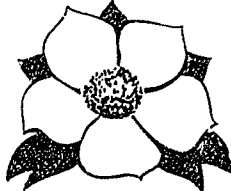
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DISTRICT OF COQUITLAM

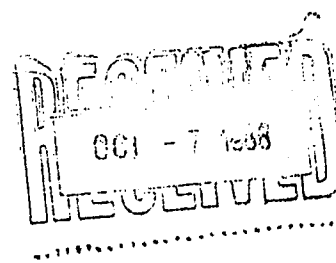
1111 Brunette Avenue
Coquitlam, B.C. V3K 1E9

Mayor: L. Sekora

Phone: (604) 526-3611
Fax: (604) 526-6014



1988 October 06
Our file: 108.5



Ms. Janna Taylor
Park & Recreation Director
City of Port Coquitlam
2253 Leigh Square
Port Coquitlam, B.C.
V3C 3B8
88

Re: Potential Tripartite Agreement to Re-Develop a Primary Grade Play Space on the Leigh Elementary School Grounds

Dear Ms. Taylor:

Further to our exploratory meeting of April 28, 1988 with J. Kroeker, Principal, regarding the captioned matter, I am enclosing herewith - albeit dilatorily - a radius plan centered on the Leigh Elementary School site, which I agreed to supply last April. Additionally, I have also attached a site plan of the Leigh Elementary School which shows the dimensions of the key development areas.

Turning to the 1/4 mile and 1/2 mile radius plan, one can see that the more populated Port Coquitlam area would stand to enjoy a greater benefit than the sparsely populated portion of the District of Coquitlam encompassed within either the 1/4 mile or 1/2 mile radii or circumferential lands thereto.

In such circumstances, I would suggest, for discussion purposes, that the City of Port Coquitlam assume 50% of the estimated \$20,000 play space improvement program on the Leigh Elementary School with the balance equally shared between the District of Coquitlam and the Leigh School itself.

Such a formula would also give recognition to the expense that was borne by the District of Coquitlam alone back in 1971 when a sizeable adventure playground was developed on the Leigh Elementary School site. By way of a copy of this letter to Mr. J.B. Kroeker, Principal of Leigh Elementary School, I invite his comments to the aforementioned proposal.

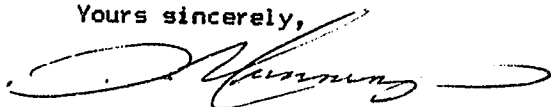
Parks & Recreation: 633 Poirier Street, Coquitlam, B.C. V3J 6A9 Phone: 936-3481

NOV 22 1988

Ms. Janna Taylor
1988 October 06
Page 2


In closing, I hasten to point out that this office has not developed a play space plan for the primary grade target group, but our experience suggests that \$20,000 would be the minimum amount required to accomplish the objective as I understand it in 1989, subject to approval by all three parties.

Yours sincerely,



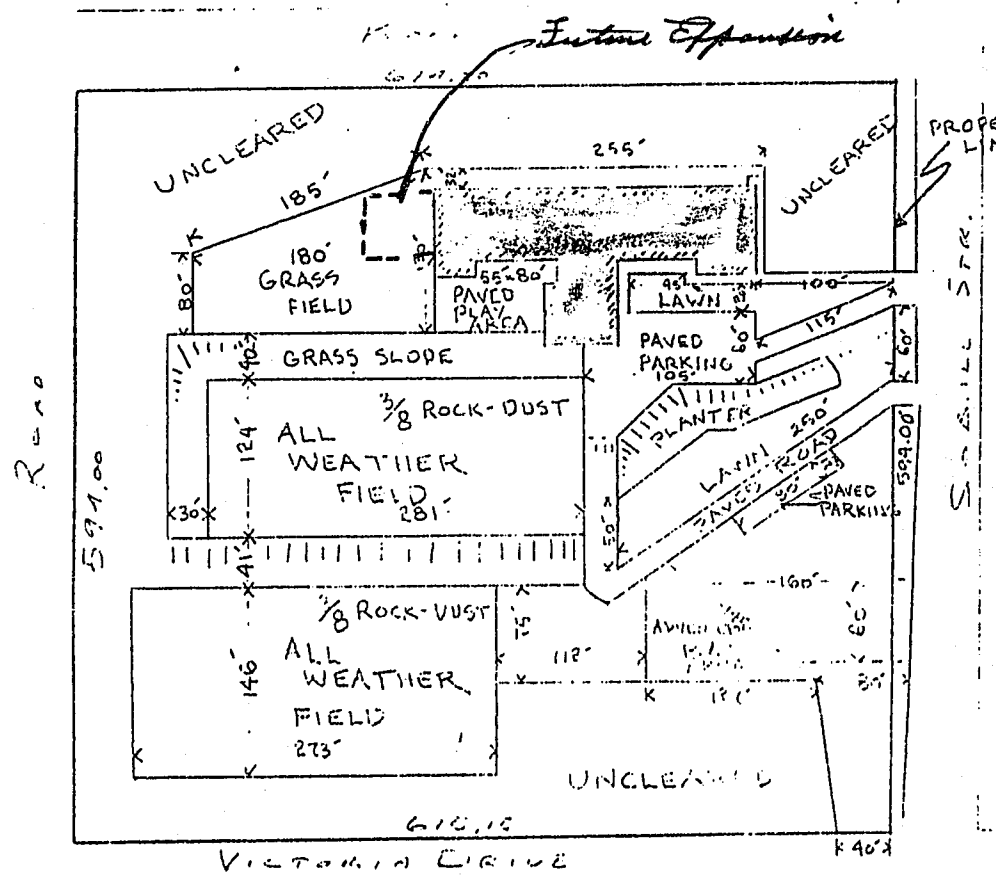
D.L. Cummings
Park & Recreation Director

c.c.: J.B. Kroeker, Principal
Leigh Elementary School


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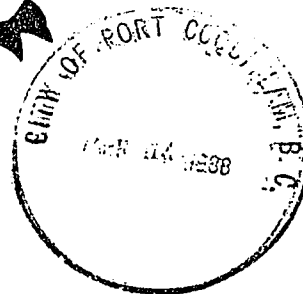
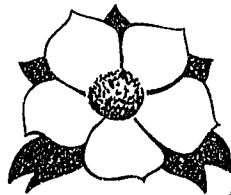
NOV 22 1988

DISTRICT OF COQUITLAM

1111 Brunette Avenue,
V3K 1E9

Mayor: L. Sekora

Coquitlam, B.C.
Phone: 526-3611
Fax: (604) 526-6014



COPY

1988 April 12
Our file: 108.5

Mr. J.B. Kroeker, Principal
Leigh Elementary School
1230 Soball Street
Port Coquitlam, B.C. V3B 3H7

Re.: Joint Development of Leigh Elementary School Site

Dear Mr. Kroeker:

This will acknowledge receipt of your letter dated 88-02-17 regarding the Municipality perhaps sharing the cost of retrofitting or developing new joint community/school facilities on the Leigh Elementary School site.


For your information and record, I am enclosing a copy of a piece of correspondence dated February 10, 1971 that makes reference, under paragraph 3, to the Leigh Elementary School adventure playground.

Meanwhile, on February 22/88 the Park & Recreation Committee dealt with a January 1987 request from the Northeast Ratepayers Association pertaining to the installation of an outdoor basketball half-court in the vicinity of Coast Meridian and David-Pathan intersection. That discussion resulted in the following Council Minute being carried unanimously:

"That the Park & Recreation Director be authorized to discuss with the Principal of the Leigh Elementary School the question of the Municipality, perhaps, becoming involved in retrofitting the aging play facilities on the Leigh Elementary School/Community site in northeast Coquitlam; and, further, that the basketball half-court proposal for the corner of Coast Meridian and the David Pathan Collector be rejected in favour of the Leigh Elementary School site."

In such circumstances, I have contacted my counterpart in the City of Port Coquitlam, Ms. Janna Taylor, and she has agreed to join the writer in a meeting with you in order that we may discuss the intentions of your letter of February 17, 1988 in more detail.

Parks & Recreation: 633 Poirier Street, Coquitlam, B.C. V3J 6A9 Phone: 936-3481


NOV 22 1988

Mr. J.B. Kroeker
88 04 12
Page 2

Finally and in closing, I would ask you to arrange such a meeting for perhaps Wednesday, April 27, 1988, a 10:30 a.m., or at another time and date convenient to all. Janna Taylor's phone number is 942-0285, while the writer can be reached at 936-3481.


Yours sincerely,



D.L. Cunnings
Park & Recreation Director

c.c.: Janna Taylor, Park & Recreation Director
City of Port Coquitlam

/js



NOV 22 1988



**DISTRICT OF
COQUITLAM
PARKS &
RECREATION
DEPARTMENT**

MAIN OFFICE: 1111 BRUNETTE AVE., COQUITLAM, B.C.
SOCIAL RECREATION CENTRE: 630 POIRIER STREET, COQUITLAM, B.C.
COQUITLAM SPORTS CENTRE: 633 POIRIER STREET, COQUITLAM, B.C.

• Phone 526-3611
• Phone 939-9264
• Phone 936-0491

May 10, 1971

Mr. H. C. Smith, Sec.-Treas.
School District #43 (Coquitlam)
550 Poirier Street
Coquitlam, B.C.

Dear Sir:

Re: Joint School Board - Commission Meeting,
May 12, 1971.

The District of Coquitlam Parks & Recreation Commission were pleased to learn that Dr. Michael Angus had agreed to call a meeting of the Board for Wednesday, May 12, 1971, in the Council Chambers at 1111 Brunette Avenue. I regret that this office has been so dilatory in answering your letter of April 21, 1971, about the abovementioned joint meeting, but I trust that the comments that are contained herein will assist the dialogue of the meeting.

- 1) Banting School - Miller Park Development - The Commission plans to expend \$20,000.00 on developing a portion of Miller Park this year, and the Commission is interested in learning what the Board plans for the undeveloped portions of the adjoining Banting School Complex property.
- 2) Come Lake Junior Secondary School Grounds - Some three years ago, the Parks & Recreation Commission and the School Board discussed the chronic drainage problem that exists within the running track oval portion of the Come Lake Secondary site. At that time, the Commission was prepared and may well be still prepared to entertain redevelopment of this portion of the site; hence, they would be interested in learning what funds, if any, might be available from the Board. If the Commission approves such a joint development project, the work would have to be placed under our Five Year Capital Works Programme for consideration by Council.
- 3) Leigh Elementary School Adventure Playground - The Parks & Recreation Commission staff are presently working with members of the School Board staff in preparing an adventure playground site development plan for the south east corner of the Leigh Elementary School. The Commission is prepared to fund some of the playground apparatus and, thus, are interested in learning what financial assistance or labour and equipment assistance might be expected from the Board.

NOV 22 1988

R. C. Smith, Sec.-Treas.
School District #43 (Coquitlam)

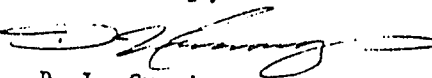
May 10, 1971

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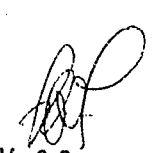
- 4) Mountain View (Hartley Field) Joint Development Project - The Commission would request permission to construct a \$10,000.00 public washroom facility adjacent the lacrosse box, to service the patrons using this playfield area. Moreover, the Commission would request the Board to consider funding a fencing programme, which would give some protection to the private parcel immediately east of the lacrosse box area.
- 5) Centennial School Parking - The Commission is proceeding with a \$10,000.00 paving programme on that portion of the Sports Centre parking lot leased to the School Board and, hence, the Commission would be interested in learning if the School Act would permit School Board funds to be expended on leased lands, or if the lease can be increased substantially to achieve the same goal.
- 6) Community Use of Schools - The Commission is interested in discussing with the Board how the C.U.P.E. agreement may be altered in the near future to allow School Board custodial staff to work any five consecutive days, with two days off, which would preclude the necessity of the Commission paying \$6.00 per hour for week-end use of school facilities.

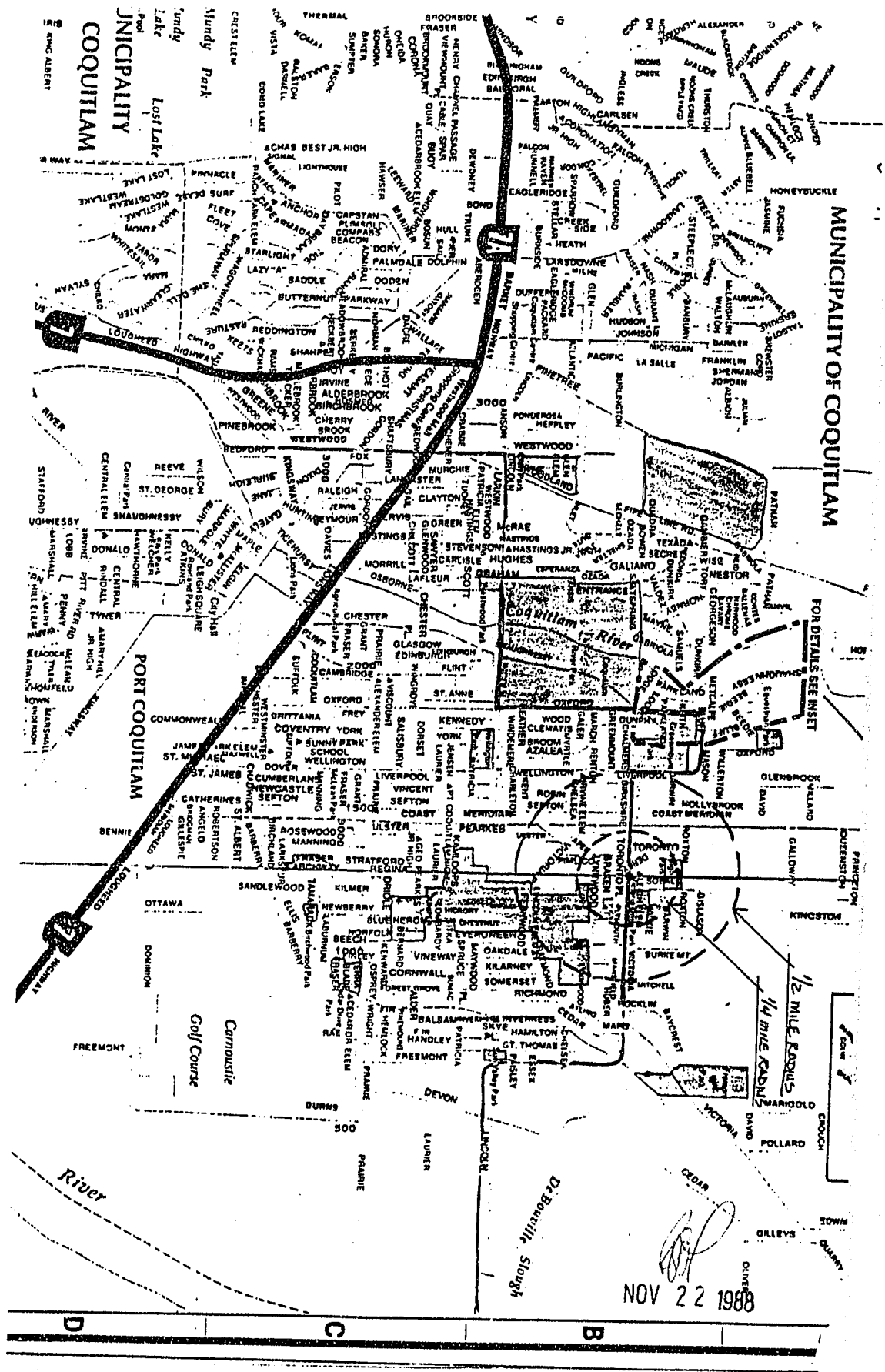
With regard to the other schools mentioned in Mr. Powley's letter, the Commission wishes simply to discuss the possible future development of these sites, in order that they may or may not be reflected in the Commission's Five Year Capital Works Programme.

Yours truly,


D. L. Cummings
Parks & Recreation Director

DLC/mr
cc: All Commissioners


NOV 22 1988



THE CORPORATION OF THE CITY OF PORT COQUITLAM

1988 11 09

TO: K. Janna Taylor, Parks and Recreation Director
FROM: Larry J Wheeler, Recreation Manager
SUBJECT: Fund Raising for Variety Club Telethon - Request to Waive
Facility Rental Fee

RECOMMENDATION:

It is recommended that the Parks and Recreation Committee deny the request received from Steve Carlson regarding the waiving of facility rental fees.

PURPOSE/PROBLEM:

The purpose of this report is to review a request received from Steve Carlson to waive rental fees at Hyde Creek Centre in support of his efforts to raise monies for the Variety Club Telethon.

HISTORY/BACKGROUND:

Steve Carlson has tentatively booked the Hyde Creek Auditorium on January 28, 1989 for a fundraising dance. Proceeds from this dance would be directed to the Variety Club Telethon.


ALTERNATIVES:

There appears to be four basic alternatives available for consideration by the Parks & Recreation Committee:

- * The attached request can be approved as presented.
- * The attached request can be denied.
- * An alternative could be suggested such as a reduced fee or an alternative location
- * The attached request could be approved on the understanding that this is not an annual commitment.

DISCUSSION/JUSTIFICATION:

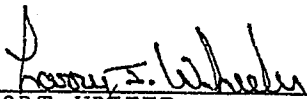
In an effort to decrease the reliance in the tax base, the Parks and Recreation Committee has been changing its practice with regards to providing free use of facilities. Waiving the rental rate for this event would result in a possible loss of revenue of approximately \$250.00 at 1988 rates. In addition, we would be absorbing all costs related to operating and cleaning this facility. In addition, other charitable organizations may perceive a favorable response as precedent setting and come forward with expectations for similar treatment.


NOV 22 1988


Last year this event was held in the PoCo Legion. This year the facility was already booked. This and related events raised in excess of \$12,000.00 for the Variety Club Telethon and British Columbia's children.

SUMMARY/CONCLUSION:

Steve Carlson has tentatively booked the Hyde Creek Auditorium on January 28, 1988 for a fundraising dance. Proceeds would be directed to the Variety Club Telethon. In an effort to maximize the number of dollars available to contribute to the Telethon, he has asked that the applicable facility rental rates be waived. Approval of this request would result in a potential revenue loss of approximately \$250.00. The Parks and Recreation Committee has been working towards limiting the number of "freeuses" being awarded.


REPORT WRITER
LARRY J WHEELER

DIRECTORS CONCURRENCE
K J TAYLOR

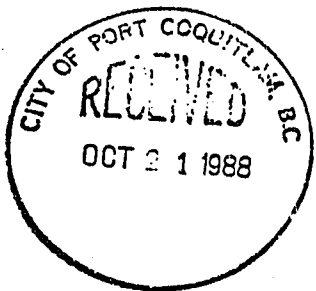

NOV 22 1988

Oct. 14/88.

Dear Larry Wheeler,

We are doing some fund raising for the "Variety Club Seletion". This is a yearly occurrence for us. Our daughter, Denise, has a very rare blood disorder called "A-Gammaglobulinemia". Denise has really enjoyed the participation of helping others. She had fun throwing pies in the faces of our Aldermen last yr. The dance was held in the Polo Legion, but it is already booked for this year.

Would it be possible to have the "Hyde Creek Hall" donated for an evening, to hold this dance? I realize this is a lot to ask, but it's for B.C.'s children. Last year there was \$12,000.00 raised with the dance and variety of other functions. There are a lot of caring people out there. Thank you for your assistance.



Sincerely,

Steve Carlson

NOV 22 1988

2138 Prairie Ave.,
Pt. Coquitlam, B.C.
V3B 1V7.
November 8, 1988.

Mr. Mike Gates,
Alderman, City of Pt. Coquitlam, B.C.,
Chairman, Parks and Recreation Dept.

Dear Mr. Gates:-


For some time now we have noticed that the little park on the corner of the 2100 Coquitlam Avenue, Flint and Shaughnessy streets and Lougheed Highway does not have a name as do the other parks in the City.

Mrs. Minnie McMitchell was the first and only Caretaker and Lifeguard when the children's wading pool was in this spot. As well as draining, cleaning, disinfecting and refilling the pool she also befriended, comforted, bandaged their cuts and bruises and baby sat a great many of the preschool children of this City while they were at the pool and at other times.

Mrs. McMitchell also catered for many years for the City's Inaugural Ceremonies and many other functions held in the City.

We think it would be a very great honor and tribute to Mrs. McMitchell to name the park for her.

Sincerely,
Edith McMitchell and
Her Family and Friends.


NOV 22 1988

