

CORPORATION OF THE CITY OF PORT COQUITLAM
PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Department Office on Monday, June 6th, 1988, at 5:00 p.m.

In attendance were Alderman George Laking and Alderman Mike Gates.

Also in attendance were K. Janna Taylor, Parks & Recreation Director; Bram Hoogendoorn, Parks & Facilities Superintendent; Kevin Smith and Brian Guzzi, Genstar Development.

Item No. 1 Genstar Parksite #2

Kevin Smith and Brian Guzzi from Genstar were in attendance to discuss the conceptual plan of Parksite No. 2. The basic plan of the park will be a passive park and it will be developed in two phases. It was noted that in the first phase, there would be a parking lot for approximately fifteen to twenty cars, washroom facility, playground equipment for small children as well as a terraced area. Phase two would include either picnic sites or a play area for larger children. Other elements of the park were outlined by Brian Guzzi indicating that the park would also have various pathways throughout. It was pointed out by both the Parks & Recreation Director and the Parks Superintendent that limestone pathways have caused a problem in the first park site; however, we will endeavour to think of an alternate substance.

Recommendation:

That the conceptual plan be taken to Council for approval.

CARRIED

2...

JUN 6 - 1988

Item No. 2

Sun Valley Park - Parking

The Parks & Recreation Director reviewed the parking scheme for Sun Valley Park. The Committee has asked the Parks Superintendent to supply a cost to install the fourteen parking spaces along Lincoln Avenue. Generally speaking the Committee liked the design of the parking areas. It was agreed that the lines should be painted in for the parking along Hamilton Street.

Recommendation:

The Committee accepted the report as presented.

CARRIED

Item No. 3

PoCo Trail

Alderman Gates asked about the area behind the Golden Ears Hotel and what we could do with the PoCo Trail. He was concerned that the trees were no longer there and that it was fairly barren.

Recommendation:

The Parks & Recreation Director will bring a report back.

CARRIED

Item No. 4

Youth Concert

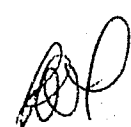
The attached report from the Recreation Manager was discussed.

Recommendation:

The recommendation, as outlined in the report was adopted.

CARRIED

3...


JUN 6 - 1988

Item No. 5 Citadel Parksite No. 1

Discussion around the possible naming of Citadel Parksite No. 1 was presented to Committee. The names of the park were outlined as below:

- | | |
|-----------------------|--------------------------|
| a) Citadel Slope | d) Riverview Park |
| b) Citadel Heights | e) Valley View Park |
| c) Citadel Drive Park | f) Citadel Look-Out Park |
| | g) Look Out Point Park |

A decision was not made at this time.

Recommendation:

That the Committee would think about other possible names for the park and come back with a decision at a later date.

CARRIED

Item No. 6 Parkland - Lobb Neighbourhood

The attached memorandum from the City Administrator was discussed and the Committee indicated that they did not like the particular piece of parkland for a park.

Recommendation:

That a larger piece of land be provided in the area and that the Planning Department be informed of this decision.

CARRIED

Item No. 7 Signs

The memorandum from the Parks & Recreation Director was presented to the Committee. It was generally agreed that some kind of guidelines were required.

Recommendation:

The Parks & Recreation Director will bring back a further recommendation on sizes of signs and length of time signs can be erected.

CARRIED

4...

JUN 5 - 1988

- 4 -

Item No. 8

McLean Park - Parking Lot

The Parks Superintendent outlined the need to pave a portion of the McLean Park parking area. This should be done in conjunction with the reconstruction of Wellington Avenue.

Recommendation:

To spend \$11,000 to pave McLean Park.

CARRIED

Item No. 9

Hyde Creek Rental

The attached report from the Recreation Manager was discussed.

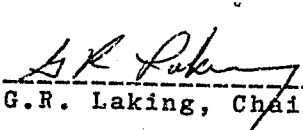
Recommendation:

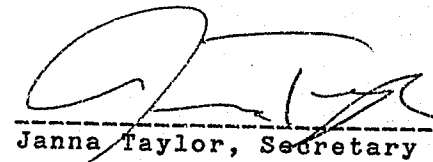
The recommendation in his report was adopted.

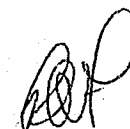
CARRIED

ADJOURNMENT:

The meeting adjourned at 6:30 p.m.


G.R. Laking, Chairman


Janna Taylor, Secretary


'JUN 6 - 1988

MacLaren Plansearch

COMPUTER SCIENCES
ECONOMIC AND SOCIAL STUDIES
ENVIRONMENTAL SCIENCES
OCEAN SCIENCES AND OPERATIONS
TRANSPORTATION STUDIES
URBAN AND REGIONAL PLANNING
WATER RESOURCES

MacLAREN PLANSEARCH CORP.
SUITE 1100, 1140 WEST PENDER STREET, VANCOUVER, BRITISH COLUMBIA
CANADA V6E 4G1
TELEPHONE: (604) 684-3218 TELEX: 04-55112

51491

26 April 1988

Janna Taylor
Director of Recreation
Parks and Recreation Department
THE CORPORATION OF THE CITY OF
PORT COQUITLAM
2253 Leigh Square
Port Coquitlam, B.C.
V3C 2A8

Dear Janna:

Re: SUN VALLEY PARK

Enclosed is our conceptual parking plan for Sun Valley Park.

A projected 32 new parking spaces have been accommodated along the park perimeter. Hamilton can hold 18 parallel spaces, while Lincoln offers an additional 14 - 90° spaces. Three existing trees will have to be removed on Lincoln.

If additional parking is required in the future, a small lot can be constructed on park land at the east end of Lincoln. This lot, indicated on the plan with broken lines, would accommodate 16 cars (including 3 small car spaces). One of the existing cherry trees would have to be removed. At the present time, this is not recommended.

Thank you for offering this project to us, Janna. As always, it has been a pleasure to work with you. I also enjoyed meeting with Larry Wheeler, and appreciate the time he took to visit the site with me.

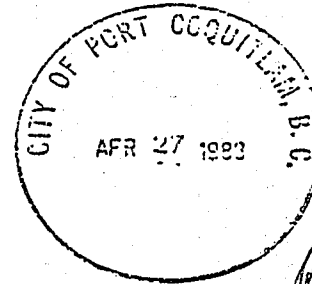
If you have any questions, please do not hesitate to call me.

Yours very truly,
MACLAREN PLANSEARCH CORP.

Barbara Pringle
Barbara Pringle
Landscape Architect

Encl.

MACLAREN PLANSEARCH: THE PLANNING AND RESEARCH DIVISION OF LAVALIN
ST. JOHN'S FREDERICTON TORONTO LONDON CALGARY SASKATOON
HALIFAX-DARTMOUTH MONTREAL OTTAWA WINNIPEG EDMONTON VANCOUVER



Lavallin
JUN 6 - 1988

THE CORPORATION OF THE CITY OF PORT COQUITLAM

1988 05 30

MEMORANDUM TO: K. Janna Taylor, Park & Recreation Director

MEMORANDUM FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: Facility Rental Application - Hyde Creek

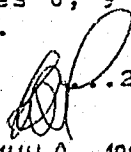
Recommendation:

It is recommended that the attached application be approved with the following conditions:

- * The facility can only be rented by adults.
- * Damage deposit be increased to \$250.00 and that the applicant be charged the commercial rental rate.
- * Building security must be provided at a rate of one adult for every 50 tickets sold. These people must be responsible adults, readily identified and must regularly patrol the rental facility and the grounds outside.
- * Tickets must be sold in advance only. There will be no ticket sales at the door.
- * There will not be any alcohol or other intoxicants allowed on site or in the building.
- * The City of Port Coquitlam Parks & Recreation Department will notify the R.C.M.P. of this event.
- * Entrances and exits must be controlled by responsible adults.
- * It is understood that the primary audience is school aged youths in grades 8, 9 and 10.

Purpose/Problem:

The purpose of this report is to provide information and a recommendation regarding a facility rental application received for an event proposed for the Hyde Creek Gym on June 24, 1988. The proposed event is a year end dance for youths in grades 8, 9 and 10. Entertainment will be provided using taped music.

 2
JUN 6 - 1988

History/Background:

This application is being referred to the Parks & Recreation Committee because it is a rather unusual and possibly a precedent setting request. This request involves two young adults wanting to put on a "year end" dance for school aged children - grades 8, 9 and 10 who attend George Pearkes, Mary Hill and Hastings Junior High Schools.

Alternatives:

The alternatives available regarding this request are limited and relatively straight forward.

- * Approve the application
- * Refuse the application
- * Approve the application with conditions

Discussion/Justification:

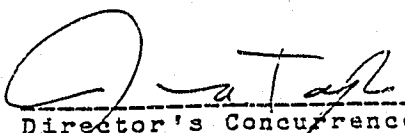
As previously mentioned this particular request has targeted "youths" as the primary audience. Formal policy does not currently exist that regulates facility rentals for youth events.

These particular individuals have not previously rented any of our facilities. Upon reviewing the situation, it appears that with proper controls, there is no reason to believe that this event will not be a success. In addition, refusal of this application, would eliminate another rental in a facility where rentals have already fallen off.

Summary/Conclusion:

The Parks & Recreation Department is in receipt of a facility rental application from two young adults who are interested in sponsoring a "year end" dance for youths in grades 8, 9 and 10. Formal policy does not currently exist to regulate facility applicants. However, it does appear that with proper controls, this event could be a success.

Report Writer
Larry J. Wheeler


Director's Concurrence
K. Janna Taylor


JUN 6 - 1988

FACILITY RENTAL APPLICATION

NAME OF GROUP: ED BUGOS & MIKE SPILLS

AFFILIATION: _____

APPLICANT'S NAME: ED BUGOS & MIKE SPILLS

ADDRESS: 2661 Tuohy Ave. Ft. Coe.

PHONE NO. Res. 464-7362 Bus. 464-6522

Please answer the following questions:

Purpose of Function: 12am end Dinner for grades 8, 9, & 10

Live Band or Taped Music: Taped Music

To Whom Tickets Sold: Students at the Silver Junior High

Number of Guests: 360

Caterers: _____

Have you previously rented? From Whom: Never previously
rented.

References: 1) Keith or Debbie (Manager at place of work)
464-6522 (work) to 465-5586 (home)

2) Beverly Perdue; friend
469-9108

District or League associated with: _____

Who is your sponsor: _____

Name & Phone No. of League President: _____

Which Groups Involved: _____

* Date of Event: June 24, 1988 (Friday)

HUDE CREEK


JUN 6 - 1988

① People involved are:

Junior { - George Peckham
High { - Hastings
- Mary Bill

② There will be "men"
adults = watching the
exit and responsible for
security.

③ This luncheon is sponsored
by Mike Spahn & Ed Bigger,
and we are adults.


JUN 6 - 1988

THE CORPORATION OF THE CITY OF PORT COQUITLAM

1988 05 03

MEMORANDUM TO: B.R. Kirk, City Administrator

MEMORANDUM FROM: K. Janna Taylor, Parks & Recreation Director

SUBJECT: Parkland

The area south of Pitt River Road, (Lobb, Marshall, Strafford, etc) is starting to develop fairly rapidly. Due to the nature of the area, (bounded by Pitt River and Mary Hill Road) it is important to get some park land set aside. A parcel of land of approximately one to two acres would be sufficient. I would assume that we could either set aside existing city-owned land or buy land. Attached to this memorandum is outlined an area which the planning director identified; I would agree that the location is good however, the parcel of land is not sufficient.

Could we get together with the Planning Director to discuss this further?

Thanks

KJT/pg

*May 10/88
Land sales met May 9/88
in the Mayor's Office Ald. Keyler
A Mayor Macboul present.
the committee agreed with the
proposal & suggest you discuss
same with the P. & R. comm*

B.R. Kirk

JUN 6 - 1988



THE CORPORATION OF THE CITY OF PORT COQUITLAM

1988 05 10

MEMORANDUM TO: Alderman G.R. Laking
Alderman M.D. Gates

MEMORANDUM FROM: K. Janna Taylor, Parks & Recreation Director

SUBJECT: Signs - Shaughnessy & Pitt River Road & Centennial
Pool

Background & Comments:

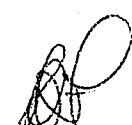
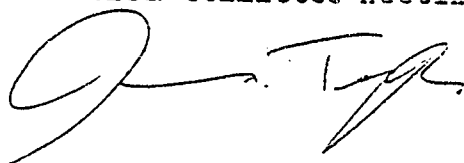
As you are aware for several years, we have allowed the erection of signs for community groups advertising different events, functions, etc. to be placed at either the corner of Shaughnessy and Pitt River Road or by Centennial Pool. During the time we have allowed these signs, we have not had any guidelines or regulations in place. The criteria that we have used very loosely, is the signs are not to remain up more than two weeks, however this is often extended due to requests for extension.

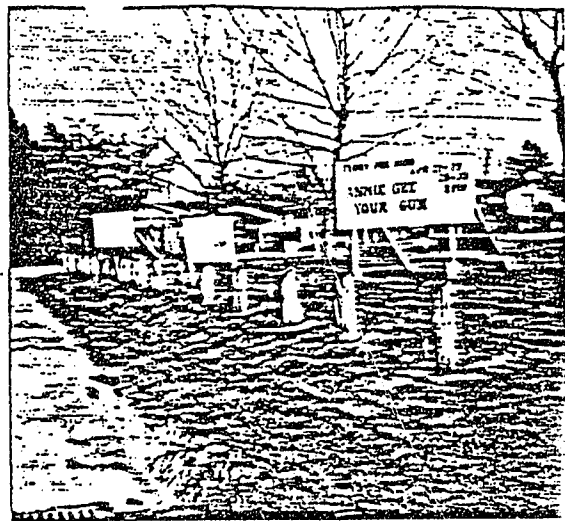
Over the past few months, we have had one particular resident in Port Coquitlam who has been complaining about the cleanliness of the city streets, the parks, and in particular has often referred to the the piece of land at the corner of Shaughnessy and Pitt River Road. Recently we went out and took pictures of these two sites and as you can see from the pictures the area does appear to be somewhat untidy.

Possible Recommendations:

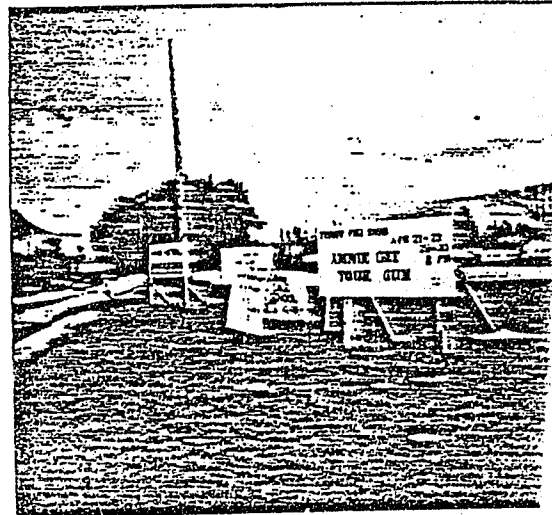
1. To only allow signs at the corner of Shaughnessy and Pitt River Road and no signs be allowed at Centennial Pool area.
2. That signs can stay no longer than a maximum of two weeks on the site.
3. That no more than three signs be placed at the Shaughnessy & Pitt River site.
4. That the signs be of a specific size and height.

This particular item will be discussed at the next Parks & Recreation Committee Meeting.


JUN 6 - 1988



Centennial Pool



Shanghnessy - Pot-Rider


JUN 6 - 1988

FROM

STEVE BROWN

DEPARTMENT

OPERATIONS

DATE

MAY 26 1988

SUBJECT

MCLEAN Park
PARKING LOT.

BRAM HOOGENDOORN

MESSAGE

FURTHER TO OUR DISCUSSIONS AND MEASUREMENT WE TOOK AT MCLEAN PARK FOR THE PARKING LOT RECONSTRUCTION, I ESTIMATED THE RESURFACING OF THE PARKING LOT WILL COST AS FOLLOWS:

- ① STRIPPING AND REMOVAL OF EXISTING ASPHALT $1100 \text{ m}^2 \times 1.71/\text{m}^2 = \$1881-$
- ② 2" OF 3/4" ROAD MULCH OVER 138 TON $\times \$18.77 = \$2590-$
AREA COMPACTED AND FINE GRADED.
- ③ 2" OF MACHINE LAYED ASPHALT:

$$145 \text{ TONNE} \times \$48 = \$6960-$$

TOTAL $\$11,431.00$

WE PROPOSE TO DO THIS WORK IN CONJUNCTION WITH OUR WELLINGTON - SOUTH PROJECT USING THESE UNIT PRICES. THANK YOU FOR THE OPPORTUNITY TO QUOTE ON THIS WORK.

9 PALLUINE A 10-E or D 5905 (250 pkg.) D 4905 (50 pkg.)

REPLY FROM

S. Brown

DATE

JUN 6 - 1988

THE CORPORATION OF THE CITY OF PORT COQUITLAM

1988 05 30

MEMORANDUM TO: K. Janna Taylor, Parks & Recreation Director

MEMORANDUM FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: Request to Sell Tickets at the Door of Youth Concert

Recommendation:

It is recommended that the Parks and Recreation Committee allow the organizers of this event to sell tickets at the door until the start of the event.

Purpose/Problem:

A letter has been received by the Parks & Recreation Department from the organizers of a "family" concert requesting permission to sell tickets at the door. This report will review the various alternatives and provide a recommendation for the consideration of the Parks & Recreation Committee.

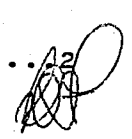
History/Background:

The Parks & Recreation Committee had previously reviewed a request from organizers of a "family" concert. In responding to this previous request a series of conditions were established with regards to youth oriented events of this nature. The individuals organizing this event are asking that we "waive" one of our conditions and allow them to sell tickets at the door. They feel the success of their event is entirely dependant upon their ability to sell tickets at the door. They would also like to be able to accept food donations, (for the food bank) at the door, resulting in a reduced admission price.

Alternatives:

Several alternatives are available for consideration of the Parks & Recreation Committee.

- 1) Refuse the request
- 2) Accept the request as proposed
- 3) Accept the request, with conditions (i.e. ticket sales stop 1/2 hour before the start of the event)

..22

JUN 6 - 1988

Discussion/Justification:

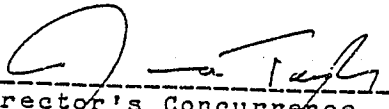
As previously discussed the organizers of this event feel the success of this event is dependant on them being able to sell tickets at the door. They also plan to accept food donations at the door.

Their target audience is "families", although it is suspected that youths will be the primary participant. Regardless, alcohol will not be available on site, and all other conditions originally identified will be met. The event is scheduled for the Mabbett Room.

Summary/Conclusion:

The Parks and Recreation Department is in receipt of a request to waive one of the conditions originally established for "youth" concerts. The organizers feel they must be able to sell tickets at the door to have a successful event. They are prepared to meet all other conditions.

Report Writer
Larry J. Wheeler



Director's Concurrence
K. Jenna Taylor

c.c. - Bev Irvine, Area Supervisor


JUN 6 - 1988

HardRokore productions
c/o Khalsa Credit Union
9172 120th street
Surrey, B.C.
V3W 4B5
Ph: 596-0376

May 26th 1988.

To Whom This May Concern,

As we have already been accepted to schedule a show at The Mabbutt Room, we have come across a fault.

HardRokore would like to request, next to advance ticket sales, to sell tickets for our July second Rockshow at the door. The reasons being, a donation of food, being tinned goods would reduce price on tickets, making it possible for our organisation to contribute all donations received to the local food bank.

The other reason being, we were relying on the sales at the door to cover our costs for pre-amps and promotions.

We would like to thank the committee in taking the time in viewing our request.

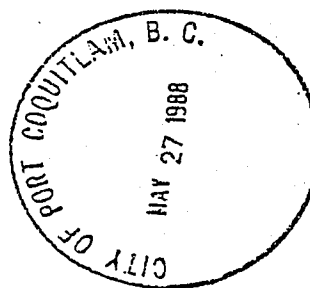
Sincerely,

HardRokore "Rock in a Hardcore Productions"

Alfan Bhanji
Alfan Bhanji

Jaswant Bains

Jaswant Bains



[Signature]
JUN 6 - 1988